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1993 ANNUAL REPORT

TOWN OF SAUGUS
1993 ANNUAL REPORT
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TOWN HALL
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Saugus, MA 01906

Cover

POND IN GOLDEN HILLS
Photograph by: Marcia Rolli

SAUGUS TOWN HALL
298 CENTRAL STREET, SAUGUS MA 01906

DEPARTMENTS

ACCOUNTING 617-231-4105

Town Hall, Second Floor
Elizabeth Quinlan, Town Accountant

ASSESSOR'S 617-231-4130

Town Hall, First Floor
Karen Rassias, Deputy Assessor

CANINE 617-231-4176

Main Street, Saugus 01906
Carla Sanders, Canine Control Officer

CEMETERY 617-231-4170

164 Winter Street, Saugus, MA 01906
Michael McLaughlin, Supervisor

CLERKS, TOWN 617-231-4101

Town Hall, First Floor
Marcia Wallace, Town Clerk
Lillian MacGlashin, Asst. Town Clerk

CONSERVATION COMMISSION 617-231-4129

Town Hall, Second Floor
Marie Wilkie, Clerk

COUNSEL, TOWN 617-233-2977

320 Central Street, Saugus 01906
John Vasapolli, Esq.

EMERGENCY MANAGEMENT AGENCY 617-231-4175

513 Main Street, Saugus 01906
Robert Autilio, Director

ENGINEERING 617-231-4145

Town Hall, Second Floor
Philip Randazzo, Engineer in Charge
Ralph DiFonzo II, Engineering Aide

FIRE DEPARTMENT 617-233-0108

12 Hamilton Street, Saugus 01906
Walter Newbury, Chief

INSPECTIONAL SERVICES 617-231-4115

Town Hall, First Floor
Richard MacDonald, Director
William Burke, Health Agent
Dennis DeMatteo, Building Inspector
Charles Stella, Plumbing Inspector
Robert Sampson, Electrical Inspector
John Hansen, Sealer of Weights

KASABUSKI ARENA 617-231-4183

2 Forest Street, Saugus 01906
Thomas O'Hearn, Manager
Ed Service, Assistant Manager

MANAGER, TOWN 617-231-4111

Town Hall, First Floor
Edward Collins, Manager

PARKING TICKETS 617-231-4135

Town Hall, First Floor
Jacqueline Howard, Clerk

PERSONNEL/FINANCE 617-231-4126

Town Hall, Second Floor
Richard Cardillo, Coordinator

PLANNING BOARD 617-231-4196

Town Hall, Third Floor
Frederick Brooks, Clerk

POLICE DEPARTMENT 617-233-1740

6 Taylor Street, Saugus 01906
Cornelius Meehan, Chief

PUBLIC WORKS 617-231-4145

Town Hall, Second Floor
Joseph Attubato, Director

SAUGUS TOWN HALL
298 CENTRAL STREET, SAUGUS MA 01906

DEPARTMENTS - PAGE 2

PURCHASING 617-231-4125

Town Hall, Second Floor
Marcia Rolli, Procurement Officer

SCHOOL ADMINISTRATION 617-231-5000

23 Main Street, Saugus 01906
William Doyle, Superintendent
Donald Whitehouse, Business Manager

SELECTMEN, BOARD OF 617-231-4124

Town Hall, First Floor
Janice Jarosz, Clerk

SENIOR CITIZEN'S CENTER 617-231-4178

400 Central Street, Saugus 01906
Frances Rigol, Executive Director

TREASURER/COLLECTOR 617-231-4135

Town Hall, First Floor
Lisa Emma, Treasurer/Collector
Mary Gaudet, Assistant Collector

VETERANS BENEFITS 617-231-4129

Town Hall, Second Floor
Carl Saunders, Veteran's Agent

VITALE MEMORIAL PARK 617 - 231-4177

100 Ballard Street, Saugus 01906
Vincent Cicolini, Harbormaster
Peter Bogdan, Park Manager

BOARDS - COMMISSIONS - COMMITTEES

ARTS LOTTERY COUNCIL

Edward Patterson
Harriet Flashenburg

ASSESSORS. BOARD OF

Frederick Wagner, Chairman
Ronald Jarosz Robert Marshall

BUILDING ADVISORY COMMITTEE

Jon Bernard
Richard MacDonald
Thomas O'Connell

BUSINES & INDUSTRIAL DEVELOPMENT COMMISSION

Peter Rosetti Jr., Chairman
Kathryn Fiore George Morris
Christie Serino Michael Sicuranza
Christie Serino Gary Sund

CABLE T.V. COMMISSION

John Carakatsane, Chairman
David Berkowitch Richard Doucette
Ted Golan William Lombardo
John Mangini Angela Maraia
Ed Waurzynowicz

CANINE CONTROL BOARD

David Call
Heather Anderson
Stephen Manley

CEMETERY COMMISSION

Gene Leighton, Chairman
Robert LeVasseur
Ralph Pearson

CONSERVATION COMMISSION

Anne Cyros, Chairman
Paul Delios Charles Lynch, Jr.
Francis McKinnon Henry Migdula
Michael Serino

COUNCIL ON AGING

Ralph Badger Mary Dunlop
Margaret Joyce Helen Knox
James Nicholl John Picariello
John Stella William Parsons

ELECTION REGISTRARS. BOARD OF

Charles Austin, Chairman
Patricia Annis
Helen Knox

FAIR HOUSING COMMITTEE

Stephen Vadnais, Chairman
Mary Ann Surette
Steve Mars
John Picariello
Geraldine Rossetti

FINANCE COMMITTEE

Charles Aftosmes, Chairman
Jean Banks Richard Boudette
Joseph Favuzza Henry Holmes
Robert Johnson James McGuire
Thomas O'Connell Robert Palleschi

HEALTH. BOARD OF

Diane Serino, Chairman
Jay Ash Maureen Dever
Edwin Faulkner Joe Vinard

HISTORICAL COMMISSION

Stephen Carlson, Chairman
Phyllis Brown Earl Hillis
Edward Patterson John Picariello

BOARDS - COMMISSIONS - COMMITTEES

INSURANCE STUDY COMMITTEE

Peter Bogdan	Albert Diotte Jr.
Robert Florence	Donald Trainor

KASABUSKI ARENA BD OF GOVERNORS

Scott Brazis	Anthony Ceruolo
Edwin Kasabuski	James Yantosca

LIBRARY BOARD OF TRUSTEES

Kenneth Babb, Chairman	
Donna Barrett	Mary McKenzie
Leonidas Nickole	Dexter Rich
Helen Whelan	

PERSONNEL BOARD

Hope Bakopolas
Allan Huberman
Morris Marigolis

PLANNING BOARD

Christine Wilson, Chairman
Ellen Burns Janet Leuci
Frank Perry Charles Thomas
Eric Brown (Associate Member)

PLAYGROUND COMMISSION

Ralph Grimaldi, Chairman
Linda Call John Chipouras
Roy Lafrenier Guy Moley

RECYCLING COMMITTEE

Richard MacDonald, Chairman	
Patricia Annis	Jay Ash
Susan Ash	Joseph Attubato
Cynthia Baribeau	Jon Bernard
Fred Brooks	Don Churches
Joia Cicolini	Anthony Cogliano
Maureen Dever	Lyn Dombrowski
Peter Duffy	Janice Jarosz
Theresa Katsos	Brad MacDonald
Amy McHugh	Kevin McHugh
Lisa Meneades	Jean Sienkewicz
Anna Swain	Charles Swain

RESCO TASK FORCE

David Berkowitz
John Kane
Michael Sicuranza

RETIREMENT BOARD

Elizabeth Quinlan, Chairman
John Chipouras
Frank Cunio

SCHOOL COMMITTEE

Daniel O'Brien, Chairman	
Richard Berry	Mary Burke
Carmine Moschella	Carla Scuzzarella

SELECTMEN, BOARD OF

Janette Fasano, Chairman	
Richard Barry	Christie Ciampa
Anthony Cogliano	Jon Bernard

ZONING BOARD OF APPEALS

Catherine Galenius, Chairman	
George Brown	Robert Cox
Fred Riley	Peter Rossetti

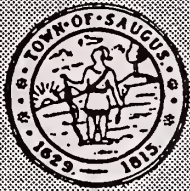
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1993 ANNUAL REPORT

ACCOUNTING DEPARTMENT

Attached herewith are the following Accounting reports required to be incorporated into the 1993 Annual Town Report:

- > Balance Sheet
- > Receipts and Expenditures
- > Bonded Debt Schedule
- > Bond Maturities and Interest Payable
- > Tax Rates and Valuations
- > Debt Accounts
- > Trust and Investment Accounts

ACCOUNTING DEPARTMENT by:

Elizabeth M. Quinlan

Elizabeth M. Quinlan, Town Accountant

TOWN OF SAUGUSBALANCE SHEET JUNE 30, 1993GENERAL ACCOUNTSASSETSCASH:

General	\$ 5,398,087.66
Invested	497,807.00
Special Details	(40,514.02)
No Blast	32,963.07
Petty Cash	200.00

ACCOUNTS RECEIVABLE:TAXES:

Levy of Prior to 1990		
Personal Property	\$ 92,959.45	
Real Estate	16,638.95	
Levy of 1991		
Personal Property	11,965.69	
Real Estate	(45,323.66)	
Levy of 1992		
Personal Property	11,704.10	
Real Estate	259,679.26	
Levy of 1993		
Personal Property	9,252.77	
Real Estate	560,191.94	
Levy of 1994		
Personal Property	219,895.27	
Real Estate	<u>5,571,996.61</u>	6,708,960.38

MOTOR VEHICLE EXCISE:

Levy of Prior to 1989	312,561.49	
Levy of 1990	40,192.90	
Levy of 1991	35,793.86	
Levy of 1992	35,341.50	
Levy of 1993	<u>87,570.33</u>	511,460.08

BOAT EXCISE:

Levy of Prior to 1989	12,725.20	
Levy of 1990	3,920.00	
Levy of 1991	2,272.00	
Levy of 1992	1,703.00	
Levy of 1993	<u>3,841.50</u>	24,461.70

FARM AMINAL EXCISE:

Levy of Prior to 1979	\$	175.07	
Levy of 1984		1,834.84	
Levy of 1985		1,917.89	
Levy of 1986		<u>1,481.86</u>	\$ 5,409.66

SPECIAL ASSESSMENT:

SEWER:

Unapportioned	(2,239.09)
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Paid in Advance	14.93
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Added to Taxes:

Levy of Prior to 1989	632.34
Levy of 1990	357.86
Levy of 1991	1,279.13
Levy of 1992	(15.97)
Levy of 1993	774.09

Sewer Rentals:

Levy of Prior to 1989	(5,646.27)
Levy of 1990	998.28
Levy of 1991	415.35
Levy of 1992	2,746.98
Levy of 1993	12,960.91

Committed Interest:

Levy of Prior to 1989	444.58	
Levy of 1990	(75.43)	
Levy of 1991	222.61	
Levy of 1992	495.91	
Levy of 1993	<u>275.60</u>	13,641.81

Deferred Special Assessment		43,931.56
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TAX TITLES & POSSESSIONS:

Tax Titles	438,933.37	
Tax Possessions	<u>41,035.70</u>	479,969.07

DEPARTMENTAL:

Sewer Rentals:

Levy of Prior to 1989	2,868.37	
Levy of 1990	22,948.45	
Levy of 1991	14,139.67	
Levy of 1992	(2,471.52)	
Levy of 1993	<u>90,433.34</u>	127,918.31

WATER:

Lien Added to Taxes:

Levy of Prior to 1989	\$ (18,865.58)
Levy of 1990	1,607.38
Levy of 1991	745.93
Levy of 1992	2,474.03
Levy of 1993	17,193.37

Rates:

Levy of Prior to 1989	4,107.34
Levy of 1990	(9,813.20)
Levy of 1991	6,622.96
Levy of 1992	(697.42)
Levy of 1993	83,436.66

Water Maintenance:

Levy of 1990	920.63	
Levy of 1991	(277.84)	
Levy of 1992	71.56	
Levy of 1993	<u>133.65</u>	\$ 87,659.47

WATER & SEWER:

Added to Taxes:

Levy of 1989 - Interest	(1,108.99)	
- Demands	(315.00)	
Levy of 1990 - Interest	823.33	
- Demands	170.00	
Levy of 1991 - Interest	(1,104.18)	
- Demands	49.89	
Levy of 1992 - Interest	1,460.61	
- Demands	350.90	
Levy of 1993 - Interest	4,578.27	
- Demands	<u>1,607.65</u>	6,512.48

AID TO HIGHWAY:

State	277,934.00
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Chapter 33	277,933.00
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DEPARTMENTAL:

Veteran's Benefits	7,899.93
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DUE FROM BANK LIQUIDATION	11,542.34
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LOAN AUTHORIZED	1,670,000.00
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REVENUE - FY 1994 APPROP. VOTED	<u>26,808,793.12</u>
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TOTAL ASSETS	\$ 42,952,570.62
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LIABILITIES & RESERVESPAYROLL DEDUCTIONS:

Federal Withholding Taxes	\$ 2,659.04	
State Withholding Taxes	652.36	
Medicals & Group Ins.	<u>43,632.34</u>	\$ 46,943.74

PUBLIC LAWS ACCOUNTS:

CH. 1 FY 93	305-093-2-0262	7,326.96	
CH. 1 FY 93	305-097-3-0262	12,466.41	
CH. 2 FY 93 ECIA	302-020-3-0262	591.00	
P.L. 94-142 FY 93	240-188-3-0262	30,088.69	
P.L. 94-142 FY 92	240-101-2-0262	940.00	
P.L. 94-142 FY 92	241-134-2-0262	3,398.61	
P.L. 94-142 FY 92	251-078-2-0262	3,078.72	
P.L. 99-457 FY 93	262-181-3-0262	1,336.23	
P.L. 99-457 FY 92	262-056-2-0262	1,900.25	
Math & Science FY 93	303-010-3-0262	4,776.03	
Math & Science FY 92	303-070-2-0262	1,462.50	
GAAD FY 93 P.L. 99-570		3,037.94	
GAAD FY 92 P.L. 99-570		117.05	
Comp Health FY 93	346-001-3-0262	3,381.50	
Per Pupil Edu. FY 93	600-030-3	6.14	
Sped Reg Tech. FY 93	251-105-3	3,806.00	
Palms State Liasion	361-079-3	750.00	
Ballard Sch Ch 1	322-150-3	2,820.80	
Meap Portfolo Project Stipend		803.43	
Encumbered Balance (Prior Year)		<u>5,384.81</u>	87,473.07

OTHER GRANTS:

Restoration of Town Hall	5,500.00	
MPTF Town Hall	60,000.00	
Council on Aging	8,974.88	
Community Affairs	7,500.00	
Municipal Equalization (Library)	22,867.99	
Arts Lottery	3,307.79	
No Blast	32,963.07	
Highway Resurfacing CH. 133	42,652.26	
Governor Hwy Safety	<u>1,367.96</u>	185,133.95

SEWER PROJECT - ROUTE I

1,855.40

BI-CENTENNIAL COMMISSION

743.00

REVOLVING ACCOUNT:

Cafeteria	76,206.47	
Athletic	16,494.44	
CH. #88	7,419.93	
Summer School	3,885.76	
Evening School	10,398.70	
Vitale Memorial Park	7,150.08	
Clock Fund	24.92	
Kids Care	(2,392.17)	
Special Details	<u>(40,514.02)</u>	78,674.11

WETLAND PROTECTION FUND		\$ 8,987.42
<u>ENTERPRISE FUND:</u>		
Kasabuski Rink	\$ 87,258.81	
Sewer	462,045.78	
Water	<u>129,225.59</u>	678,530.18
<u>TRUST FUND INCOME:</u>		
Ora Kimball Welfare	2,302.99	
Anne Kimball Library	696.89	
Johnson Library	1,457.53	
Wilson Library	1,461.59	
Cemetery Perpetual Care	<u>36,576.29</u>	42,495.29
CEMETERY SALE OF LOTS & GRAVES		146,013.00
<u>GIFTS AND BEQUESTS:</u>		
Bertha S. Barrar High School		998.45
<u>TAILINGS:</u>		
Unclaimed Checks		18,015.20
UNLOCATED ACCOUNTS		63,632.29
RESERVE FOR PETTY CASH		200.00
RESERVE FOR BANK LIQUIDATION		11,542.34
RESERVE FOR MELROSE WAKEFIELD HOSP.		17,000.00
<u>OVER-UNDERESTIMATED:</u>		
Retired Employees Health Ins.	160.00	
Retired Teachers Health Ins.	24,217.00	
Mosquito Control Projects	71.00	
MBTA	1,945.00	
RMU - Surcharge	(1,920.00)	
Spec. Educ. CH 71B	<u>(2,490.00)</u>	21,983.00
LOAN AUTHORIZED - UNISSUED		645,000.00
TEMPORARY LOAN		1,025,000.00
INTEREST		(9,653.12)
<u>OVERLAY RESERVE FOR ABATEMENT:</u>		
Levy of Prior to 1990	294,699.03	
Levy of 1991	123,273.24	
Levy of 1992	1,188,869.19	
Levy of 1993	<u>1,254,079.07</u>	2,860,920.53
<u>APPROPRIATION BALANCE:</u>		
Revenue:		
General	292,052.65	
Non-Revenue:		
Sewer	2,992.48	
Water	151,379.82	
School	<u>73,093.38</u>	519,518.33

APPROPRIATION FY 1994 - VOTED \$ 33,231,959.00

DEFERRED SPECIAL ASSESSMENT REVENUE 43,931.56

REVENUE RESERVED UNTIL COLLECTED:

Farm Animal Revenue	\$ 5,409.66	
Motor Vehicle Excise Revenue	511,460.08	
Boat Excise Revenue	24,461.70	
Sewer Revenue	141,560.12	
Water Revenue	87,659.47	
Water & Sewer Revenue	6,512.48	
Tax Title & Tax Possession Revenue	479,969.07	
Aid to Highway Revenue	277,934.00	
Departmental Revenue	<u>7,899.93</u>	1,542,866.51

SURPLUS REVENUE 1,682,807.37

TOTAL LIABILITIES AND RESERVES \$ 42,952,570.62
=====

Town Accountant
nbs

TOWN OF SAUGUSRECEIPTSJULY 1, 1992 - JUNE 30, 1993FISCAL 1993

General Revenue	\$ 29,636,866.66
Commercial Revenue	1,539,281.86
General Government	651,731.65
Protection to Persons & Property	833,843.69
Health & Sanitation	1,621,054.81
Veteran's Benefits	33,497.63
Highways & Bridges	550,519.00
Education & Libraries	833,235.84
Enterprises & Cemetery	1,699,755.01
Interest	324,754.33
Indebtness	1,525,005.00
Agency & Trust	3,811,100.90
Unlocated Accounts	63,632.29
Refunds	<u>170,543.72</u>

Sub-total	\$ 43,294,822.39
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Repos	7,696,000.00
U.S. Treasury	4,970,235.51
CPPC	846,577.22
Transfers	<u>1,410,484.73</u>

Total	\$ 58,218,119.85
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TOWN OF SAUGUSRECEIPTSJULY 1, 1992 - JUNE 30, 1993GENERAL REVENUE:TAXES:

Levy of FY 94	Real Estate	\$	3,040.11
Levy of FY 93	Personal		874,506.89
Levy of FY 93	Real Estate	21,510,459.93	
Levy of FY 92	Personal		3,827.15
Levy of FY 92	Real Estate	414,224.17	
Levy of FY 91	Personal		1,514.04
Levy of FY 91	Real Estate		6,645.29
Levy of FY 90	Personal		2,679.36
Levy of FY 90	Real Estate		1,321.83
Levy of FY 88	Real Estate		334.01
Deferred	Real Estate		6,341.90

In Lieu of Taxes

Saugus Housing Authority

19,651.25

Total

\$ 22,844,545.93

LICENSES & PERMITS:

Liquor	120,748.00
Victuals	4,100.00
Trailer Storage	8,500.00
Entertainment	930.00
Sunday Entertainment	3,000.00
Taxi	75.00
Auto Dealer	2,800.00
Coin-Op	9,700.00
Juke Box	550.00
Golf	200.00
Rinks	200.00
Fortune Telling	2.00
Valuable Goods (Gold)	200.00
Marriages	1,050.00
Certified Copies	6,533.05
Business Certificates	1,591.00
Misc.	574.00
Gasoline Storage	755.00
Discharges	205.00
U.U.C.'s	2,860.00
Special Permits	675.00
Hawber/Pedder Licence	50.00
Raffles	240.00

LICENSES & PERMITS: (Con't.)

Polls Books	\$ 596.50
Trans. Vendor	25.00
Resident Listing	<u>64.10</u>

Total

\$ 166,233.65

TAX TITLE REDEMPTIONS:

109,288.59

COMMONWEALTH OF MASS:

Veteran's Abatement	39,290.00
Elderly Abatement	81,000.00
Blind Abatement	3,151.00
Surviving Spouses	12,600.00
School Aid CH. 70	1,238,929.00
Local Aid Fund	2,245,040.00
School Transportation	198,906.00
Lottery, Beano, & Charity	946,943.00
Local Option - Room Occupancy	116,052.00
Police Career Incentive	36,447.00
Civil Defense	11,726.15
C.O.L.A.	13,473.01
Polling Hours	3,521.00
State Owned Land	481.00
CH. I FY 93	196,838.00
CH. I FY 92	29,512.00
CH. 2 ECIA FY 93	17,345.00
P.L. 94-142 FY 93	140,244.00
P.L. 94-142 FY 92	60,441.00
P.L. 94-142 FY 92	6,660.00
P.L. 89-313 FY 93	7,975.00
P.L. 99-457 FY 93	18,200.00
P.L. 99-457 FY 92	9,375.00
P.L. 94-142 Tech Assist. FY 92	4,800.00
Math/Science Teach Trainging FY 93	9,257.00
Math/Science Teach. Training FY 92	3,490.00
Literacy Training FY 92	1,038.00
GAAD - P.L. 99-570 FY 93	16,284.00
Comp. Health FY 93	30,000.00
Per Pupil Edu Aid	327,900.00
Sped Reg Tech Assit FY 93	7,000.00
Teach Parent Training FY 92	2,946.00
Palms State Lis Prg Math-Sce	750.00
Sped Comm Inser Inst	1,659.00
CH I Planning Ballard Sch	4,955.00
Health Educ CII	2,000.00
MEAP Portfolo Proj Stipened	1,000.00
Family Reading Workshop	1,503.00
State Aid for Library	12,774.50
Municipal Equal Grant	8,910.79
Arts Lottery	5,185.00
Lobsterman Landing	218,487.44

COMM. OF MASS. CON'T.

Sewer Phase IV	\$ 192,469.00	
Registry of MU Reg.	167,790.50	
Governor Highway Safety	<u>5,892.60</u>	
Total		\$ 6,460,240.99

ESSEX COUNTY:

Court Fines	55,057.50	
Restitution	<u>1,500.00</u>	
Total		<u>56,557.50</u>

TOTAL FOR GENERAL REVENUE:	\$ 29,636,866.66
		=====

COMMERCIAL REVENUE:SPECIAL ASSESSMENTS:SEWERS:

Apport. Sewer Pd. in Advance	688.49
" " " Int.	9.66

Apport. Sewer Added to Taxes	
FY 93	19,090.78
FY 93 - Int.	2,919.99
FY 92	384.47
FY 92 - Int.	154.58
FY 91	36.22
FY 91 - Int.	10.87
FY 90	<u>20.00</u>

Total	\$ 23,315.06
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PRIVILEGES:Motor Vehicle & Trailer Excise:

Levy of 1993	1,065,168.96
Levy of 1992	396,491.22
Levy of 1991	25,235.48
Levy of 1990	8,330.67
Levy of 1989	5,858.48
Levy of 1988	4,816.24
Levy of 1987	4,050.11
Levy of 1986	1,322.13
Levy of 1985	774.92
Levy of 1984	367.30
Levy of 1983	152.13
Levy of 1982	25.12
Levy of 1981	144.39
Levy of 1980	14.85
Levy of 1979	39.30
Levy of 1978	88.90
Levy of 1971	<u>9.90</u>

Total	1,512,890.10
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Boat Excise:

Levy of 1993	\$ 1,400.35
Levy of 1992	1,621.35
Levy of 1991	<u>55.00</u>

Total

3,076.70

TOTAL FOR COMMERCIAL REVENUE:

\$ 1,539,281.86

=====

GENERAL GOVERNMENT:Town Clerk:

Dog Licenses	6,061.00
Sport Fees	289.45
Fines	<u>450.00</u>

Total

6,800.45

Collector:Cost:

Property Taxes	3,210.00
Motor Vehicle Excise	32,222.16
Boat Excise	358.00
Tax Title	<u>1,887.88</u>

Total

37,678.04

Service Fees for Delinquent Taxes	35.00
Advertising Fees	23.00
Clearing Fees	<u>12,820.00</u>

Total

12,878.00

Treasurer:

Lien Certificates	40,612.00
Trailer Fees	9,228.00
Cert. of Redemption	80.00
Rental - Cablevision	7,686.00
Rental - Clifftondale	14,268.00
Franchise Fee Cablevision	4,046.50
Misc. Fees	76.00
Return Checks Charges	145.00
Recording fee	20.00
Refund - Tax Lien	26.00
Tel. Comm.	<u>935.94</u>

Total

77,123.44

Purchasing:

Bit of Deposits

700.00

Assessors:

Field Cards & Misc.

1,176.33

Planning Board:

Filing Fees	\$ 19,642.66
Postage	<u>76.56</u>

Total	\$ 19,719.22
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Board of Appeals:

Filing Fees	5,396.33
Copies	<u>14.00</u>

Total	5,410.33
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Public Works:

Street Opening Permits	12,452.50
Maps & Plans	1,684.25
Water Tap	<u>100.00</u>

Total	14,236.75
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Kasabuski Rink:

Ice Rental	451,123.35
Field Rental	2,645.00
Concession	10,280.00
Pro Shop	1,762.00
Pro Shop Rental	4,144.00
Public Skating	2,814.21
Skate Sharpening	239.00
Hockey School	880.00
Misc. - Refund	10.00
Misc. Income	<u>2,111.53</u>

Total	<u>476,009.09</u>
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TOTAL FOR GENERAL GOVERNMENT:	\$ 651,731.65
	=====

PROTECTION TO PERSONS & PROPERTY:Building:

Permits	654,155.73
Zoning Books & Maps	2,506.95
Copies	15.20
Cert. of Inspect.	<u>1,776.00</u>

Total	658,453.88
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Fire:

Permits	7,918.00
Misc. O'time Reimb.	2,971.73
False Alarm	<u>300.00</u>

Total	11,189.73
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Electrical:

Permits	30,368.00
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Sealer:

Fees	\$	3,080.80
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Conservation Comm.:

Filing Fees		8,383.42
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Police:

F.I.D. Cards	\$	410.00
Witness Fees		33.00
Auction (Bicycles)		234.50
Reports		332.00
Photos		153.00
Gun Permits		4,955.00
Taxi License		102.00
Dealer Lic.		255.00
Ins. Copies		7,007.50
Ammo License		2.00
Subpoena Fee		8.00
False Alarm		5,200.00
Parking Tickets		53,733.40
Special Details - Service Charge		49,605.13
Money Collected		<u>337.33</u>

Total		<u>122,367.86</u>
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TOTAL FOR PROTECTION TO PERSONS & PROPERTY: . . .	\$	833,843.69
		=====

HEALTH & SANITATION:Council on Aging:

Elder Affairs		9,072.00
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Health:

Melrose Wakefield Hosp. Donation	25,000.00
Plumbing Permits	16,661.00
Gas Permits	6,785.00
Health	54,746.63
Pneumonia Clinic	210.00
Misc.	49.06
Copies	<u>45.00</u>

Total		103,496.69
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Sewer Account:

Special Sewer	900.00
Sewer Rehab.	<u>147,562.25</u>

Total		148,462.25
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Canine:

Administration Fee	380.00
Boarding Fee	118.00
Adoption Fee	51.00

Canine - Con't.

Fines	\$	175.00
Melrose Board		1,250.00
Wakefield Board		3,000.00
City of Peabody Board		2,000.00
Misc.		<u>185.00</u>

Total 7,159.00

Sewer Division of Public Works:Sewer Rental Commitments:

Rates 1993	1,275,234.73
Rates 1992	27,814.87
Added to Taxes FY 93	41,464.87
Added to Taxes FY 92	8,189.43
Added to Taxes FY 91	56.45
Added to Taxes FY 90	74.52
Added to Taxes FY 88	<u>30.00</u>

Total 1,352,864.87

TOTAL FOR HEALTH & SANITATION: \$ 1,621,054.81
=====

VETERAN'S BENEFITS:

Comm. of Mass. \$ 33,497.63

TOTAL FOR VETERAN'S BENEFITS: \$ 33,497.63
=====

HIGHWAYS & BRIDGES:

Comm. of Mass.	159,098.00
Aid to Highway	278,131.00
Highway Resurfacing CH 33	<u>113,290.00</u>

TOTAL FOR HIGHWAYS & BRIDGES: \$ 550,519.00
=====

EDUCATION & LIBRARIES:Schools:

Evening	3,371.00
Summer	5,015.00
Chapter #88	4,511.46
Kid's Care	<u>35,270.00</u>

Total 48,167.46

Libraries:

Book Fines 5,122.69

Athletic Revolving Funds:

Football	\$ 6,894.50
Basketball	350.00
Activity Fees	<u>22,780.50</u>

Total

\$ 30,025.00

School Lunch Program:

Lunches	489,306.22
Elderly - State	260,285.09
Other	<u>329.38</u>

Total

749,920.69

TOTAL FOR EDUCATION & LIBRARIES: \$ 833,235.84

=====

ENTERPRISES & CEMETERY:Water Division of Public Works:

Water Rates - 1993	1,478,766.91
Water Rates - 1992	32,438.04

Water Lien Added to Taxes:

FY 93	47,219.35
FY 92	8,560.73
FY 91	48.00
FY 88	18.00

Water Maintenance 1993	1,371.35
1992	225.32

Water & Sewer ATT - Int. FY 93	13,479.86
- Cost	4,466.59
- Int. FY 92	2,642.63
- Cost	521.71
- Int. FY 91	<u>17.17</u>

Total

1,589,775.66

Water & Sewer - Interest 1993	6,423.80
- Demands	3,197.90
Water & Sewer - Interest 1992	12,809.33
- Demands	<u>10,311.00</u>

Total

32,742.03

Cemetery:

Land Sales	11,340.00
Internments	36,650.00
Tomb Storage	20.00
Foundation	<u>8,758.40</u>

Total

56,768.40

VITALE MEMORIAL PARK:

Locker Rental	\$ 19,637.92
Ramp Passes	791.00
Landing use Fees	<u>40.00</u>

Total

20,468.92

TOTAL FOR ENTERPRISE & CEMETERY: \$ 1,699,755.01
=====

INTEREST:

Perpetual Care Fund	34,040.52
Johnson Library	1,065.46
Wilson Library	256.63
Kimball Library	237.94
Real Estate & Personal	65,901.42
Motor Vehicle Excise	6,743.19
Boat Excise	28.04
Tax Title Redemptions	24,962.92
Deputy Collector Acct.	322.84
Certificate of Deposits	29,764.49
Repos	2,840.34
Savings Account	134,018.00
Kasabuski Rink	2,452.57
Sewer Rehab.	15,327.95
Secondary Wastewater Treatment	5,673.49
Int. from IRS	46.50
Special Details	342.43
Sick Leave	686.86
Police Drug Acct.	2.03
Vitale Mem.	<u>40.71</u>

TOTAL FOR INTEREST: \$ 324,754.33
=====

INDEBTNESS:

Temp. Loan	1,025,000.00
Premuim	5.00
Stabilization	<u>500,000.00</u>

TOTAL FOR INDEBTEDNESS: \$ 1,525,005.00
=====

AGENCY & TRUST:

Perpetual Care Bequest	11,412.00
Fish & Games	10,537.25
Federal Taxes	2,456,137.55
F.I.C.A.	60,706.36
State Taxes	975,994.61
HMO Blue	45,505.22
Medix	99,259.43
Baystate	77,280.36

AGENCY & TRUST - Con't.:

Harvard	\$	16,500.80
US Health		5,558.64
Met. Life Ins.		<u>52,208.68</u>

TOTAL FOR AGENCY & TRUST:		\$	3,811,100.90
			=====

UNLOCATED ACCOUNTS:

\$	63,632.29
	=====

REFUNDS:

Manager	274.71
Postage	688.84
Finance/Personnel	7,307.00
Accounting	2,822.00
Elec. & Reg.	385.00
Collector-Treasurer	1,189.00
Data Processing	25,779.33
Police	1,872.04
Fire	3,169.16
Canine	1,194.00
Forestry	8,708.00
Highway	5,100.75
Water	9,716.58
Building Maint.	4,941.40
Elec. Maint.	1,751.93
School - Sal.	1,330.00
- Exp.	11,605.56
Council on Aging	1,372.95
Sewer Bond	500.00
Contrib. Retirement	23,855.80
Kasabuski Rink	22,038.64
Art. 13 ATM 1989	5,493.04
Art. 14 ATM 1991	90.40
Art. 09 ATM 1992	1,139.00
Art. 13 ATM 1992	12,555.47
Art. 21 ATM 1992	1,337.66
Art. 36 ATM 1992	10,540.01
Workmen's Compensation - P.W.	1,566.55
School	<u>2,218.90</u>

TOTAL FOR REFUNDS:		\$	170,543.72
			=====

TOTAL RECEIPTS - FISCAL 1993		\$	43,294,822.39
			=====

MEMO:

U.S. Treasury	\$	4,970,235.51	
Repos		7,696,000.00	
CPPC		<u>846,577.22</u>	
			\$ 13,512,812.73
			<u>=====</u>

TRANSFERS:

Conservation Commission	\$	68,745.60	
Federal Drug		2,358.00	
Medical Trust Fund		<u>1,339,381.13</u>	
			\$ 1,410,484.73
			<u>=====</u>

1992 - 1993 EXPENDITURESRECAPITULATION

GENERAL GOVERNMENT	\$ 1,660,854.35
PROTECTION OF PERSONS & PROPERTY	4,930,185.13
HEALTH & SANITATION	3,142,977.37
HIGHWAY & BRIDGES	688,522.16
CHARITIES & VETERAN'S BENEFITS	67,302.81
SCHOOLS & LIBRARIES	13,735,906.46
RECREATION & UNCLASSIFIED	5,025,738.37
ENTERPRISES & CEMETERIES	599,292.34
INTEREST & MATURING DEBT	1,890,213.42
SPECIAL ARTICLES	<u>4,079,640.28</u>

TOTAL APPROPRIATION \$ 35,820,632.69

NON-APPROPRIATION 9,323,197.85

\$ 45,143,830.54

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1992 - 1993 EXPENDITURESGENERAL GOVERNMENTBOARD OF APPEALS:

Salaries	\$ 1,295.81	
Expenses	<u>179.69</u>	\$ 1,475.50

PLANNING BOARD:

Salaries	5,315.00	
Expenses	<u>5,654.34</u>	10,969.34

FINANCE COMMITTEE:

Expenses		215.00
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BOARD OF SELECTMEN:

Salaries	12,696.30	
Expenses	<u>2,823.47</u>	15,519.77

MANAGER:

Salaries	139,828.73	
Longevity	12,975.00	
Expenses	85,439.96	
Postage	<u>35,292.02</u>	273,535.71

LAW:

Salaries	34,818.10	
Expenses	<u>2,454.25</u>	37,272.35

FINANCE/PERSONNEL:

Salaries		74,456.28
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DATA PROCESSING:

Expenses		154,154.85
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ACCOUNTING:

Salaries	96,877.91	
Expenses	<u>1,756.39</u>	98,634.30

COLLECTOR & TREASURER:

Salaries	124,537.95	
Expenses	5,390.20	
Tax Title Forecloser	<u>39,470.46</u>	169,398.61

TOWN CLERK:

Salaries	\$ 54,248.88	
Expenses	<u>1,270.36</u>	\$ 55,519.24

ELECTION & REGISTRATION:

Salaries	21,519.40	
Expenses	<u>24,840.77</u>	46,360.17

ASSESSORS:

Salaries	98,079.06	
Expenses	<u>35,580.45</u>	133,659.51

PUBLIC WORKS:

Salaries	115,477.35	
Expenses - Adm.	<u>3,099.72</u>	118,577.07

ENGINEERING:

Salaries	64,259.12	
Expenses	<u>1,449.84</u>	65,708.96

MOTOR POOL/MV MAINT.:

Salaries	56,860.63	
Expenses	<u>52,132.73</u>	108,993.36

CAPITAL ACCOUNTS:

Equipment	196,124.65	
Improvement	<u>100,279.68</u>	296,404.33

TOTAL FOR GENERAL GOVERNMENT	\$ 1,660,854.35
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PROTECTION OF PERSONS & PROPERTYPOLICE:

Salaries	2,146,315.85	
Expenses	<u>128,752.07</u>	2,275,067.92

HARBORMASTER:

Salaries	1,992.12	
Expenses	<u>2,788.41</u>	4,780.53

FIRE:

Salaries	1,824,690.74	
Expenses	<u>59,923.89</u>	1,884,614.63

BUILDING:

Salaries	\$ 102,585.30	
Expenses - Adm.	1,954.61	
Expenses - Maint.	<u>189,590.74</u>	\$ 294,130.65

BUILDING/ZONING/ELECTRICAL:

Expenses		3,882.97
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ELECTRICAL:

Salaries	3,218.65	
Expenses	142,483.05	
Streetlighting	<u>300,000.00</u>	445,701.70

SEALER - WGTS & MEASURE:

Salaries	6,770.25	
Expenses	<u>514.85</u>	7,285.10

CONSERVATION COMMISSION:

Salaries	3,195.00	
Expenses	<u>7,282.82</u>	10,477.82

CIVIL DEFENSE:

Expenses		4,243.81
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TOTAL FOR PROTECTION OF PERSONS & PROPERTY \$ 4,930,185.13

HEALTH & SANITATIONINSPECTORS:

Salaries		124,004.72
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HEALTH:

Salaries	80,795.69	
Expenses	6,140.11	
Mosquito Control	5,953.80	
Rodent Control	1,498.75	
Rubbish Contract	347,614.56	
Resco	<u>354,373.40</u>	796,376.31

CANINE CONTROL:

Salaries	19,722.98	
Expenses	<u>3,297.73</u>	23,020.71

COUNCIL ON AGING:

Salaries	22,980.26	
Expenses	<u>20,917.49</u>	43,897.75

SEWER:

Salaries	\$ 119,621.11	
Expenses	<u>1,356,707.32</u>	\$ 1,476,328.43

BONDS:

Misc. Projects	609,771.05	
Lincoln Ave & Force Main	<u>69,578.40</u>	679,349.45

TOTAL FOR HEALTH & SANITATION \$ 3,142,977.37

HIGHWAY & BRIDGESHIGHWAY DIVISION:

Salaries	212,699.15	
Expenses	104,569.19	
Snow & Ice	309,448.82	
School Plowing	<u>61,805.00</u>	688,421.41

TOTAL FOR HIGHWAY & BRIDGES \$ 688,522.16

CHARITIES & VETERAN'S BENEFITSVETERAN'S BENEFITS:

Salaries	5,000.00	
Expenses	457.16	
Expenses - Assist.	<u>61,845.65</u>	67,302.81

TOTAL FOR CHARITIES & VETERAN'S BENEFITS \$ 67,302.81

SCHOOLS & LIBRARIESSCHOOLS:

Salaries	11,034,098.28	
Expenses	<u>2,445,715.45</u>	13,479,813.73

LIBRARIES:

Salaries	201,365.59	
Expenses	<u>54,727.14</u>	256,092.73

TOTAL FOR SCHOOLS & LIBRARIES \$ 13,735,906.46

PLAYGROUND:

Salaries	\$ 15,182.00	
Expenses	<u>18,312.67</u>	\$ 33,494.67

KASABUSKI RINK:

Salaries	238,492.43	
Expenses	<u>228,684.44</u>	467,176.87

INSURANCE:

Expenses		2,707,400.16
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HOLIDAYS & CELEBRATIONS:

Expenses		1,323.52
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FAIR HOUSING:

Expenses		260.78
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CONTRIBUTORY RETIREMENT:

Salaries	19,759.10	
Expenses	<u>1,718,507.00</u>	1,738,266.10

NON-CONTRIBUTORY RETIREMENT:

Salaries	70,210.67	
Expenses	<u>7,605.60</u>	77,816.27

TOTAL FOR RECREATION & UNCLASSIFIED \$ 5,025,738.37

ENTERPRISES & CEMETERIESWATER DIVISION:

Salaries	158,441.00	
Expenses	<u>97,008.95</u>	255,449.95

CEMETERY:

Salaries	123,330.80	
Expenses	<u>7,833.05</u>	131,163.85

FORESTRY & PARKS:

Salaries - Forestry	62,141.58	
Salaries - Parks	100,086.52	
Expenses	<u>50,450.44</u>	212,678.54

TOTAL FOR ENTERPRISES & CEMETERIES \$ 599,292.34

INTEREST & MATURING DEBT:

<u>MATURING DEBT:</u>	\$ 1,425,000.00
<u>INTEREST:</u>	465,213.42
TOTAL FOR INTEREST & MATURING DEBT:	\$ 1,890,213.42
 SPECIAL ARTICLES:	 4,079,640.28 -----
 TOTAL FOR APPROPRIATIONS	 \$ 35,820,632.69 =====

REVOLVING FUNDS & PUBLIC LAW ACCOUNTSATHLETIC REVOLVING FUND:

Salaries	\$ 13,516.46	
Expenses	<u>38,435.59</u>	\$ 51,952.05

CAFETERIA REVOLVING FUND:

Salaries	376,983.36	
Expenses	<u>392,463.59</u>	769,446.95

SUMMER SCHOOL REVOLVING FUND:

Salaries		16,786.60
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EVENING SCHOOL:

Expenses		50.00
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KID'S CARE PROGRAM:

Salaries		37,662.17
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CHAPTER #88:

Expenses		2,842.06
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VITALE MEMORIAL:

Salaries	4,166.65	
Expenses	<u>9,582.90</u>	13,749.55

PUBLIC LAW ACCOUNTS:

CH. I FY 93	Sal.	176,445.59
	Exp.	7,926.00
CH. I FY 92	Sal.	90.80
	Exp.	3,792.00
CH. 2 FY 93		16,754.00
CH. 2 FY 92		121.00
P.L. 94-142 FY 93	Sal.	71,136.32
	Exp.	39,018.99
P.L. 94-142 FY 92		7,245.93
P.L. 94-142 FY 92		4,484.26
P.L. 94-142 FY 92		2,259.63
P.L. 89-313 FY 93		7,975.00
P.L. 99-457 FY 93		16,863.77
P.L. 99-457 FY 92		9,768.65
Math/Science Tech FY 93		4,480.97
Math/Science Tech FY 92		819.49
Literacy Training FY 92		1,038.00
GAAD FY 93	Sal.	4,900.00
	Exp.	8,346.06
Family Reading Workshop		1,503.00

PUBLIC LAW ACCOUNTS:

Comp Health Edu	Sal	7,762.00	
	Exp	18,856.50	
Per Pupil Edu Aid	Sal	108,678.44	
	Exp	219,215.42	
Sped Reg Tech	Sal	1,775.00	
	Exp	1,419.00	
Teach Parent Training		50.00	
		2,896.00	
Sped Comm Insew Inst		1,659.00	
CH I Ballard Sch	Sal	894.44	
	Exp	1,239.76	
Health Educ CH II	Sal	50.00	
	Exp.	1,950.00	
Meap Portfolo Proj Stipened		<u>196.57</u>	\$ 751,611.59

TOTAL FOR REVOLVING FUNDS & PUBLIC LAW ACCOUNTS: \$ 1,644,100.97

AGENCIES & TRUSTS

PERPETUAL CARE BEQUEST: 11,412.00

GUARANTEED DEPOSITS:

Planning Board	9,134.95	
Board of Appeals	<u>3,911.84</u>	13,046.79

WITHHOLDING:

Federal Taxes	2,456,137.55	
F.I.C.A.	60,706.36	
State Withholding	975,994.61	
Medical	1,505,257.99	
Group Ins.	<u>55,986.11</u>	5,054,082.62

TRUST FUND INCOME:

Anne M. Kimball Library	423.21	
Johnson Library	1,854.30	
Wilson Library	<u>379.35</u>	2,656.86

COUNTY CHARGES:

County Assessments		222,981.83
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STATE CHARGES:

Fishes & Licenses	10,537.25	
State Assessments	<u>1,081,160.00</u>	1,091,697.25

CONSERVATION COMMISSION FUND:

68,745.60

FEDERAL DRUG PROGRAM: \$ 2,358.00

OTHER GRANTS:

Arts Lottery	\$ 15,624.50	
Outreach Grant	8,141.85	
Municipal Equalization	3,725.59	
Saugus Center Revit.	535.79	
Right to Know Law	24.88	
Hwy Resurfacing CH 133	70,637.74	
Governor Hwy Safety Prog.	<u>4,524.64</u>	103,214.99

MELROSE-WAKEFIELD HOSP. RESERVE: 8,000.00

TOTAL FOR AGENCIES & TRUSTS: \$ 6,578,195.94

REFUNDS:

Personal Property	484.74	
Real Estate	548,386.70	
Motor Vehicle	16,877.51	
Boat	25.00	
Sewer	2,206.47	
Water	8,829.58	
Water & Sewer (Int.)	445.61	
Interest	12,847.29	
Tax Title	779.92	
Others	<u>365.00</u>	591,247.82

TOTAL FOR REFUNDS: \$ 591,247.82

TEMPORARY LOANS:

Anticipation Notes	500,000.00	
Interest	<u>9,653.12</u>	509,653.12

TOTAL FOR TEMPORARY LOANS: \$ 509,653.12

TOTAL FOR NON-APPROPRIATION: \$ 9,323,197.85
=====

MEMO:

U.S. Treasury	4,277,257.51	
C.D.	33,755.31	
CPPC	846,577.22	
Repos	<u>6,470,000.00</u>	\$ 11,627,590.04 =====

TOWN OF SAUGUS

BONDED DEBT SCHEDULE

OUTSTANDING DEBT AS OF JUNE 30, EACH YEAR

1993	\$ 6,225,000
1994	5,365,000
1995	4,605,000
1996	3,850,000
1997	3,200,000
1998	2,560,000
1999	1,930,000
2000	1,310,000
2001	860,000
2002	420,000
2003	280,000
2004	140,000

TOWN OF SAUGUS

BOND MATURITIES AND INTEREST PAYABLE BY FISCAL YEAR

Category	Principal	Interest	Totals
Sewer 1994	700,000	315,020	
School	160,000	79,520	1,254,540
Sewer 1995	600,000	265,880	
School	160,000	68,160	1,094,040
Sewer 1996	595,000	226,340	
School	160,000	56,800	1,038,140
Sewer 1997	490,000	192,615	
School	160,000	45,440	888,055
Sewer 1998	480,000	165,525	
School	160,000	34,080	839,605
Sewer 1999	470,000	138,245	
School	160,000	22,720	790,965
Sewer 2000	460,000	110,980	
School	160,000	11,360	742,340
Sewer 2001	450,000	83,760	533,760
Sewer 2002	440,000	56,770	496,770
Sewer 2003	140,000	30,030	170,030
Sewer 2004	140,000	20,020	160,020
Sewer 2005	140,000	10,010	150,010

TAX RATES AND VALUATIONS

FISCAL YEAR	RESIDENTIAL	COMMERCIAL	VALUATION
1982	22.93	30.00	571,598,650
1983	22.78	30.00	580,627,027
1984	16.31	27.60	771,052,600
1985	16.92	28.25	772,019,800
1986	17.39	28.83	793,186,800
1987	10.97	19.55	1,320,430,093
1988	11.27	20.08	1,336,850,653
1989	10.47	23.87	1,356,324,486
1990	8.17	18.48	1,848,929,855
1991	8.36	19.06	1,875,464,895
1992	9.99	20.07	1,764,361,151
1993	10.77	22.62	1,672,174,030
1994	10.97	23.69	1,684,430,073

DEBT ACCOUNTSJUNE 30, 1993

Net Funded or Fixed Debt:

Outside Debt Limit:

General,	\$ <u>6,225,000</u>
	\$ <u>6,225,000</u>
	=====

Serial Loans:

Outside Debt Limit:

General:	
Sewer,	\$ 5,105,000
School,	<u>1,120,000</u>
	\$ <u>6,225,000</u>
	=====

TRUST AND INVESTMENT ACCOUNTSJUNE 30, 1993

Trust and Investments Funds:

Cash and Securities:

In Custody of Treasurer,	\$ 1,543,254.52
	=====

In Custody of Treasurer:

Medical Trust	\$ 184,071.48
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Library Funds:

Benjamin N. Johnson,	5,000.00
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George W. Wilson,	2,298.52
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Conservation Commission Fund,	48,801.14
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Cemetery Perpetual Care Fund,	634,647.44
-------------------------------	------------

George F. Price Scholarship Fund,	16,507.31
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The John Bucchiere Humanitarian Scholarship Fund	5,233.48
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Saugus Police State Drug,	1,284.25
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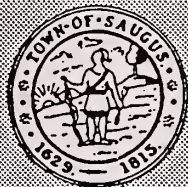
Saugus Police Federal Drug,	24,211.04
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Sick Leave Buy-Back Fund,	25,000.00
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Investment Funds:

Stabilization,	<u>596,199.86</u>
----------------	-------------------

\$ 1,543,254.52
=====



1993 ANNUAL REPORT

ASSESSOR'S DEPARTMENT

The Board of Assessors finalized valuation of all real and personal property, as of January 1, 1993. At a public hearing held, the Board of Selectman selected a residential factor to determine the percentages of tax burden to be borne by each class of property for fiscal 1994. On December 7, 1993, the Board of Assessors received approval, of the Selectman's approved tax rate, from the Commissioner of Revenue.

TAX RATE SUMMARY -- FISCAL 1994

Gross amount to be raised	\$37,716,409.53
Estimated receipts and available funds	<u>13,768,449.84</u>
Net amount to be raised by taxation	\$23,947,959.69

REAL ESTATE VALUATION

<u>Class</u>		<u>Tax Rate</u>	<u>Levy by Class</u>	<u>Valuation</u>
Residential	(1)	10.97	13,760,958.37	1,254,417,354
Commercial	(3)	23.69	6,547,145.51	276,367,476
Industrial	(4)	23.69	2,667,202.97	112,587,715
Personal Property	(5)	23.69	<u>972,652.84</u>	<u>41,057,528</u>
TOTAL			23,947,959.69	1,684,430,073

LOCAL EXPENDITURES

Tax Title	42,000.00
Cherry Sheet Offsets	41,054.00
Snow & Ice Deficit	<u>370,761.53</u>
Total Expenditures	453,815.53
Appropriations	34,264,769.00
State & County Cherry Sheet Charges	1,397,825.00
Overlay (Allowance for Abatements & Exemptions)	<u>1,600,000.00</u>
Total Amount to be Raised	37,716,409.53

ESTIMATED RECEIPTS

Estimated Receipts from State	5,651,113.00
Estimated Receipts from Local	7,151,677.84
Revenue Appropriated for Particular Purposes	<u>965,659.00</u>
Total Estimated Receipts	13,768,449.84

BREAKDOWN OF LOCAL ESTIMATED RECEIPTS

Motor Vehicle Excise	1,496,012.59
Other Excise	3,051.70
Penalties & Interest on Taxes & Excise	176,265.04
Payments in Lieu of Taxes	19,651.25
Fees	58,450.54
Rentals/Boards	14,054.00
Departmental Revenue - Libraries	5,122.69
Departmental Revenue - Cemetery	45,428.40
Other Departmental Revenue	33,497.63
Licenses & Permits	968,979.96
Fines & Forfeits	231,216.00
Investment Income	167,654.15
Lien Certificates	40,612.00
Lease of Building	14,268.00
Traffic Enforcement	53,543.40
Special Detail	49,605.13
Other	<u>8,648.10</u>
Total	3,386,060.58

COMPARISON SHOWING VALUATION INCREASE FOR PERSONAL PROPERTY

Personal Property - Fiscal 1994	41,057,528
Personal property - Fiscal 1993	<u>39,078,125</u>
TOTAL VALUE INCREASE	1,979,403

COMPARISON SHOWING VALUATION INCREASE FOR REAL ESTATE

Real Estate - Fiscal 1994	1,684,430,073
Real Estate - Fiscal 1993	<u>1,633,095,905</u>
TOTAL VALUE INCREASE	51,334,168

COMPARISON SHOWING MOTOR VEHICLE EXCISE (incomplete for 1993)

<u>Year</u>	<u>Number of Bills</u>	<u>Valuation</u>	<u>Amount</u>
1992	25,391	64,801,350	1,349,285.87
1993	25,340	65,576,200	1,436,435.29

COMPARISON SHOWING BOAT EXCISE

<u>Year</u>	<u>Number of Bills</u>	<u>Valuation</u>	<u>Amount</u>
1992	176	766,800	7,668.00
1993	143	570,200	5,702.00

NUMBER OF EXEMPTIONS GRANTED IN FISCAL 1994

Hardship (Clause 18)	1
Police & Fire Widows (Clause 42)	3
Blind (Clause 37A)	20
Elderly (over 70-Clause 41)	131
Widows (Clause 17D)	72
Veterans (Clause 22)	362
Veterans (100% Disabled)	26
Veterans (Paraplegic)	5
Veterans (Clause 22A,B, & C)	4



1993 ANNUAL REPORT

BUSINESS & INDUSTRIAL DEVELOPMENT COMMISSION

Please be advised that Business & Industrial Development/Industrial Revenue Financing Authority received no funding from the Town of Saugus. No funding was requested, but an article for Town Meeting will be submitted. This article will deal with funding a brochure to advertise the benefits of business locating in Saugus.

The role of the Commission/Authority is to enhance the image of Saugus and encourage the development of new business and industry within the community, thereby stimulating the tax base. The commission did look into the use of IRB bonds to stimulate the construction of the shopping center, but this was not pursued by the developer.

The members of the Commission/Authority have met 6 times during the past year. We will also discussed site plan review proposals, which are sent to us from the Planning Board. We have also discussed several campaigns to coordinate the assemblage of land for development. These included properties on Route 1 and in the Walnut & Water St. areas.

We currently have 7 members: S. Celemi, K. Fiore, G. Morris, C. Serino, M. Sicuranza, Dolores Sarver, and P. Rossetti Jr., Chairman.

We meet on a monthly basis, or as needed, usually on Monday evenings at 6:00PM at the Town Hall.

We would encourage any and all questions, comments, and suggestions. We are currently working on a project which will allow developers and other interested parties an information packet about Saugus.

Thank you.

P. Rossetti Jr. 01/31/94 233-1855

Peter A. Rossetti Jr.



1993 ANNUAL REPORT CABLE TV COMMISSION

During our first meeting with representatives of Continental Cablevision in January, 1993, the Commission discussed a survey that would be sent to subscribers pertaining to their "likes & dislikes" of local & national programming, service and menu as provided by the carrier. The results would be reviewed during the negotiations for a new contract.

A proposal for a new studio to be built at the high school was presented by a school committee member; a voted was taken to limit repeat showing of local programming to a maximum of three repeats unless otherwise approved; and a solution to a Sheffield Heights problem was accepted.

At the February meeting a letter from the Selectmen asking for cable coverage of other Board & Commission meetings was reviewed. Mr Dane indicated that this will be considered under the new contract proposals. Continental stated that new proposal would be available in March.

Due to governmental hearings in Washington by the FCC pertaining to cable regulations, all contract discussions were placed in "limbo". A special local program dealing with the proposed shopping mall on Route One was held on "This Is Saugus" with mall CEO Bill McCabe. The company paid a \$3946.39 franchise fee to the Town.

At the April meeting it was announced that the Bd of Selectmen had reappointed the Cable Commissioners for an additional one year term. The proposed contract was discussed but the rate structure was not yet available. Not much progress made during negotiations.

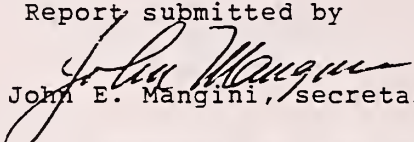
Similar delays with government regulations hindered negotiation progress in May. It was voted to suspend further meetings until the fall.

A special meeting was called in August to explain terms in FCC ruling (must carry stations) and the new rate structure that would go into effect in Sept. Contract proposal still not ready.

A new commission member, Allan Doherty, was welcomed to the group at the Sept meeting. Preparations for the cable coverage of the Nov 2 Town election results were discussed and agreed upon. Chairman Carakatsane requested a complete legal package of items under negotiations for new contract be prepared and mailed to commission before next meeting.

Due to illness the scheduled November meeting was postponed and it was agreed that next meeting would be held after the holidays.

Report submitted by


John E. Mangini, Secretary for the Comm.

John Carakatsane, chairman

Commission Members include:

Dr. Ted Golan

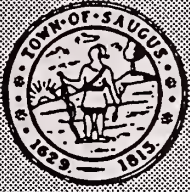
David Berkowitch

Edward Wadrzynowicz

Angela Maraia

William Lombardo

Allan Doherty



1993 ANNUAL REPORT

CEMETERY DEPARTMENT

The Cemetery Department has a crew of 4 full time workers, and a part-time clerk. We continue to maintain our budget and salaries. We had three college students during the summer to help with the grass cutting and cleaning up of the cemetery.

Two new members appointed to the Cemetery Commission are: Mr. Robert LeVasseur and Mr. Ralph Pearson.

The stone pillars at the entrances to the cemetery were repaired during the Spring. The stones on the Cemetery Wall along Winter Street continue to be breaking away due to the amount of water coming across the street into the Cemetery from the hills.

The Cemetery Commission is considering an offer made by a lot owner to donate some trees. They have to be planted in areas where the roots won't interfere with grave openings. The Middleton Mausoleum was damaged by vandals over the Labor Day Week End. They didn't gain entrance but windows and a vase were broken, possibly by rock throwing.

The Cemetery Department received a much need "John Deere" Back-Hoe in November 1993.

Riverside Cemetery Continues to be a source of pride to lot owners, residents of Saugus, and visitors from other areas.

The Department had a total of 132 Interments for 1993.

We sold 67 new grave sites. We poured 43 Foundations, set 20 Flat Markers, and 30 Veterans Markers.

We received \$35,685.00 in Interment Fees, \$12,502.50 for Land Sales, \$8,257.60 in Foundation Fees, and \$12,499.50 for Perpetual Care. We had one Tomb Storage Fee of \$20.00. The Department had an income of \$68,964.60.

BOARD OF CEMETERY COMMISSIONERS

Gene Leighton, Chairman
Robert LeVasseur
Ralph Pearson

Michael McLaughlin
Supervisor



1993 ANNUAL REPORT

COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department was re-established in November of 1993 to coordinate, plan, organize and manage the Town's multifaceted resources. The Community Development Coordinator's position was created to develop programs related to economic development, business expansion, grantsmanship, capital improvements, and long-range land use planning.

In these last two months of 1993, Community Development activities included: (1) Preparation and submission of applications to both State and Federal grant programs to expand the Saugus Police Department's community policing programs (2) Several meetings with a variety of community groups and leaders relative to planning needs; and (3) Working with the Saugus Chamber of Commerce to research and develop a draft format for a marketing piece aimed at promoting Saugus' merits as a place to live and to do business.



1993 ANNUAL REPORT

CONSERVATION COMMISSION

Conducting business under Massachusetts General Laws, Chapter 131, Section 40, and Article 24 of the Town By-laws, the Saugus Conservation Commission saw a slight reduction in filings during the past year.

The Commission held 20 regularly scheduled open meetings on 1993. There were 36 Public Hearings, 11 of those being continued for additional information. There were also 15 Determinations of Applicability. Resulting from the hearings, 31 Orders Of Conditions were written and 6 Denials were issued. There were 4 Appeals to the Department of Environmental Protection, all still pending. Modifications were permitted to 12 existing Orders of Conditions, 8 Orders were extended, and 14 Certificates of Compliance were granted.

Site visits were conducted collectively at 30 locations and in many instances individual conducted site visits on their own due to time constraints. In addition, those members who were able attended site visits with representatives of the Department of Environmental Protection and Massachusetts Environmental Protection Agency assigned to Appeals.

The Open Space and Land Acquisition Committee, which works under the Commission, was largely inactive until appointment of Michael Serino as Chair on December 1. Purchase of three parcels of land known as the Pendelton Property was completed, with a fourth piece delayed by a clouded title, and a fifth major parcel under agreement awaiting final clean-up under Massachusetts General Laws, Chapter 21E.

Violations of the Wetlands Protection Act and Town By-law continue to be a problem. The Conservation Officer issued 8 Letters of Warning and gave 33 Verbal Warnings, issued 21 Enforcement Orders and wrote 2 Tickets. There were 15 Court Appearances and 63 sites were checked for the Building Inspector. These numbers are somewhat lower than last years inflated workload.

Election of Officers we delayed until December 1 because of two vacancies on the Commission. Members and Officers are as follows

Anne M. Cyros, Chairman

Francis McKinnon, Vice-Chairman

Charles Lynch

Henry Migdula

Michael Serino

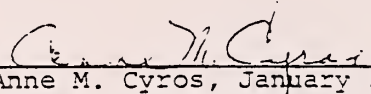
Conservation Officer- John Coffey

Secretary- Marie Wilkie

Michael Serino

Richard Mytkowicz

Paul Delios


Anne M. Cyros, January 28, 1994



1993 ANNUAL REPORT COUNCIL ON AGING

SAUGUS COUNCIL ON AGING

INTRODUCTION

Advocacy for seniors continues to be a major focus, processing of application, assisting with health insurance forms, counselling with medical bills and credit collections, housing, legal problems and counselling. Information and referral.

As we grow older, some where along the way, we lose our sense of identity, death of spouse, relatives, sources of income, mobility, home, etc. Seniors need a place to feel secure and comfortable, not competitive or frightening. This is the Saugus Council on Aging, (the senior center) where acquaintances, friendship, sociability sharing, caring, and understanding of each other takes place.

Many people who find elders distant or appear to be mentally dysfunctional do not take into consideration that they are simply bored and have turned inward. We have found that many problems of seniors are problems of confidence and self-esteem. Aging does not begin at 60 or 65 it is the way we care for ourselves and engage in social relationships, the kind of activities we're involved in throughout our lives.

The elderly are us, all of us.

Frances Rigol
Executive Director

STAFF

<u>DRIVERS</u>	<u>HOURS</u>	<u>WEEK</u>	<u>SALARY</u>	<u>SOURCE OF INCOME</u>
3 part time	24 16 12½		\$6.00 hr.	Formula Grant (State) \$7,680.00 balance through the town budget 5,000.00
<u>OUTREACH/ CASE MANAGER</u>				
2 part time	10 15		7.00 6.00 hr.	town budget.
<u>SENIOR AIDES</u>	20 20 20		4.25 hr.	Senior Community Service Emp. Program (Federal)
3				
<u>MAINTENANCE</u>				
1	20		5.00 hr.	town budget
<u>VOLUNTEERS</u>				
160	40		000	Our volunteers are one of the most important links in our center They are also a very diverse, interesting, and admirable group of people. The ages range from 55- 87 yrs. With the higher per-centag from 70-83 yr. old.

All of the above staff volunteer additional hours.

All of the above positions are supplemented by volunteers:

STATISTICS

<u>ATTENDANCE</u>	<u>SENIOR CENTER</u>	<u>LUNCH SITE</u>	<u>MEALS ON WHEELS</u>	
	37,163	28,637	14,902	
<u>TRANSPORTATION</u>	<u>SENIORS MEDICAL</u>	<u>LUNCH</u>	<u>TOTAL</u>	<u>MILES</u>
	7,300	7,140	14,440	34,900
<u>VOLUNTEERS</u>	<u>NUMBER</u>	<u>HOURS</u>	<u>IN-KIND \$\$</u>	
	161	12,833	\$107,858.00	

FUNDING SOURCES

Senior Employment Program (AARP)

STATE GRANTS

FEDERAL GRANTS

TOWN

DONATIONS

FRIENDS

Volunteers drive seniors to medical appointments who are unable to ride our van, or to cities that our van does not transport, such as Boston, Burlington, etc.

HIGHLIGHTS OF 1993

The purchase of a new van by the Friends Group for our medical transportation. This is a 11 passenger van.

The purchase of a new van enables us to transport seniors to the lunch site on a daily basis utilizing our old van. Seniors no longer have to stand on the street corner in the cold and stormy weather hoping the van would show up in time for the lunch program. We range from 17-20 people daily averaging 34-40 trips.

The Friend Group have established a building fund, and are in the process of a second mailing to the residents of Saugus.

Our outreach/case manager hours have increased to 40 hours a week, two part time workers.

A planning committee has been formed to establish the need for expansion of the senior center.

We have hired an architect and a Feasibility Study is underway.

Thank to the Saugus Bank & Trust we are able to maintain our small food pantry on a weekly basis.

THANKS

Our thanks to the many business and organizations in the community who assist us throughout the year in so many ways, Christmas, Thanksgiving, newsletter ads, food coupons, and assistance in our out-reach to the community.

Our thanks to the Hospitals and Doctors who with their staff enable us to provide health clinics, and workshops for our seniors.

Our thanks to the Town Manager, the Selectmen and woman. The town departments who assist us throughout the year. We look forward to our continued success,
Our thanks to all.

SERVICES FOR SAUGUS SENIOR ADULTS
60+ AT THE SENIOR CENTER DROP-IN
231-4178-9

SOCIAL SERVICES

Financial, Medical, Medicare, Surplus Food, Food Stamps, Tax Abatements, Outreach, Legal Assistance, Housing, Medical Forms, Fuel Assistance, Health Care Proxy, Homestead Forms and many others. Estate Planning.

TRANSPORTATION

Medical appointments, Applications for Trips, Lunch site pick-up, Mall shopping once a month on 2nd Monday, Stop & Shop bus on Tues. AMs - for info call 231-4178. Wheel chair/transportation - call GLSS at 599-0110.

HOT LUNCH

Daily, Monday thru' Friday at local high school, 12:30 PM during school year and at 11:30 AM during summer vacation.

MEALS ON WHEELS

For those unable to cook due to illness, there are regular and special diets - call 231-4178 or GLSS at 599-0110.

DROP IN CENTER

400 Central St., no admission fee, all programs for older adults 60+. Newspaper, Coffee and donuts daily. Boutique, Thrift Shop, Small Food Pantry. Spec. programs listed in local papers weekly and monthly newsletter. The Center is Handicapped accessible.

SENIOR ADULT CLUBS

Senior Citizens' Assoc. meets the second Thursday of the month at the Sr. Ctr. at 2:00 PM - dues \$5.00 per year. Membership starts in March.

RETIRED-SEMI RETIRED MEN'S CLUB

Meet at Sr. Ctr. 2nd and 4th Tuesday of the month at 9:30 AM. Dues \$2.00.

HEALTH PROGRAMS

Talk and exercise every Monday. Blood pressure the 2nd Mon. of the month 12:30-3:30 and 3rd Tues. of the month at 9:30-11:30 AM. Health clinics, Health talks, updates with speakers from Social Security, HMO's, Health providers.

ACTIVITIES

Walking, Arts & Crafts, Chess, Knitting & Crocheting, Cards, Choral group, Beano, Monthly Birthday Party, Dancing (Line, Square, Ballrm.), Bowling. Classes in Caning, Aerobics, Quilting and Bunka.

LYNN SENIOR SERVICES (GLSS)

Case management, protective service, companion service, social day care, adult day health, mental health - 231-4178 or 599-0110.

HOUSING

Saugus Housing Authority at 233-2116 or Saugus Council on Aging at 231-4178.

PARTIES

Valentine, St. Patrick, Christmas - Fashion Shows, spec. events and much more.

VOLUNTEER ROLES

Volunteers are an important function of the Council on Aging - call 231-4178 for more information on volunteering.

COMMUNITY DEVELOPMENT:				COUNCIL ON AGING DEPARTMENT NO. 541		BUDGET NO. 43	
DEPT. HEAD: RALPH SANTOSUOSSO, CHM.				EXPENSES		FISCAL YEAR 1993	
Purpose	Fiscal 1990	Fiscal 1991	Budget Fiscal 1992	Dept. Request Fiscal 1993	RECOMMENDATION BY Manager	Selectmen	Fin. Comm.
Advertising	49		150	150	150	150	150
Office Supplies	322	453	400	800	800	800	800
Postage	300	300	400	500	500	500	500
Association Dues	178	210					
Telephone	1,267	1,545	1,340				
Travel		96					
Equipment Maintenance			150	300	300	300	300
Outing for Shut Ins	406	475	450	550	550	550	550
Mini-Bus Exp. (Segr)	2,740	3,192	2,500	2,500	2,500	2,500	2,500
Mini-Bus Driver Exp.	12,302	10,855	4,218	5,000	5,000	5,000	5,000
Greater Lynn SR. Serv I	9,972	3,155	9,152				
Contract Service				8,000	8,000	8,000	8,000
UNSEGREGATED	24,796	17,090	16,260	15,300	15,300	15,300	15,300
SEGREGATED	2,740	3,192	2,500	2,500	2,500	2,500	2,500
GRAND TOTALS	27,536	20,282	18,760	17,800	17,800	17,800	17,800

COMMUNITY DEVELOPMENT: COUNCIL ON AGING DEPARTMENT NO. 541 BUDGET NO. 43
 DEPT. HEAD: RALPH SANTOSUOSSO, CH1. SALARY FISCAL YEAR 1993

Title Position	Dept.				RECOMMENDATION BY Manager Selectmen Fin. Comm.
	Fiscal 1990	Fiscal 1991	Budget Fiscal 1992	Request Fiscal 1993	
Co-Ordinator	20,600	20,600	21,218	22,446	22,446

UNSEGREGATED	20,600	20,600	21,218	22,446	22,446
SEGREGATED					
GRAND TOTALS	20,600	20,600	21,218	22,446	22,446



1993 ANNUAL REPORT

EMERGENCY MANAGEMENT AGENCY

As of January 1, 1993 the organizations name has been changed from Saugus Civil Defense to Saugus Emergency Management Agency.

The Saugus Emergency Management Agency is a volunteer organization which is required by law. During declared emergencies the Emergency Management Agency is the Towns contact point with state and federal agencies if their assistance is required for manpower, materials or equipment.

MISSION STATEMENT

The mission of the Saugus Emergency Management Agency is to provide for the common defense and to protect the public peace, health, security, and safety, and to preserve the lives and property of the people of the Town of Saugus

During 1993 the Agencies volunteers logged in over 3500 man hours. We have completed a major remodeling project at the Main Street Headquarters, the interior of the building has been painted and a new roof has been installed. We are also working on a new Emergency Operations Center which is located in the basement of the Essex Street fire station. The E.O.C. will also be used by the Auxiliary Police, and as a training room for the Fire Department. Many hours were spent upgrading and maintaining the equipment that is used during emergencies, ie; generators, pumps and lighting equipment.

Our Auxiliary Police were busy with school patrols, parade details, church traffic control and training. The unit participates in all local events and helps out whenever and wherever it can be of assistance. Our Auxiliaries also support other cities and Towns when requested.

On March 13, 1993 our town like many others was hit with a severe snow storm known as the "Blizzard of 93". The weekend storm crippled many cities and towns due to winds of over 35 miles per hour and snow drifts 4 feet high. Due to the danger of coastal flooding and possible evacuation of residents in low lying areas the high school was opened to be used as a shelter. Our 4X4 vehicle was used to assist in the evacuation of residents and to deliver our Auxiliary Police to areas where they were needed.

A great effort was put into decorating the town for our second annual lighting ceremony which was a huge success.

I wish to express my sincerest thanks and appreciation to all those volunteers who unselfishly give their time and effort to support the Town of Saugus.



Robert R. Autilio
Emergency Management Director



1993 ANNUAL REPORT

FIRE DEPARTMENT

The Saugus Fire Department has again completed one of it's busiest years. This year the Department responded to 2155 alarms of fires and emergencies, up from 1800 the previous year.

The Department continues to operate from two locations; Central Fire Station and the Essex Street Station with two engine companies and one ladder company to cover the Town.

The Department continues to train its members both through the Massachusetts Fire Academy for recruit training, and in service training and drills.

The Department continues to respond to motor vehicle accidents with personal injury, and medical aid requests when necessary.

The Fire Prevention Bureau continues to work on projects to protect life and property in the Town, through inspection, enforcement and education.

The Town of Saugus is growing and continues to grow. The number of runs and services available to citizens have increased, necessitating the need for more manpower to the Department to handle these circumstances.

Respectfully,

Chief Walter D. Newbury
Chief Walter D. Newbury

"SMOKE DETECTORS SAVE LIVES"

Apparatus Status - December 1993

<u>Designation</u>	<u>Year</u>	<u>Make</u>	<u>Capacity</u>	<u>Condition</u>
Engine #1	1988	Pierce	1250 GPM	Excellent
Engine #2	1985	Pierce	1250 GPM	Excellent
Engine #4	1966	Mack	1250 GPM	Fair (Reserve)
Aerial Platform 1988		Pierce	95'	Excellent
Squad #1	1975	Pierce	250'	Good (Brush)
Squad #2	1977	Seagrave	250'	Good (Brush)
Car #1	1992	Ford	Crown Victoria	Excellent
Car #2	1985	Ford	Sedan	Good
Car #3	1988	Ford	Sedan	Excellent
Jaws of Life - 1988		Amkus		Excellent
Jaws of Life - 1980		Hurst		Good
Cascade System		Scott	4.5 NFPA	Excellent

To: Chief Walter Newbury

Re: Fire Prevention Annual Report - 1993

As in previous years the year 1993 was a busy one for the Saugus Fire Prevention Bureau. The following is a list of duties performed by the Fire Prevention Bureau as required by state laws and regulations:

Office duties are intense, calls are constantly received on complaints and followed through for completion.

Alarms systems are put in and out for companies working such as installation.

Correcting problems within fire alarm protection.
Performing constant fire protection activities by informing citizens of safe household procedures and smoke detector locations, educating home evacuation, unsafe conditions such as electrical extension cords wiring, etc..

Remortgage and new construction inspections.

Speaking engagements for elderly pertaining to proper use of fire extinguishers, alarm system, handicap exiting and human error leaving food on stove, etc..

Constantly working to approve and properly located smoke detectors in house and business establishments.

Annually renewing permits for flammable fluid permits and procuring safe procedures.

Collecting fees as such and turning over collected receipts.
Underground tank removal: Permits required and followed up to assure all state and local requirements are followed.

Attending monthly Fire Prevention meetings when able to depending on office schedule.

Oil burner permits constantly issued for installation and follow up inspection and card approval.

Fire alarm systems are constantly supervised on a daily basis to assure all systems are in working order and to follow up and educate those in charge as how to respond.

Fire prevention inspection of all business' and follow up violations are conducted by office personnel.

School inspections are conducted and fire drills are conducted on a quarterly basis.

Nursing home inspections are also conducted on a quarterly basis and reports are filed to the State.

Tar Kettles on roofing jobs- permits are issued.

Fuel oil trucks are inspected each year by law CMR 8.00

Blasting permits for blasting are issued.

Places of public assembly are inspected at various times during the year.

All plans must be reviewed and stamped for new homes and addition construction for smoke detector locations. Fees collected as applies.

Wood stove installation permits issued and follow up inspection required.

Respectfully,

Captain Charles Thomas
Captain Charles Thomas

DATE: December 93	THIS MONTH	LAST MONTH	SAME MO. LAST YR.	LAST YR. TO DATE	THIS YEAR TO DATE
1. ALARMS: How Rec'd.					
Box Alarms	30	20	22	305	296
Telephone Alarms	132	120	153	1291	1699
Comb. Box & Tel.	3	0	1	6	18
Verbal	7	4	16	198	143
TOTAL ALARMS	172	144	192	1800	2156
2. FIRES:					
Buildings	0	2	1	25	22
Motor Vehicles	1	7	9	59	67
Brush, Rubbish, etc.	10	22	14	372	438
Other: heat unit, sign	6	0	3	37	42
Total Fire Calls	17	31	27	493	569
3. NON-FIRE CALLS					
INTERNAL ALARMS	32	27	23	305	341
HAZ. MAT. SPILLS	3	0	5	33	42
ACCIDENTS/RESCUES	32	21	45	325	341
EMERGENCIES	21	17	34	148	187
DETAILS	11	15	14	142	205
MUTUAL AID	4	2	3	44	50
CHIMNEY/OIL BURNER	6	4	7	42	33
FALSE ALARMS	16	8	13	135	119
AID TO OCCUPANT	10	9	21	133	125
MEDICAL AIDS	20	10	NEW CATEGORY '93		144
TOTAL NON-FIRE ALARMS	155	113	165	1307	1587

EQUIPMENT USED
OVER ***

Saugus Fire Department
Monthly Report

4.EQUIPMENT USED:	THIS MONTH	LAST MONTH	SAME MO. LAST YR.	LAST YR. to DATE	THIS YEAR to DATE
1 1/2" - 1 3/4"	100'	1000'	700'	12600'	20860'
2 1/2"	-	-	-	2650'	6000'
3" - 4"	-	-	-	3150'	5130'
LADDERS USED	40'	95'	122'	1088'	1279'
EXTINGUISHERS	0	1	0	12	13
JAWS USED AMKUS TOOL	2	0	1	10	12
BOOSTER & FORESTRY	1150'	2070'	1750'	53,750'	61,240



Scene of a Five Alarm Fire
1/16/94 Historic Salter Mill Bldg.







1993 ANNUAL REPORT

HISTORICAL COMMISSION

During 1993, the Saugus Historical Commission held regular monthly meetings. The Commission currently has one vacancy due to the death of long-time member Ralph Santosuosso.

A major responsibility of the Commission is to review applications for demolition permits to ensure that appropriate photographic and other documentation is obtained for posterity. During the year, a total of fourteen permits were reviewed. The Commission appreciates the spirit of cooperation on the part of the Building Inspector in carrying out this function.

The Commission, in its role as principal adviser to the town on preservation matters, continues to work toward the listing on the National Register of Historic Places of properties which have been previously identified as potentially eligible for the National Register. It is pursuing additional funding through the Massachusetts Historical Commission to supplement the small appropriation available for this work, as well as for updating of the comprehensive survey of the town done several years ago.

Stephen P. Carlson
Chairman



1993 ANNUAL REPORT

INSPECTIONAL SERVICES DEPARTMENT

I respectfully submit the following Annual Report of the Inspectional Services Department for the year ending December 31, 1993.

The Inspectional Services Department consists of:

- Building
- Canine
- Health
- Electric
- Gas
- Plumbing
- Recycling
- Sealer of Weights & Measures

The year 1993 brought 51 million dollars worth of construction, the majority of construction value being the building of Square I Mall. In addition to the Mall, Route One continues to experience additional remodeling and construction.

Computerization of the department and the institution of a central filing system have brought speed and efficiency to the department, so that we may better serve the public.

Major attention has gone to dollar savings via the awarding of a new rubbish pick-up contract that saves the town \$300,000.00 over the life of the five year contract. Through enforcement and education we have continued to reduce the amounts of solid waste deposited at the Resco incinerator. Additional savings have been realized through elimination of the heavy rubbish pick-up and replaced with a sticker system.

We will continue to reach out to the community via new programs and media releases.

The Inspectional Services staff continues to raise it's level of professionalism. In August of 1993 Mr. William Burke, former Senior Sanitarian for the City of Salem, MA Health Department was appointed Health Agent. Mr. Burke's expertise has augmented a progressive Board of Health.

I would also specifically acknowledge my Administrative Assistant, Ms. Rosemarie Sola and my Senior Clerk, Ms. Tammy Sands for their support and dedication. The Inspectors, who have maintained extremely busy schedules continue to ensure the safety of the public.

Respectfully submitted,



Richard R. MacDonald,
Inspectional Services Director

BUILDING DEPARTMENT

The Town of Saugus experienced the largest growth spurt in a number of years. We had the completion of the Hammersmith Subdivision , Ground Round Restaurant , F&M Distributors and JoAnne's Fabrics.

We have seen the beginning of construction for the new Square One Mall with approximately 130 new stores to be completed in the coming year. Shermans Plaza began construction and Kelly's Roast Beef also has brought their very successful business to Saugus.

There were 515 Building Permits issued in 1993 with 413 in the residential sector, 65 of those were for new Single family homes.

Please find attached breakdown of permits issued by this department.

ts

CANINE DEPARTMENT

STRAY DOGS HOUSED (Saugus Only)	81
STRAY DOGS RETURNED TO THEIR OWNERS	52
DOGS ADOPTED FOR THE YEAR	17
DOGS EUTHANIZED (P. T. S.)	10
DOGS TRANSFERRED TO OTHER SHELTERS	2
DOG LICENSES	932
CALLS OR COMPLAINTS ANSWERED (including calls from the police department)	2149
STRUCK ANIMAL CALLS (emergency)	49
BOARD OF SELECTMEN HEARING ON K-9 ISSUES	0
COURT HEARINGS ATTENDED	1
TICKETS ISSUED	16
DOG BITES REPORTED	32
CAT BITES REPORTED	7
RACCOON BITES REPORTED	2
QUARANTINES ISSUED	29
ANIMALS TESTED FOR RABIES	35
ANIMALS TESTED POSITIVE FOR RABIES (6 raccoons, 1 skunk, 1 cat)	
ANIMALS PICKED UP (deceased)	528
TWO ANNUAL RABIES CLINICS WERE HELD ON 2/28/93 and 5/5/93	

BOARD OF HEALTH

I herein submit the Saugus Board of Health Annual Report, consisting of the information on the program and policies implemented by the Board of Health and the Health Department for the 1993 calendar year.

Saugus Board of Health

Mr. Jon Bernard, Chairman (through 10/93)
Ms. Diane Serino, Vice Chairman (Acting Chairman from 11/93)
Ms. Maureen Dever, Secretary/Hearing Officer
Dr. Edwin Faulkner, M.D.
Mr. Jay Ash
Mr. Joseph Vinard, (appointed 11/93)
Ms. Rosemarie Sola, Clerk of the Board

Health Department Staff

Mr. Joseph Giancola, C.H.O., Health Agent (through 6/93)
Mr. William Burke, R.S., C.H.O., Health Agent (appointed 8/93)
Ms. Louise Bucchiere, R.N., Public Health Nurse (via Atlanticare)
Ms. Rosemarie Sola, Administrative Assistant

The Board of Health is responsible for directing and administering a program of health and health related services for the town and its residents. The Saugus Health Department enforces and interprets Public Health and Environmental Codes, as well as, Board of Health Regulations and Town by-laws. The Health Department must remain knowledgeable and active in rental housing unit inspections, including pre-occupancy certificate of fitness standards, lead paint issues, and food service establishment construction and inspections, as well as, the health and environmental risk factors inherent in asbestos removal, pest control, public/semi-public swimming pools, private wells, subsurface sewage disposal systems, and numerous other sanitation and environmental issue areas that increase the scope of the Health Department's duties.

In accordance with Mass General Laws Chapter III, Section 31, the Board of Health has the authority to develop reasonable regulations. In 1993 the Board of Health began the process of drafting Tobacco Control Regulations. The proposed regulations would restrict smoking in restaurants, public places and possibly the work place.

Furthermore, in the past year Mr. Richard R. MacDonald, Inspectional Services Director, and subsequently William Burke, Health Agent, have played crucial roles in establishing and maintaining the North Shore Area Boards of Health Collaborative. The N.S.A.B.H.C. is a joint body composed of members from eight North Shore communities, including Saugus, Salem, Lynn, Danvers, Marblehead, Swampscott, Peabody, and Nahant. The N.S.A.B.H.C. was formed to address the well-being of the communities it services and to seek aid from state and federal agencies to subsidize comprehensive initiatives aimed at the North Shore Area's public health challenges. On November 5, 1993, the N.S.A.B.H.C. was awarded a \$300,000 Massachusetts Tobacco Control Grant. The grant is to develop and implement an action plan to raise awareness of the health hazards of tobacco use, and to create and administer a public relations/education campaign.

The Board of Health in conjunction with Atlanticare Hospital has provided the citizens of Saugus with public health nursing services. Ms. Louise Bucchiere, Community Health Coordinator, has an office located at the Conference Center of Laurel Gardens. This joint venture has been very successful as demonstrated by the numerous screenings and clinic conducted during the past year. The town looks forward to continuing this beneficial program in 1994.

The following is the Annual Report of the Community Health Coordinator Louise Bucchiere, R.N., for the year 1993.

Immunization Clinics:

The immunization program for school children grades 6-12 was continued through out the year. In addition to immunizations, free physicals were provided, under the auspices of Atlanticare Medical Center, by Dr. Prathima Reddy and Dr. Michael Harrigan.

Blood Pressure Screenings:

Blood Pressure Screenings at the Senior Center, Heritage Heights, Laurel Gardens, and Laurel Towers continue to be very successful.

As we look forward to the coming year, the Board of Health and the Health Department will continue to cosponsor regular Food Service Sanitation courses, promote a Household Hazardous Collection Day, and support the efforts of the local Recycling Committee.

It is the intention of the Board of Health and its staff to continue to serve as a resource intended to educate, inform, protect, and meet the multitude of health-related needs as dictated by the community.

Respectfully submitted
for the Board of Health

William T. Burke, R.S., C.H.O.
Health Agent

HEALTH CARE COORDINATOR OF SAUGUS

Year End Report For 1993

Procedures	
Blood Pressure	1081
Immunizations	250
Mantoux Testing	68
TB Reports	0
Flu/ Pneumonia Injections	1593
TOTALS	2991
Age 10 - 18	118
Age 19 - 59	434
Age 60 and over	2473
TOTALS	3025
Screenings	48

Project Highlights

January:	Lead Paint Screening
February:	Breast Cancer Ed
April:	Cancer Awareness Night - 4 Screens
September:	Founders Day "Meet The Doctor Booth"
October:	Flu Clinics (3) 1500 injections
November:	Flu Shots for Shut-ins
December:	Hammersmith Stroll - Nutrition Booth
	Hepatitis B - Firemen
	Hepatitis B - Policemen
	Hearing & Vision - Grades 6 - 12
	MMR Clinics - 6th Grade
	Td Clinics - 10th Grade

ELECTRICAL DEPARTMENT

The following is the Annual Report of the Electrical Inspector for the year of 1993:

INSPECTIONS:

There were four hundred and seventy (470) electrical permits issued during the year and approximately twenty seven hundred (2700) inspections were made at residential dwellings, commercial and industrial properties. This does not include inspections of town owned buildings.

FEES:

The total fees collected for permits for 1993 were: Sixty thousand four hundred and seventy five (\$60,475.00) dollars.

Respectfully submitted,

Robert Sampson
Electrical Inspector

RS/rs

PLUMBING & GAS DEPARTMENT

The following is the Annual Report of the Plumbing & Gas Inspector for the year of 1993:

INSPECTIONS:

There were two hundred and thirty-eight (238) Gas Permits and two hundred and forty-eight (248) Plumbing Permits issued and approximately eleven hundred (1100) inspections were made at residential dwellings, commercial and industrial properties. This does not include inspections of town owned buildings.

FEES:

The total fees collected for Plumbing & Gas Permits for 1993 were:

Gas Permits - nine thousand one hundred and thirty-three (\$9,133.00) dollars.

Plumbing Permits - twenty one thousand five hundred and forty-two (\$21,542.00) dollars.

New Sewer Permits total sixty (60) permits (including Sherman Mall and Square I Mall), issued for an amount of one hundred twenty seven thousand, two hundred and thirteen (\$127,213.00) dollars.

Existing Homes (sewer connections) total seventeen (17) permits issued for an amount of eight hundred and fifty (\$850.00) dollars.

The Plumbing Inspector also oversees solid waste pick-ups for the town, which includes daily inspections of the contracted firm that picks-up solid waste.

Respectfully submitted,

Charles Stella
Plumbing & Gas Inspector

SEALER OF WEIGHTS & MEASURES

I hereby submit my Annual Town Report for the year of 1993.

Salary (part-time)	\$ 6774.04
Expenses	<u>650.00</u>
	\$ 7424.04

<u>SCALES & BALANCES</u>	<u>SEALED</u>	<u>ADJUSTED</u>	<u>NOT SEALED</u>	<u>CONDEMNED</u>
Over 10,000 lbs	4			
100 to 1000 lbs	19	3	2	1
100 lbs	211	58	6	1

WEIGHTS:

Avoirdupis	12
Metric	11
Apothecary	92

LIQUID MEASURING DEVICES:

Gasoline & Diesel	244	6	16	2
Oil & Grease	4			
Kerosene	2			

LINEAR MEASURES:

Yard Sticks	2
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AUTOMATIC MEASURING DEVICES:

Taximeter	10	1
Fabric Measuring	1	
Wire Cordage	2	
Reverse Vending Machine	11	

FUEL OIL DELIVERY INSPECTIONS:

Total	15	Violations	2
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HAWKERS & PEDDLERS:

Total	2	Violations	0
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PAYMENTS TO TREASURER:

(Sealing and Adjusting Fees)	\$ 5139.20
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In addition to my sealing duties, I have made numerous reweighing of prepackaged commodities, checked for correct unit pricing and serviced all consumer complaints, including short measure of produce and numerous short measure of gasoline and diesel fuel.

Respectfully submitted,

John Hansen,
Sealer of Weights & Measures

jh/rs

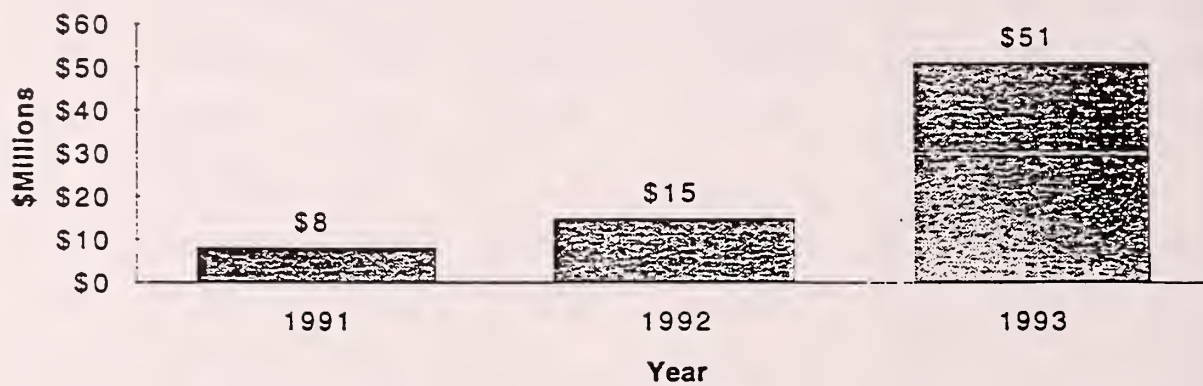
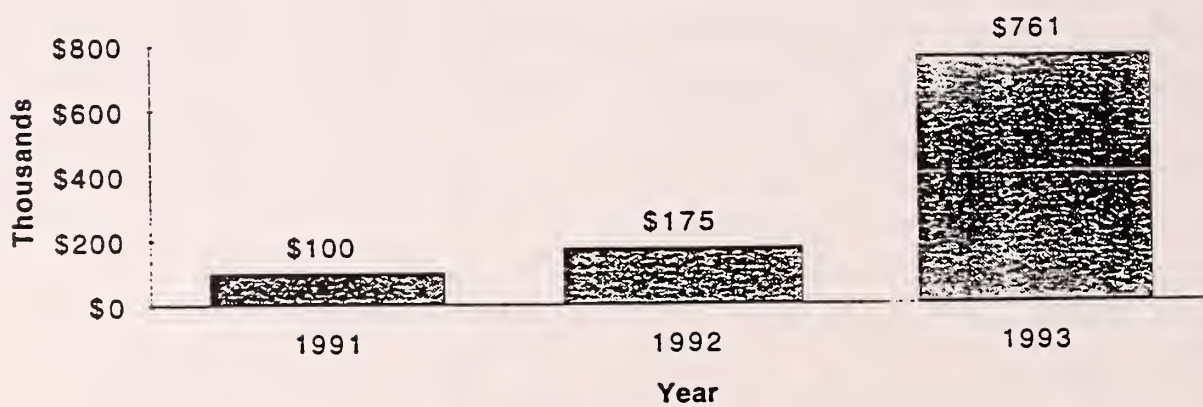
Town of Saugus
Municipal Data
1991-1992-1993

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**Town of Saugus
Municipal Data
1991-1993
1991, 1992 and 1993 Fee Income and Costs**

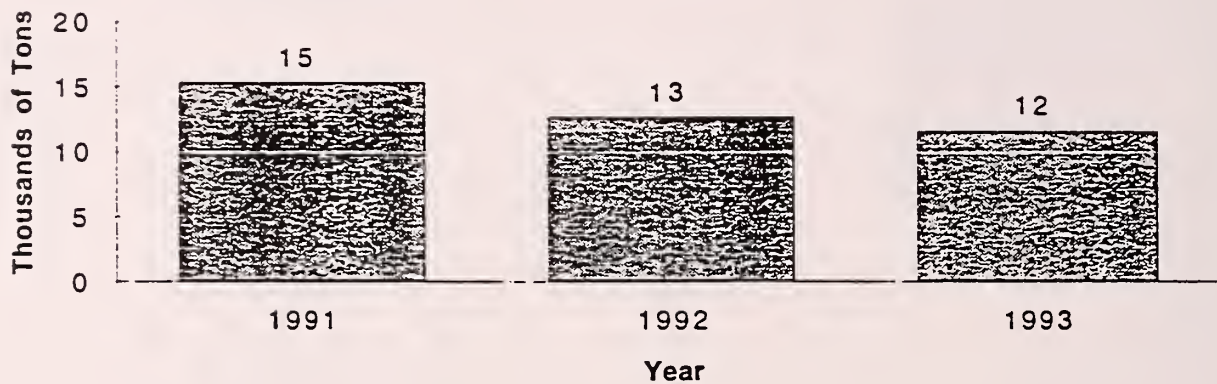
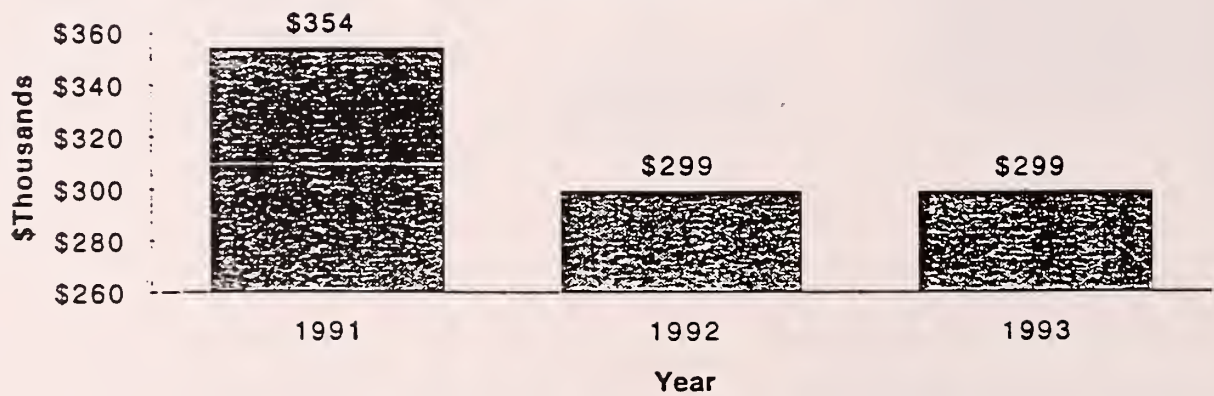
	1991	1992	% Change	1993	% Change
Building Permits - Est. Costs of Construction	\$8,189,349.58	\$14,906,050.18	82.0%	\$50,839,477.95	241.1%
Building Permit Fees	\$100,047.00	\$175,296.98	75.2%	\$760,551.70	333.9%
Canine Receipts	\$3,473.00	\$3,584.00	3.2%	\$6,263.00	74.7%
Compost Bags	--	--	--	\$10,787.58	--
Electrical Permits	\$19,613.00	\$23,162.00	18.1%	\$60,474.50	161.1%
Gas Permits	\$6,534.00	\$6,976.00	6.8%	\$9,569.00	37.2%
Health Permits	\$47,469.00	\$52,426.00	10.4%	\$48,062.05	-8.3%
Plumbing Permits	\$8,620.00	\$10,773.00	25.0%	\$22,032.00	104.5%
Recycling (Pounds)	--	377,560.00	--	948,660.00	151.3%
Recycling Rebates	--	--	--	\$2,064.83	--
Sealer of Weights and Measures	\$2,678.00	\$3,046.00	13.7%	\$5,127.20	68.3%
Sewer Permits	\$30,012.00	\$81,662.00	172.1%	\$127,211.25	55.8%
Solid Waste (Costs)	\$353,930.84	\$298,994.55	-15.5%	\$298,917.16	0.0%
Solid Waste (Tons)	15,381.61	12,674.63	-17.6%	11,594.52	-8.5%
Stickers				\$2,502.00	

Building Permits - Estimated Costs of Construction**Building Permit Fees**

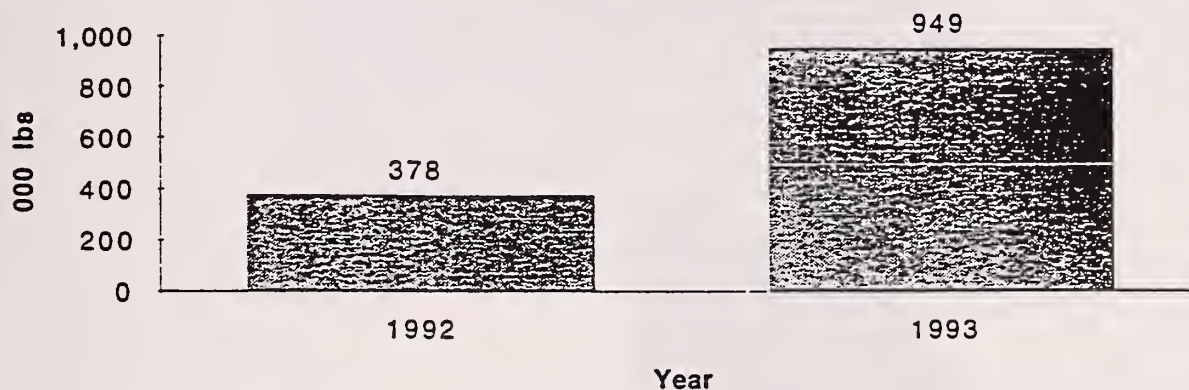
1993

TOTAL PERMITS----- BUILDING DEPARTMENT

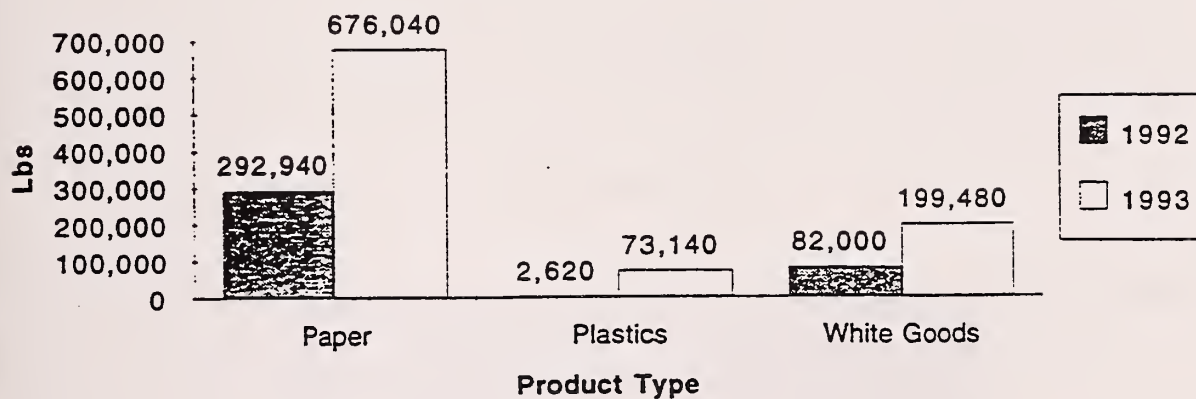
TYPE ----	NO. --	ESTIMATED COST -----
Residential:		
Single Family Homes	65	\$6,542,836.00
Alterations/Additions	188	\$1,402,494.00
Roofing/Siding	86	\$ 315,847.00
Pools	31	\$ 135,200.00
Retaining Wall	2	\$ 8,500.00
Demolition	7	\$ 8,900.00
Sheds	15	\$ 19,337.00
Garages	7	\$ 69,100.00
Woodstoves	8	\$ 8,765.00
Fireplaces	2	\$ 4,000.00
Handicap Ramp	1	\$ 1,500.00
Mobile Home - Temp	1	\$ 3,000.00
	----	-----
	413	\$8,519,479.00
Non Residential:		
New Construction	10	\$38,527,754.00
Demolition	3	\$ 389,000.00
Alterations/Additions	42	\$ 3,248,075.00
Roofing/Siding	7	\$ 24,120.00
Signs	38	\$ 118,049.00
Greenhouse	1	\$ 3,000.00
Sheds	1	\$ 3,000.00
	----	-----
	102	\$42,319,998.00
Total =	515	\$50,839,477.00
Trailer Fee's Collected		\$ 17,200.00
Permit Fee's Collected		\$ 760,551.70

Solid Waste (Thousands of Tons)**Solid Waste Costs**

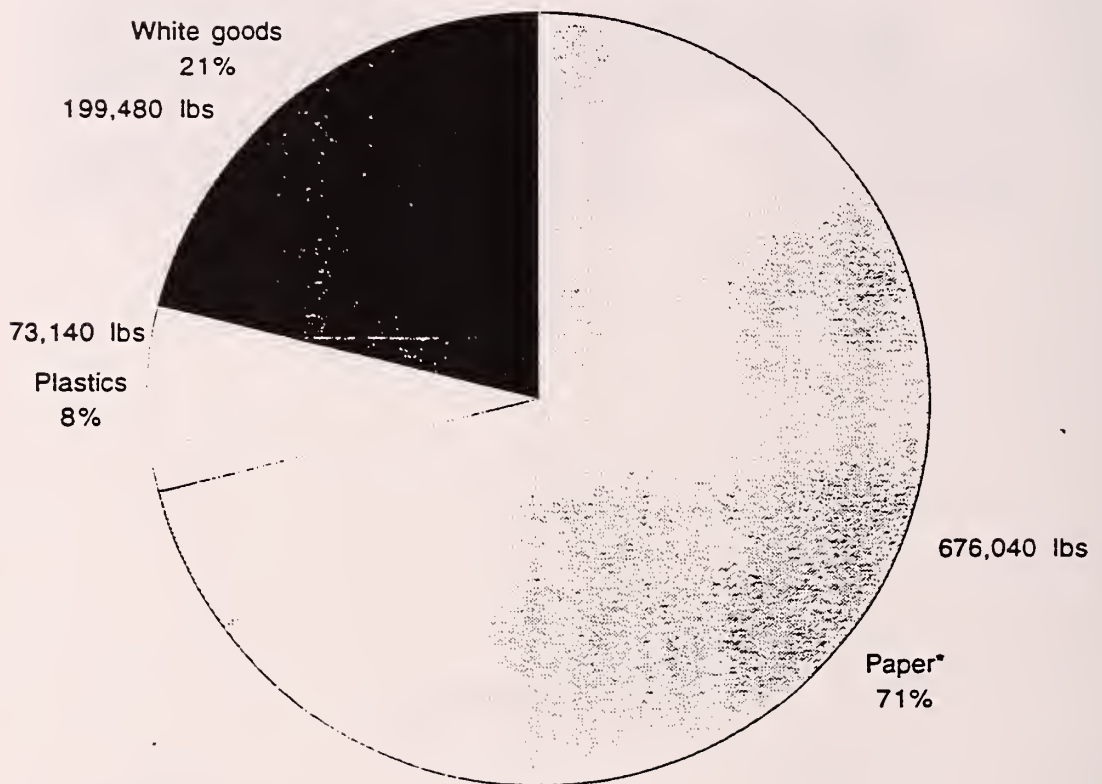
Recycling (Thousands of Lbs)



Recycling by Year

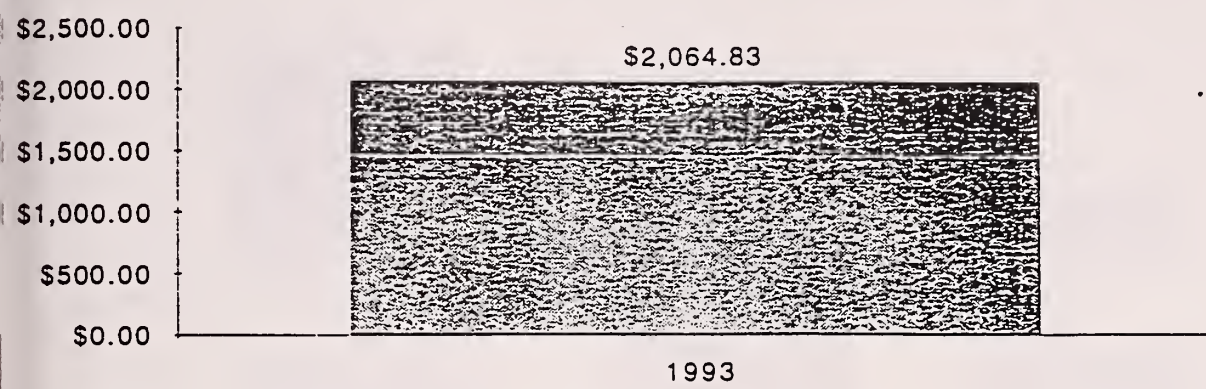


Recycling by Product Type

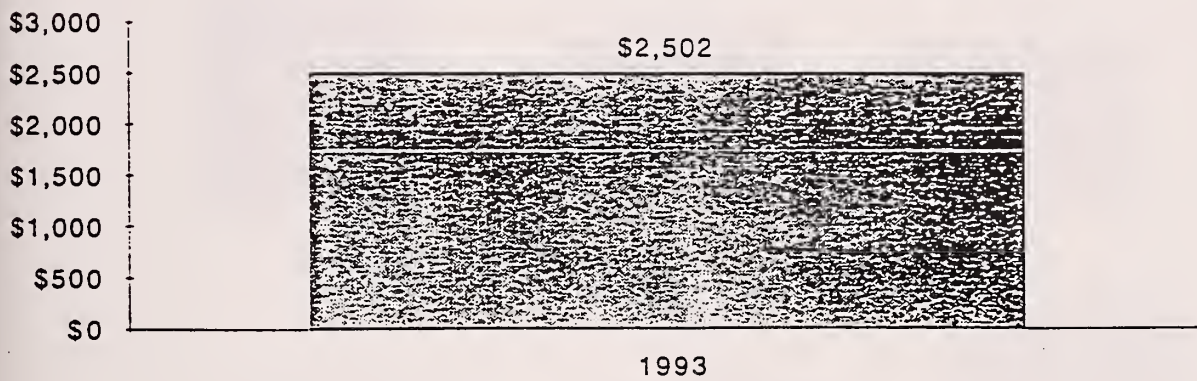


* Includes newspaper, cardboard and magazines

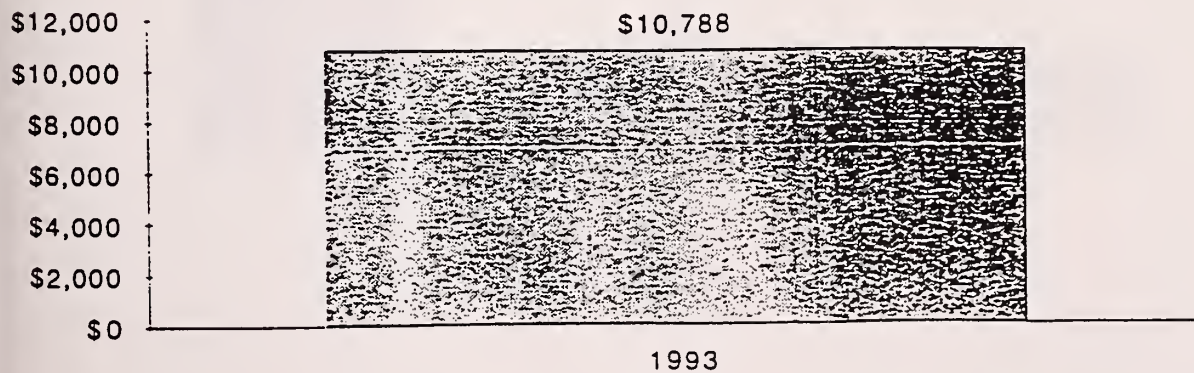
Recycling Rebates



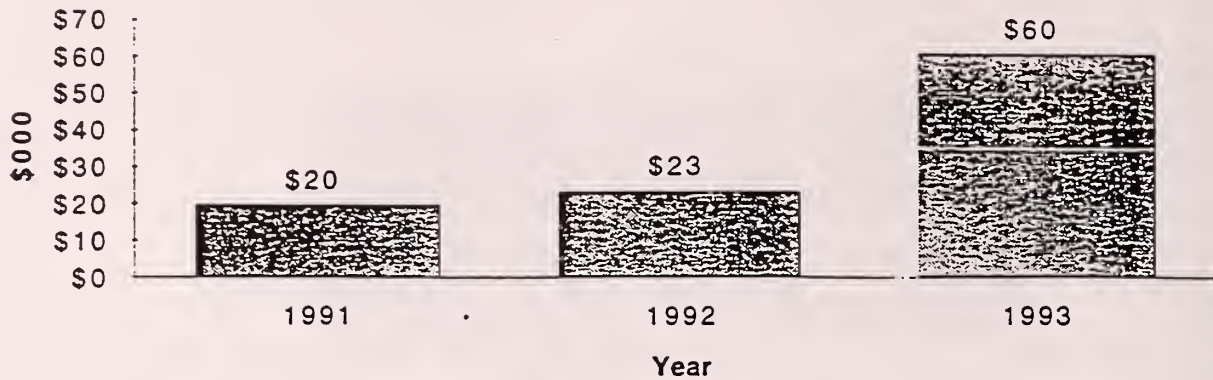
Stickers



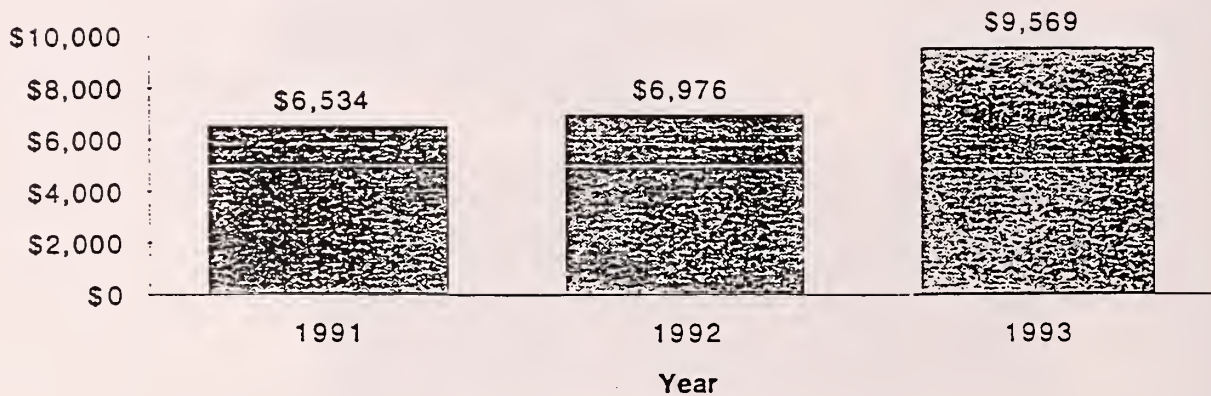
Compost Bags



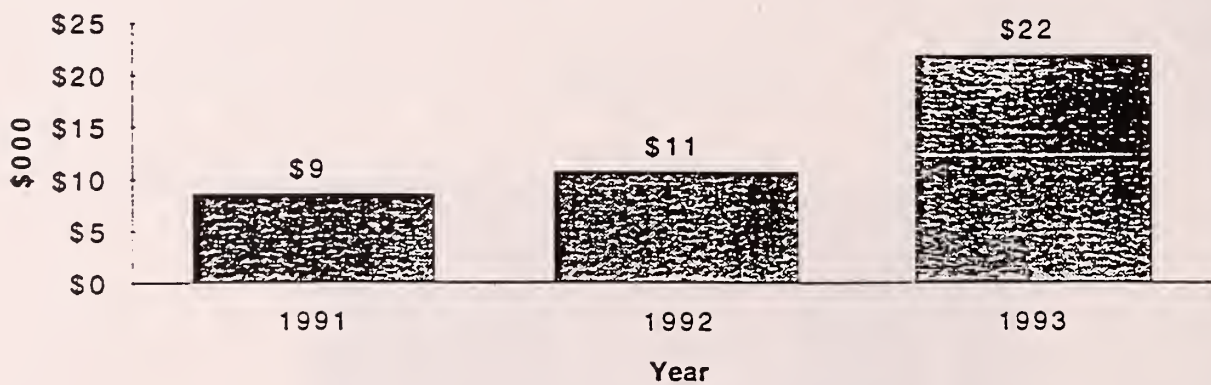
Electrical Permits (\$Thousands)



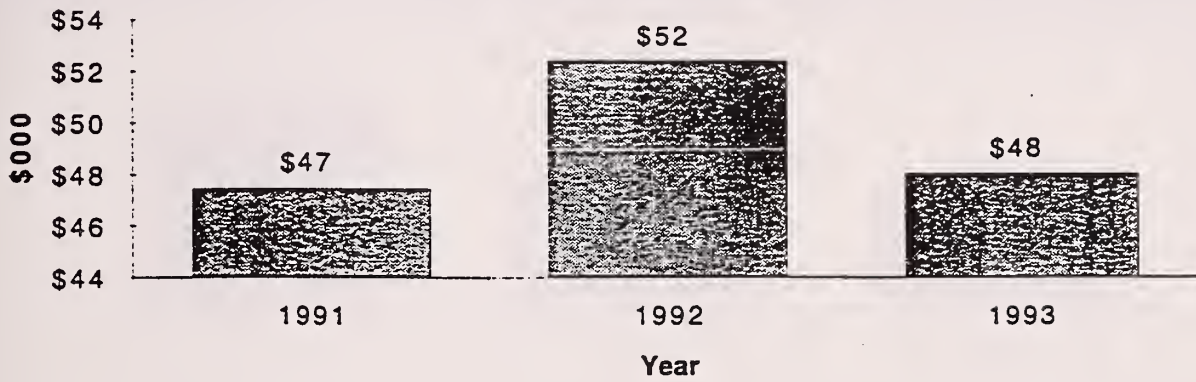
Gas Permits



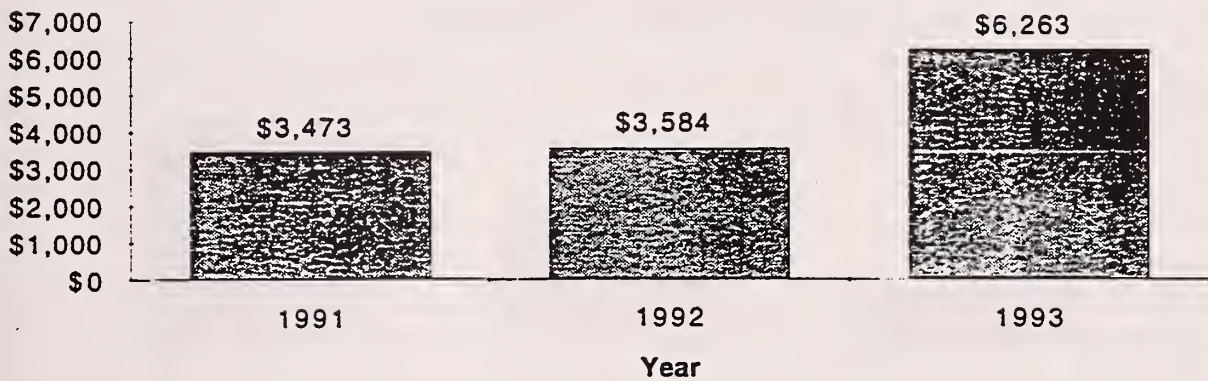
Plumbing Permits (\$Thousands)

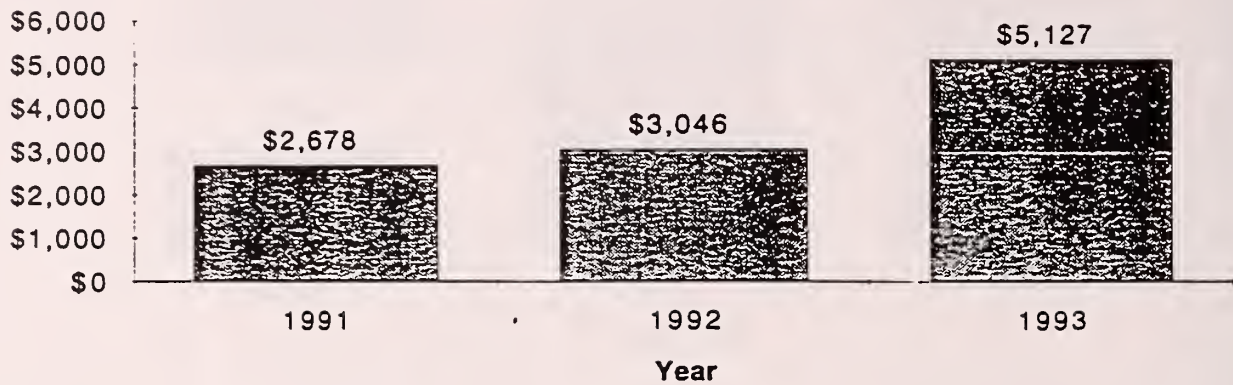
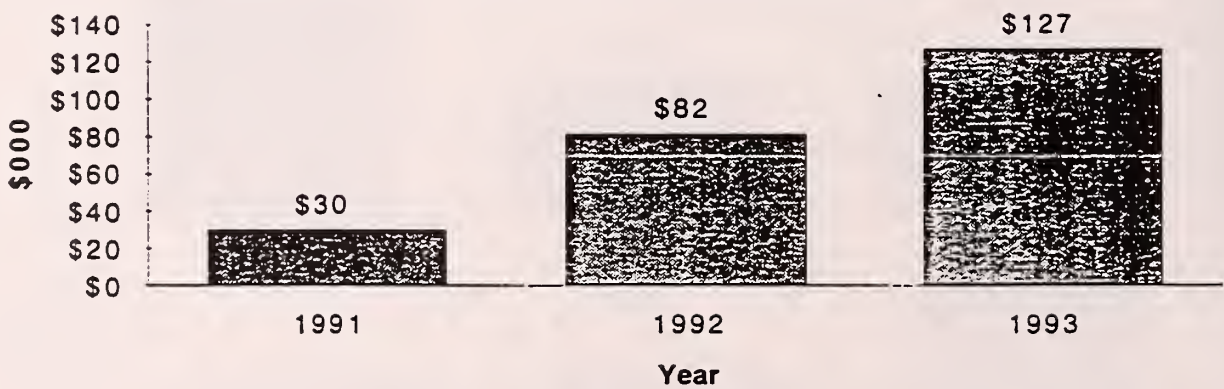


Health Permits



Canine Receipts



Sealer of Weights & Measures**Sewer Permits (\$Thousands)**



1993 ANNUAL REPORT

SAUGUS PUBLIC LIBRARY

WHAT WE DID IN ADDITION TO SIGN OUT BOOKS:

Collection Development

We applied for and received a \$10,000 grant of federal Title I funds of L.S.C.A. (Library Services and Construction Act) from the Massachusetts Board of Library Commissioners to renovate our collection of books and videos. As we examine our collection using the process developed by the North of Boston Library Exchange (NOBLE), we will be using grant money to purchase replacements for worn and outdated titles and to add titles for which patrons have expressed a need. In anticipation of grant funding, we looked closely at the adult and children's books we own in the areas of science, mathematics, medicine, and law and have chosen the titles we will order.

We also looked at our holdings of adult fiction because we have outgrown the space available to shelve these books. Titles that have been sitting on the shelf without circulating for three or more years were moved to storage on our lower level or given to the Friends of the Saugus Public Library for their book sales. We have also begun to lease copies of best-selling books, such as The Bridges of Madison County. We need multiple copies for a short period of time. With our lease program, we are able to lease as many copies as we need to meet demand and return the books, instead of store them, when demand dwindles.

Library Programs

Our usual preschool story time held on Wednesday mornings September through April continued to be successful. The closing session, a May Party with a May Pole and a picnic at the Saugus Iron Works, was a highlight along with the holiday parties throughout the year. Parent volunteers assist the library staff with these activities.

During February and April school vacations the Library sponsored live entertainment for school age children. Because we want our programs to be held in handicapped accessible facilities, we now hold these programs at the First Congregation Church auditorium. The library hasn't enough room for the 150 to 200 children who usually attend.

For our summer reading program we used the statewide Summer Reading Program theme developed by the Eastern Massachusetts Regional Library System, (EMRLS) of which the Saugus Library is a member. EMRLS supplies ideas, posters, publicity, bookmarks and certificates at no cost to the library. Two sessions of story and craft activities were held at the Belmonte Middle School with the rest at the Library. More than seventy-five children earned certificates for completing the program this year. We also held a drop-in story time on the first Wednesday evening of each summer month with parent volunteers as readers.

Both spring and fall saw waiting lists for the gathering of two and three year olds at the library for stories and singing games. We held three different three-week sessions for children too young to sit through an hour of stories. We will continue to provide activities for this age group.

Saugus families once again participated in Family Library Day at Fenway Park. Discounted tickets to a Boston Red Sox game were available through the Eastern Massachusetts Regional Library system.

On Monday mornings during February, March and April, the library was the site of the free Taxpayer Assistance Program sponsored by the Internal Revenue Service and the American Association of Retired Persons. Volunteers helped Saugus senior citizens prepare their tax returns.

The Friends of the Saugus Public Library, in addition to the used book sales they sponsor in June and on Founder's Day, organized story times for the Hammersmith Christmas Stroll. They also sponsored a talk by a rare book dealer and a holiday performance by a folk singer.

HOURS YOU CAN USE THE LIBRARY:

The adult library is open 57 hours a week, Monday through Saturday from Founder's Day through Memorial Day and 45.5 hours a week Monday through Friday from Memorial Day to Founder's Day. The children's room is only open 34.5 hours a week in winter and 27 hours a week in summer. This year we have rescheduled staff to open the children's room at 11 a.m. on days Saugus schools have early release. Lack of funding keeps us from being open the hours we would like and the hours which would meet state standards. Patrons frequently request openings on Sundays, additional weekday evenings and Saturdays through June. Funding our frozen circulation librarian position would be a big step toward adding hours.

Fortunately, our membership in NOBLE means that Saugus residents can use the sixteen other public and seven academic NOBLE libraries when the Saugus library is closed. In July, Revere became a full member of NOBLE.

COOPERATION WITH SAUGUS SCHOOLS:

Ron Weekley, the Saugus High School Librarian, continues to work in the public library on Monday and Wednesday evenings providing help to students and adults alike. He also is the liaison with Saugus teachers, gathering information about the assignments the teachers are preparing for their students and assuring that the library staff is prepared for the students when they arrive.

Class visits continue to be popular. Students learn what is available at the public library in terms of materials and services. The star of these visits is always the microfilm reader/printer which the students use to read and print articles from the Saugus Advertiser.

The library staff helped arrange informal meetings with the volunteer coordinators in the elementary and middle school libraries. Sharing solutions to common problems and successful program ideas was a keynote of these meetings.

HOW WE SPEND TAX MONEY:**Town Appropriation for Fiscal 1994:**

Salaries		\$207,075
Operating Expenses		25,057
Office Supplies	500	
General Supplies	600	
Library Materials	1,200	
Printing & Binding	800	
Travel	200	
Equipment Maintenance	1,000	
Children's Programs	1,900	
Summer Reading Program	2,000	
Automated Network (NOBLE)	16,857	
Materials		34,050
Books	22,000	
Subscriptions	6,800	
Audio-Visual	1,250	
Reference Technology	4,000	
TOTAL		\$266,182

State Tax Money:

The Library used the \$12,774.50 received in 1993 from the Library Incentive Grant Program to offset a portion of the town appropriation to the Library. Because the Library does not meet the established state standard for hours open, we received fewer state aid dollars from the Municipal Equalization Grant Program than we otherwise would have.

The 1993 payment of \$8,910.79 was added to the balance from previous years and used to renovate storage and staff work areas on the lower level of the library building. Since we have limited space in the public areas of the building, we store back issues of magazines and books which we need to keep, but which are not currently used frequently, in the newly acquired compact shelving. We gained 300 square feet for staff work space by installing this shelving. The four staff members, who last year had no desk space at all, are particularly appreciative of the renovations.

Compact Shelving	\$15,270.76
Computer System Relocation	1,768.00
Telephone Set and Wiring	300.00
Workstation	461.23
Total Renovation Cost	\$17,799.99

Modify Fire Alarm	350.00
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WHAT WE LOANED:

We loaned 74,433 items in calendar 1993 or just under three items for each person in Saugus. We would have liked to loan more materials, but we often have to keep books for "library use only" when school classes all need the same material at the same time. We have no measure of this use, but at any given time during the school year we have three to five different collections set aside for students.

Adult fiction represented 25% of our circulation and children's fiction just over 27%. Adult nonfiction books represented 18.5% of books borrowed and children's nonfiction 13%. The popularity of our videos and books on cassette tapes continues to grow. Non-print items represented 5% of the circulation but only 1.6% of the collection. Large print book statistics show similar figures. Our museum passes, purchased for the Library by the Friends of the Library, were the stars of the circulation statistics. The thirty-two passes circulated 510 times or nearly 16 times per pass.

We loan, not only to Saugus residents, but to other libraries, to residents of towns with NOBLE libraries, and to other Massachusetts residents. The day is coming when Massachusetts residents will be able to use a card from their home library to borrow books from any library in the state. Right now we can borrow a book for a patron from any Massachusetts library where the book is on the circulating shelf and from many libraries out of state.

WHAT WE OWN:

At the end of December 1993 we owned 44,382 items. For each new purchase we have to discard an older book, because of our limited shelf space. During the past year we reduced shelf space even further as we made the stack areas more accessible to patrons with limited mobility. Now a person in a wheelchair can get to most of our books, but may have to back out of the area rather than turn around.

Books in all NOBLE libraries, both public and academic, are listed in our computer catalog.

OUR PHYSICAL FACILITY:

The Board of Library Trustees appointed a Building Committee, chaired by Dexter Rich, to investigate the possibilities for expanded library space. The committee visited nearby community libraries and evaluated the present facility. There is general agreement that the library needs approximately 20,000 additional square feet of space. The committee is awaiting a report from a structural engineer before it makes a recommendation as to whether the present building should be renovated and expanded or a completely new building constructed. The library staff is working on a draft of a building plan which would be the basis for any specific plans for library expansion.

The Board of Library Trustees is also concerned with the condition of the present building. Roof and window leaks, energy inefficiency and general maintenance were addressed this year. Our daily cleaning is now done by a contractor.

WHAT THE STAFF IS LEARNING:

NOBLE now provides a connection for each member library to the Internet, which is an excellent resource. Through the Internet we can answer many patron questions locally which we formerly would have had to refer to other larger libraries. Unfortunately, the organization of the Internet is such that finding the information takes practice and skill. The Saugus staff has been developing those skills through workshops and practice sessions.

The Internet has also brought us inexpensive access to a more formally organized computer database called FirstSearch. The staff has been learning to use that as well.

Staff members have attended workshops on legal reference, services to young adults, summer reading program development, children's program possibilities, general reference and collection development. We hope that our newly acquired skills will help us serve you better.

WHO IS HERE TO HELP OUT:

Trustees:

Appointed by the Board of Selectmen to govern the library, our Trustees are active, supportive people who represent the interest of library patrons effectively.

Kenneth Babb, Chairman

Leonidas Nickole

Mary McKenzie

Donna Barrett

Dexter Rich

Helen Whelan

Library Staff:

Marjorie Harrison Oakes, Director

Anne Wall, Administrative Assistant

Susan Beauregard, Reference Librarian

Elaine LeGendre, Reference Librarian/part-time

Vacant, Circulation Librarian (Position frozen)

Anne Landry, Children's Librarian

Marlene Hegarty, Technical Services Librarian (to 5/30)

Ewa Jankowska, Technical Services Librarian (from 7/26)

Susanne McNamara, Technical Services/Children's Room Assistant

Rose Desmond, Technical Services/Children's Room Assistant

Betty Colarusso, General Assistant/part-time

Eileen Kearney, General Assistant/part-time

Amy Martin, General Assistant/part-time

Rose Flynn, General Assistant/part-time

Sharada Murthy, Shelver

Betty Harrison, Custodian (to 11/8)

We have a new Technical Services/Collection Development Librarian, Ewa Jankowska. Our long-time Technical Services Librarian, Marlene Hegarty, retired.

We also have some new part-time staff members -- Elaine LeGendre, Amy Martin, Sharada Murthy and Rose Flynn.

Friends of the Library:

Ann Vient, President
Althea Adelheim, Vice President
Joanne Wilker, Secretary
Anne MacLaughlin, Treasurer
Helen Whelan, Membership Chair

Volunteers:

Without the help of our volunteers we would never be able to provide the service we do. Folks of all ages take time from their own busy days to answer phones, shelve books, perform clerical tasks, assist with story times, sort books for book sales, plan programs, organize magazines, process new books, help with book orders, and water plants for the library. If you would like to join this loyal corps of helpers, call the library at 231-4168.



1993 ANNUAL REPORT PARKING DEPARTMENT

ANNUAL REPORT OF PARKING VIOLATIONS FOR CALENDAR YEAR, 1993

<u>Violations by code numbers</u>	<u># of violations</u>	<u>Fees</u>
Code 1 Restricted street or area-----	309	\$ 6960.00
2 Overtime parking-----	24	545.00
3 Parking between 2&6:00 a.m.-----	2	30.00
4 Right Wheel 12" from curb-----	20	435.00
5 Within 10' of a hydrant-----	7	135.00
6 Within 20' of an intersection-----	38	855.00
7 Within 20' of a safety island-----	3	75.00
8 At a bus stop-----	15	365.00
9 At a taxi stand-----	00	-----
10 Obstructing a driveway-----	7	150.00
11 On a sidewalk-----	26	600.00
12 In fire lanes-----	564	12895.00
13 Obstructing fire lanes-----	29	655.00
14 Crosswalks-----	27	630.00
15 Other-----	28	680.00
16 Handicapped-----	178	12875.00
 Total Violations and fees	 1277	 \$ 37885.00

Late fees-21 days	\$3160.00
City fees	2110.00
RMV fees	3275.00
	<u>\$8545.00</u>

RECAP:

Violations collected:	\$37885.00
Fees collected:	<u>8545.00</u>
	\$46430.00

Respectfully submitted,

Jackie Howard

Jackie Howard, Parking Clerk
1/31/94



1993 ANNUAL REPORT

PLANNING BOARD

In the Calendar year 1993, the Saugus Planning Board held 21 regular meetings, at the usual meeting place, the Saugus Senior Center, as well as two smaller special meetings held at the Town Hall.

At these meetings, there was a total of 41 advertised public hearings, made up of the following: 15 Town Meeting articles, 3 Site Plan Review applications, 2 Site Plan Review changes or extensions, 7 Extensions of Subdivision Covenants, 1 request for returning to other Boards after disapproval, 10 Release of Funds/Covenant/Lot of a Subdivision, 2 Definitive Subdivision Plans and 1 change of Site Plan Review Fees.

The three 1993 hearings under Site Plan Review By-Law were for:

- 1) Kelly's World Famous Roast Beef
- 2) A 2,904 s.f. addition to Pet Supply Depot
- 3) A 1,000 s.f. addition to Louise Caroline Nursing Home.

All three applications were approved after careful consideration by the Board. The Board also imposed conditions on each applicant it felt were necessary to protect the Town, residents and abutters.

The two Definitive Subdivision Plans that were submitted were for:

- 1) Victoria Street Extension, a three lot subdivision off of Riverside Park, off Winter Street and,
- 2) Crimson Court Subdivision, a five lot Subdivision on the site of the old Line Lumber property. The Board also imposed several conditions on these Subdivisions for the protection of the Town, residents, and abutters.

The Board started the year with 10 ongoing Subdivisions which still had work to be completed: Five were completed by year's end.

The Board also started the year with four of the five Site Plan approvals of 1992 in process. By year's end, F & M and Jo-Ann Fabrics were completed. ADAP is currently nearing completion and the Red Lobster is on hold pending litigation.

Hammersmith Village, the Town's largest Subdivision, located off of Essex Street, occupied a considerable amount of the Board's times. Most, if not all, lots were finally sold out and began building on. There were several extensions of the Covenants, several ANR's to change lot lines,

etc., Status Reports and Informal Discussions. The Board and it's engineer is monitoring this Subdivision closely to ensure everything is completed properly before the Town accepts it.

Finally, this year, the Square One Mall, (old New England Shopping Center) came on line. The old Shopping Center was demolished and the new buildings are beginning to be erected. One store, Service Merchandise, is already completed and open for business and they are currently working very closely with all parties on this project.

Besides all these regular items, the Board had several Approval Not Required (ANR) Plans submitted, many Informal Discussions. two Request for Modification of Conditions and three Modification of Plans.

The 1993 Board Membership stayed the same. Our engineer, Jim Sotiros, has now completed five years and has been valuable to the Board.

Respectfully Submitted,

Christine A. Wilson

Christine A. Wilson, Chairman, for
Ellen Burns, Janet Leuci, Frank Perry,
Charles Thomas, Eric Brown
Saugus Planning Board
December 31, 1993

cc: Board of Selectmen
Town Manager



1993 ANNUAL REPORT

PLAYGROUND COMMISSION

This year the summer park program had 2,243 children enrolled and the seven field trips averaged 400 participants per trip. The centralized park program has proven to be a learning and social experience for the children of Saugus by providing the opportunity to make new friends from other parts of town. By focusing resources at the single site, it allows for more elaborate programs to be established.

The Summer Program has a Playground Director, Mr. William Palmerini and 14 counselors who are dedicated and enthusiastic in providing a fun-filled day for every child involved.

The Field Trips taken this year were to: Water Country, Riverside Park, Fenway Park-Boston Red Sox, George's Island, Franklin Park Zoo, Showcase Cinema, and to Canobie Lake Park.

The Playground Commission also hired two summer people. They painted the "Tot Lots" at the various parks along with general clean up and repairs of the areas.

The equipment purchased for the parks were replacement brackets, swings, basketball poles, hoops, and bike racks. Along with monies spent on general maintenance of the town's playing fields. The Commission also issued over 50 permits for the town's playing fields which were at full use seven days a week from April 1 to October 30.

This Spring the Evans School area including the tennis courts will be resurfaced and generally upgraded allowing greater usage by the town residents.

Submitted by: Linda Call



1993 ANNUAL REPORT POLICE DEPARTMENT

As Chief of Police for the Town of Saugus, I hereby submit my second Annual Report of the Department's activities for the year 1993.

POLICE ROSTER

Chief
Cornelius S. Meehan

Administrative Assistant to the Chief
Michelle Blaney

Captain-Executive Officer
Martin J. Maillet

Lieutenant-Assistant to the Chief
Richard A. Murphy

Lieutenants

Edward J. Felix
Stephen Harper
James J. Mackay

Sergeants

Arthur P. Cook
Alan Erickson
George O. Hart
Nicholas Hartt
Thomas Murray
David Putnam
Norman C. Stanton
Stephen Sweezey
Ronald Witten

Patrolman

Michael T. Annese
Dana Bates
Paul R. Bennett
John S. Buchanan
Leonard Campanello
Charles C. Carroll
Peter Cicolini, Jr.
John F. Coburn
Herbert S. Collibee
Thomas Coogan
Dominic Dimella
John A. Diment
Albert W. Diotte, Jr.
James Donovan
Andrew S. Evlog
Timothy S. Fawcett
Francis E. Gill

Alfred S. Harris
Jocelyn L. Kountze
Roy Lattanzio
William N. Leblanc
James H. Magill
Gary E. Mansfield
Mary McConnell
Michael F. McGrath
James H. Molloy
Michael C. Morelli
George Naviskas
Kevin J. Nichols
Frank J. Pantalone
Michael S. Stewart
William M. Stuffie, Jr.
Mark Torbin
Howard M. Wheeler

Reserve Officers

James Marsh
Ralph Memmolo
Steven Ring

Police Matrons

Laureen Sorrento
Rose Sweezey

Senior Clerk
Sandra St. Clair

Part-time Clerk
Nancy Sayles

In addition to the personnel listed on the preceding pages, there are 25 auxiliary officers.

SICK LEAVE

Sick leave for the year 1993 amounted to:	362 days
Service connected disability:	460 days

LEAVE CHART

(# of days)

<u>Year</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993</u>
No. of officers	51	52	50	49	49
Sick leave	709	717	684	504	362
Service connected injuries	812	762	331	516	460
Training	450	443	239	190	151
Bereavement leave	20	32	28	31	22
Other leave	106	24	25	12	17
TOTAL	2,148	2,030	1,357	1,302	1,061

The *Saugus Police Department* continues to be very active for the calendar year 1993. Nearly 15,000 calls, broken down by call type on the following Pages 5 through 8, were answered for the year. The breakdown of these calls reveal some significant comparisons. The use of the newly installed computer system allows for more detailed tracking of complaints. Next year, we will be able to show a comparison of years 1993 and 1994 in the form of graphs and tables using the computer system. The Police Department continues to upgrade their software to keep up with the changing technology.

The attempt to bring the Department from 49 officers to 55 officers is currently underway. Applications for grants which are now pending *could* provide additional resources to augment current manpower and allow discretionary assignments into specific areas and crimes.

Tracking domestic violence complaints has assumed a priority status. Chief Meehan's desire to establish a Domestic Violence Unit to combat this growing problem will hopefully be accomplished in 1994. There were 460 domestic violence or related cases in 1993.

In making comparisons with previous years, most other types of calls show normal year-to-year fluctuations and are similar in number from 1992 to 1993. Two exceptions were disturbance calls, which decreased by approximately 450 calls, and reports of property damage/vandalism, which decreased by more than 50 calls. A concerted effort aimed at youth disturbances and related vandalism was successful in reducing these numbers significantly from last year.

The D.A.R.E. (*Drug-Abuse-Resistance-Education*) Program was introduced into the Saugus School System for 5th and 6th grade students in September of 1993. The D.A.R.E. Program is a unique educational approach because of its use of a uniformed police officer as the instructor; a very powerful tool for communicating the seriousness of the program.

The Program has received positive feedback from nearly every aspect of the community, including: students, parents, teachers, administrators, police, and town government. The D.A.R.E. Program has had a positive effect on the young people in the Town of Saugus, and the community is very interested in expanding the program.

The Town is currently seeking funding through a grant to expand the existing D.A.R.E. Program, which is currently limited to the academic school year, to include a summer program. This would provide continuity during the idle summer months when reinforcement of positive alternatives to drug use and abuse, including tobacco prevention, is greatly needed.

ARRESTS

During the year 1993, the *Saugus Police Department* made 878 arrests for various crimes and offenses. In addition, 166 persons were taken into protective custody. Following are tables summarizing call types which Police Officers of this Department *either* investigated or made arrests for:

DOMESTIC VIOLENCE CALLS	
Call Type	# of Calls/Arrests Combined
209A Emergency Request	23
209A Service	155
209A Violation	46
Domestic Assault & Battery	22
Family Disturbance	184
Offenses Against Family/Children Etc.	30
TOTAL DOMESTIC VIOLENCE CALLS	460

TRAFFIC/MOTOR VEHICLE CALLS	
Call Type	# of Calls/Arrests Combined
Abandoned Motor Vehicle	26
Disabled Motor Vehicle	56
Motor Vehicle Accidents (See Traffic Section for More Detail)	1,079
Operating Under the Influence	34
Unlawful Operation of Motor Vehicle	119
Radar Assignment	53
Other Miscellaneous Traffic/MV Complaints	412
TOTAL TRAFFIC-RELATED CALLS	1,779

OTHER CALL TYPES (in alphabetical order)	
Call Type	# of Calls/Arrests Combined
Animal Complaint	162
Annoying Phone Calls	185
Arson	4
Assault & Battery Dangerous Weapon	25
Assault with Dangerous Weapon	5
Assault/Assault & Battery	67
Assist Citizen	73
Assist Municipal Agency/ Assist Other Police Department	93
Bicycle Lost/Stolen	38
Bicycle Found/Recovered	14
Bomb Threat	2
Break & Enter Attempt	41
Breaking & Entering/Burglary	240
Building Check	536
Burglar Alarm	2,346
By-Law Violation	58
Children in Street	6
Civil Complaint	22
Disorderly Conduct	15
Disturbance (Gathering, General, School)	997
***Family Disturbances are listed on the Domestic Violence Table on the previous page.	
DPW Complaint	50
Drug/Narcotics Violations	22
Emergency Services	36

OTHER CALL TYPES

(continued)

Call Type	# of Calls/Arrests Combined
Escort (Bank and other)	217
Fire Alarm	27
Fire, Responded to	27
Forgery & Counterfeiting	13
Gambling	1
Harassment	50
Homicide	0
Juvenile Offenses	12
Larceny	880
Larceny, Attempt	13
Larceny of Motor Vehicle, Attempt	72
Liquor Law Violations	17
Medical Call	169
Missing Person	55
Missing Property (Lost)	110
Missing Property (Found)	98
Motor Vehicle Fire	19
Motor Vehicle Recovery	525
Motor Vehicle Theft	448
MV Repossession	2
Noise Complaint	275
Notification	27
Property Damage/Vandalism	711
Protective Custody	166

OTHER CALL TYPES (continued)	
Call Type	# of Calls/Arrests Combined
Rape	3
Reported Death	15
Robbery	39
Runaway	13
Sex Offenses	13
Stalking	1
Stolen Property - Possessing, Buying, Receiving	16
Stolen Property, Recovered	28
Suicide	2
Suicide, Attempt	4
Suspicious Activity	978
Threats	61
Trespassing	19
Warrant Arrests	262
Warrant Recall	338
Weapons Violations	10
Well Being Check	4
All Other Miscellaneous Calls	1,906
TOTAL "ALL OTHER" CALLS	12,683
TOTAL CALLS RECEIVED BY DEPARTMENT	14,922

BUDGET

During the year 1993, 191 Licenses to Carry and 112 Firearm Identification Cards were issued. Dealer and ammunition licenses totalled \$5,540.00. The Department also collected \$7,327.75 from insurance companies, attorneys etc. for copies of police accident, stolen car, and other incident reports; \$41.00 for witness fees; \$130.00 from bicycle auction; \$400.00 for restitution; \$95 for taxi licenses; and \$1,440.00 for towing fees.

Bike auction	\$ 130.00
Citations issued	\$142,190.00
Court fines	\$ 47,643.50
False Alarms	\$ 17,250.00
Firearms licenses	\$ 5,540.00
Insurance copies	\$ 7,327.75
Parking tags	\$ 46,430.00
Restitution	\$ 400.00
Special details	\$ 38,586.98
Note: \$15,226 not collected from State.	
Taxi licenses	\$ 95.00
Towing fees	\$ 1,440.00
Witness fees	\$ 41.00
 TOTAL	 \$307,074.23

SUMMARY

<u>Year</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993</u>
Complaints received	15,305	15,588	15,567	15,081	14,922
Summons served	175	223	176	724	708
Parking tags issued	2,406	2,519	1,104	2,070	1,776

Respectfully submitted,



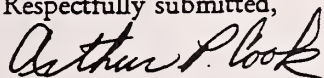
Cornelius S. Meehan
Chief of Police

BUREAU OF CRIMINAL INVESTIGATIONS 1993

Annoying phone calls		170
Arson and attempts		4
Assault and battery	Simple	9
Assault and battery	Dangerous weapon	16
Attempted murder		3
Attempted suicide		1
Breaking and entering	Commercial	20
Breaking and entering	Residential	71
Child abuse (sexual abuse not included)		4
Credit card violations		19
Domestic violence		15
Drug violations (Includes false scripts, overdoses, search warrants, surveillances, seizures)		31
Insurance frauds		1
Kidnapping		1
Larceny of motor vehicles		12
Larcenies	All Others	148
Malicious destruction (vandalism)		38
Miscellaneous investigations		174
Missing persons		4
Murder		0
Other reported deaths		6
Receiving stolen property		12
Robberies	Armed and unarmed	31
Sex offenses	Indecent assault and battery	8
	Indecent exposure	1
	Rapes	3
	Sexual abuse	3
Suicide		2
Threats		17
Weapons violations		5
Total cases investigated		829
Cases closed by summons, arrest, warrants, restitution, mutual agreement, or other acceptable means		560

The above figures do not reflect all cases investigated by the *Saugus Police Department* but *only* those cases referred to the Bureau of Criminal Investigations for follow-up or because of the seriousness of the crime.

Respectfully submitted,



Arthur P. Cook

Sgt. Detective

Commanding Officer

Bureau Criminal Investigations

BUREAU OF CRIMINAL INVESTIGATIONS 1993

<u>CATEGORY</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993</u>
Annoying phone calls	15	23	44	47	74	170
Arson, bomb threats, and attempts	4	4	4	17	3	4
Assault and battery - Simple	5	12	5	7	8	9
Assault and battery - Dangerous weapon	7	9	15	9	6	16
Attempted murder	3	6	4	1	1	3
Attempted suicide	3	1	2	4	0	1
Breaking and entering - Commercial	21	27	47	40	30	20
Breaking and entering - Residential	42	56	157	64	83	71
Child abuse (not including sexual abuse)	0	9	0	1	1	4
Credit card violations	17	11	21	23	20	19
Domestic violence						15
Drug violations	47	73	69	89	93	31
Indecent assault and battery	0	4	5	1	6	8
Indecent exposure	17	3	7	5	11	1
Insurance frauds	2	1	7	0	6	1
Kidnapping	2	2	4	3	3	1
Larceny of motor vehicle	13	25	14	7	36	12
Larcenies - all others	115	167	102	154	137	148
Malicious destruction/vandalism	21	6	18	4	14	38
Missing persons	0	0	10	6	17	4
Murder	1	0	0	2	1	0
Rape	2	4	3	3	4	3
Receiving stolen property	8	12	13	6	30	12
Reported deaths	9	2	11	6	8	6
Robberies - armed and unarmed	12	29	14	13	38	31
Sexual abuse	0	5	4	3	6	3
Suicide	3	2	4	0	0	2
Threats	4	15	12	9	10	17
Weapons violations	5	7	9	6	6	5
Other miscellaneous investigations	0	0	13	53	68	174
Total cases investigated	436	596	644	581	725	829
Total cases cleared	292	367	412	351	433	560
Total cases cleared by percentage	67%	62%	64%	60%	60%	68%

LT. JAMES J. MACKAY, TRAFFIC ENFORCEMENT

Respectfully submitted,

Lt. James J. Mackay
Lt. James J. Mackay

THE SAUGUS POLICE DEPARTMENT: 1,079

MVA Accident Type	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
MVA Property Damage Only	65	56	63	53	60	59	42	58	73	78	57	83
MVA Non-fatal Injuries	5	13	14	21	20	18	7	13	19	17	10	13
MVA Leaving Scene	11	9	22	8	12	11	4	12	10	14	15	11
MVA Pedestrian	1	3	2	3	1	3	1	2	2	2	1	2
MVA Fatal	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	82	81	101	85	93	91	54	85	104	111	83	109
GRAND TOTAL												1,079

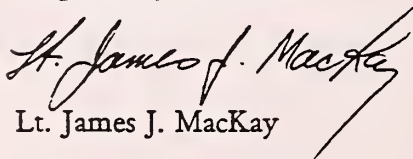
PARKING TICKETS

The dollar figure presented in this traffic report reflects the amount of fines assessed by the police officer at the time he issued the parking ticket. The actual amount of revenue received from these parking tickets is reflected in a report submitted by the Town's Parking Clerk, after all rights to appeal have been exercised.

This Department issued a total of 1,776 parking tickets, with \$56,125.00 assessed at the time of issuance. Parking tickets are either assessed a \$100.00 fine, a \$25.00 fine, or if the situation warrants it, abated. The following is a breakdown of these categories:

1,461	Tickets assessed at \$25.00 totalling:	\$36,525.00
196	Tickets assessed at \$100.00 totalling:	\$19,600.00
<u>119</u>	Tickets abated:	<u>\$0.00</u>
1,776	Total tickets issued totalling:	\$56,125.00 Total fines

Respectfully submitted,


Lt. James J. MacKay

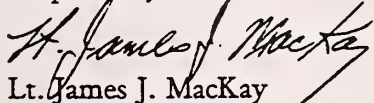
MOTOR VEHICLE CITATIONS

Motor vehicle citations are issued to motorists who violate traffic rules and regulations, and these violations are divided into two categories: criminal offenses and civil infractions. The dollar figure referred to in this report is the dollar amount assessed by the police officer on civil motor vehicle infractions only, at the time of issuance. The exact dollar amount actually paid for civil infractions is determined after appeals are exercised, or waived, through the Registry of Motor Vehicles. Fines that are assessed on criminal motor vehicle violations are processed through the Lynn District Court. The actual revenue received from both criminal (Lynn District Court), and civil infraction (Registry of Motor Vehicles), is reflected in an annual report submitted by Captain Maillet.

This Department issued a total of 1,275 citations for the year 1993. These citations were charted in the following categories: civil infraction, warning, arrest, and criminal complaint.

Citations issued - Civil infractions	874	Officer assessed	\$107,640
Citations issued - Warnings	163	Officer assessed	0
Citations issued - Arrests	103	Court assessed	Unknown
Citations issued - Criminal	<u>135</u>	Court assessed	<u>Unknown</u>
	1,275	Assessed	\$107,640

Respectfully submitted,


Lt. James J. MacKay



1993 ANNUAL REPORT

DEPARTMENT OF PUBLIC WORKS

SUBMITTED BY JOSEPH ATTUBATO, DIRECTOR OF PUBLIC WORKS

THIS DEPARTMENT IS COMPRISED OF THE FOLLOWING DIVISIONS

ADMINISTRATION	ENGINEERING
BUILDING MAINTENANCE	WATER
ELECTRICAL	SEWER
FORESTRY & PARKS	MOTOR VEHICLE MAINTENANCE
HIGHWAY	

ADMINISTRATION

This department has the responsibility of making the payroll for all the Public Works employees, which totals 34 people. This staff also takes care of all citizens complaints and coordinates them with the Public Works yard. The Public Works office is staffed by Barbara Cimmino and Joan Hynes. They take care of water and sewer billing, this is done semi-annual for approximately 8,100 accounts. Toward the end of 1993 a new person for the Public Works office was brought on board, Mr. Kevin Nigro, his role is to coordinate all Public Works complaints from this office to the Public Works Yard, assist in the water and sewer billings which is a demanding concern especially after the bills are mailed out, he also, is setting up to computerize the Public Works maps, plans, complaints, he will also be involved in Capital Improvement projects such as road resurfacing, sidewalks, drains, etc.

The Public works office is responsible for Public Works projects such as water, highway, and sidewalks by processing bills and payments. This past winter of 93-94 was one of the worst in recent memory constant plowing and sanding in February and March. The snow and ice budget was over \$ 350,000.00. the most money spent since the blizzard of 1977-78. When the snow plowing operations are in affect Mrs. Hynes, is in charge of all time cards for contractors and Public Works employees . The Public Works is also responsible for maintenance of all public buildings including the schools.

BUILDING MAINTENANCE:

This department is responsible for maintaining thirteen public buildings and eight school buildings.

PUBLIC BUILDINGS**Town Hall:**

Maintenance was done on floor tiles in the downstairs hall entrance, shortly a new floor should be installed. The Treasurer's office was redesigned, as well as the Assessor's office.

American Legion Building:

Minor carpentry work, as well as electrical and plumbing.

D.A.V.:

Minor electrical and carpentry work was done.

Police Station:

Minor carpentry plumbing and electrical was done.

Main Fire Station:

Minor Electrical and plumbing work was done.

Essex Street Fire Station:

Minor electrical, plumbing and carpentry on windows.

Main Sewer Station:

Electrical and plumbing work was done.

Stackpole Field Clubhouse:

carpentry and electrical was done in the visitors club house as well as the main club house. New aluminum bleachers were installed for the first time in nearly forty years.

Public Works Buildings:

Minor electrical and heating work was done.

Senior Center :

Constant minor repairs for electrical, plumbing and carpentry was done.

SCHOOL BUILDINGS

Saugus High School:

Many ceiling tiles were replaced doors re-hung, as well as plumbing and electrical work done.

Veterans Memorial School:

Tiles were replaced in the gym floor, as well as minor electrical and plumbing was done.

Lvnnhurst School:

Minor electrical, carpentry and plumbing was done.

Oaklandvale School:

Electrical and carpentry work was done as well as heating problems in several rooms.

Wavbright School:

Minor carpentry work, electrical and plumbing was done

Evans School:

Minor carpentry and electrical work was done.

Ballard School:

Minor carpentry electrical and masonry work was done

Middle School:

Carpentry work and electrical work was done on front stairs.

Administration Building:

Minor electrical work was done.

FORESTRY DEPARTMENT

This department is staffed by 2 capable people William Vatcher is the Tree Foreman and Mr. Wendell his assistant. They are both tree climbers. There were 20 big trees taken down this past year as well as 30 small trees. Also, there were 25 stumps ground out. Many trees were trimmed on main streets, as well as secondary street. The town needs more trees planted. The town is not keeping up the tree replacement program as well as they could..

PARKS DEPARTMENT

This department is staffed by Mr. Stack, who is the foreman, and Mr. McLaughlin. This year this department will have extra seasonal help which will keep the parks well kept. They will also be coordinating with the Playground commission. This department is responsible for maintaining approximately 200 acres of parks. This is coordinated with Mr. Genolfi the Athletic Director for all High School activities such as Baseball, Football, Softball Soccer, and track. There is another organization that is involved such as Babe Ruth Baseball, American and National and Major League. The fields are at Anna Parker, Hurd Avenue, Stocker, Middle School, High School, Stackpole, Oaklandvale and the Elks.

SEWER DEPARTMENT

This department has 3 men. Mr. Bourgeois Foreman, Mr. DiNocco, Sewer Station Operator and Mr. Nuzzo. This department is responsible for nearly 160 miles of sewer main, one main sewer station that needs constant supervision as well as 6 sub-stations. All the stations are maintained every day for maintenance. The Bristow Street Sub-Station was evaluated for the possibility of needing a new one or to rehabilitate it, the results are not in yet. There are constant blockages in the sewer main throughout the town that have to be flushed clear. This department also clears blockages in the storm drains when necessary, they also dig and repair sewer connections at the sidewalk area where the tree roots get into the pipe and blocks the flow. This past year a total of 9 were repaired.

WATER DEPARTMENT

This department is staffed by three men Mr. Waugh, foreman, Mr. Capone operator and Mr. Spagnola, also Mr. Parks, General Foreman spends a great deal of time in this department because of the great amount of work that is always going on. This department has to maintain nearly 160 miles of water main nearly 1000 hydrants, that need constant attention as well as dozens of gate valves through out the town that needs work done on them. This is in addition to leaking water meters that is an on going problem, plus water breaks that need to be repaired, meters, turning water off and on for plumbers. The water has to be sampled every Tuesday and sent to the M.W.R.A. laboratory to be analyzed to ensure that it is safe to drink. Plumbers also need curb stops turned off and on so they can make repairs in a home.

MOTOR VEHICLE MAINTENANCE

This department is made up of 2 men Mr. Morelli, Foreman and his assistant Mr. Blasingame. They are responsible for over 40 pieces of equipment, oil changes, flat tires, motors, rear ends, transmissions, shocks, electrical, all repairs that have to be made.

CUSTODIANS

There are two men involved with custodial work at the Town Hall and Police Station. They are Mr. Johnson and Mr. Howlett.

HIGHWAY DEPARTMENT

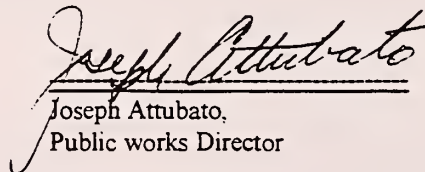
This department is made up of four men. Mr. Ficociello Foreman, Mr. Cardalisco, Mr. Fitzgerald, Mr. Vate, and Mr. Barressi. They are responsible for street signs that need replacing constantly, potholes, center lines, parking stalls in Saugus Center, Clifondale Square and various school parking lots. There is 100 miles of road to maintain, catch basins to be repaired, curbing that has to be installed, as well as sidewalks that have to be repaired, also streets have to be swept first thing in the spring. This department is responsible for plowing and sanding during the winter months and also putting out sand barrels, approximately 120. The winter of 92-93 was very busy especially March when there were many snow storms.

ENGINEERING DEPARTMENT

This department is staffed by 2 people, Mr. Randazzo head of Engineering and Mr. DiFonzo his assistant, there work is as follows: There work is as follows:

1. Updating and maintaining the assessors plans of the town.
2. Updating the zoning maps.
3. Supply information to surveyors builders, etc. concerning street lines and lots.
4. General engineering inquiries.
5. Reproduction of plans.
6. Supply information and location of water and sewer services and mains to builders etc. vices.
7. Prepare a graphic picture of zoning article changes.
8. Supervised and monitored 2,200 l.f. of 12" ductile water main on upper Main Street from Carver Road to a little beyond the Civil Defense building.
9. Supervised and lay out the resurfacing program on: Central St. from Adams Ave. to Hurd Ave. School St. from Granite Rd. to Essex St, Pevwell Dr. (1950 ft.), Basswood Ave., Water Street (5300 ft.), Vine Street (820 ft.), Oceanview Ave. (550 ft.), School St. (1100 ft.), Hawkes St. (1580 ft.), Central St. (1677 ft.), Talbot St. (150 ft.), Riverbank Rd. (970 ft.), Bristow St. (170 ft.), Catalpa St. (170 ft.), Glendale Ave (290 ft.), and Felsmere Ave. (100 ft.).
10. This department also draws plans and gets quantities for bid for water jobs, street programs sidewalks. and drains. For a 2 man department they do quite a lot of work. They work closely with the Public Works personnel especially on the water and sewer department.

In total 1993 was another good year the street resurfacing program was good as well as the water project. There were many sidewalk repairs made, as well as replacement of bituminous curbing. Mr. Collins, Town Manager and Mr. Cardillo, Finance Coordinator have been very supportive of Public Works.



Joseph Attubato,
Public works Director



1993 ANNUAL REPORT

PURCHASING DEPARTMENT

PURCHASING - 1993 ANNUAL REPORT

51 BIDS/QUOTES ISSUED

SERVICES:	20 BIDS/QUOTES		
	16 CONTRACTS/AWARDS	=	\$3,129,377 +/-
	1 CONTRACT RENEWAL	=	\$ 222,250
CONSTRUCTION:	7 BIDS/QUOTES		
	5 CONTRACTS/AWARDS	=	\$ 342,225 +/-
GOODS/EQUIPMENT:	24 BIDS/QUOTES		
	20 CONTRACTS/AWARDS	=	\$1,104,800 +/-

<u>PURCHASE ORDERS APPROVED</u>	912	=	\$537,916
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MARCIA F. ROLLI
PROCUREMENT OFFICER

1993 BIDS/QUOTES/AWARDS

CONTRACT	DEPART.	AWARDED TO	CONTRACT VALUE	CONTRACT LENGTH
RECOND. ATHLETIC EQUIPMENT	SCHOOL	REJECTED	- - -	
COMPUTER CONVERSION/EQUIP.	ASSESSORS	VARIOUS	18,215	
CUSTODIAL - PAPER PRODUCTS	SCHOOL	INDUSTRIAL WIPER	72,638	+/- (3 YRS)
ENGINEER - HAMILTON ST. BRIDGE	DPW	KIMBALL CHASE CO., INC.	10,050	
PRO SHOP CONCESSION	ARENA	NO BIDS RECEIVED	- - -	
BROOK CLEANING	DPW	NO BIDS RECEIVED	- - -	
GASOLINE/DIESEL FUEL	DPW	GLOBAL PETROLEUM	174,891	+/-
INSURANCE - VARIOUS	PERSONNEL	VARIOUS	1,289,499	+/- (3 YRS)
EXTERIOR PAINT. TOWN HALL	DPW	B.S.A. PAINTING	31,300	
STOP-LOSS INSURANCE	PERSONNEL	MANUFACTURERS LIFE	137,750	+/-
BUILDING FUEL	PUR	GLOBAL PETROLEUM	622,617	+/- (3 YRS)
1992 ANNUAL REPORT	PUR	FINANCIAL PUBLISHING	995	
BACKHOE/LOADER	CEMETERY	REJECTED	- - -	
REFUSE COLLECTION	INSP.SVCS	SAUGUS DISPOSAL	1,440,000	+/- (5 YRS)
PAVING	DPW	BARDON TRIMOUNT	255,825	+/-
DISCUS PAD & FENCE	SCHOOL	ARMSTRONG FENCE	1,890	
PHOTOCOPIER/FAX SERVICE CONT.	PUR	BUSINESS EQUIPMENT DEPOT	2,700	
ROAD SALT	DPW	AKZO SALT, INC.	83,000	+/-
ATHLETIC EQUIPMENT	SCHOOL	VARIOUS	10,400	+/-
DUMP TRUCK	DPW	REJECTED	- - -	
FOOD STEAMER	SCHOOL	N.E. STORE FIXTURE	8,284	
BLEACHER REFURBISHMENT	DPW	MARR SCAFFOLDING	35,900	
FREEZER CONSTRUCTION	SCHOOL	REJECTED	- - -	
CLEANING SERVICES	PUR	ALLIED MAINTENANCE	48,000	(3 YRS)
OIL BURNER SERVICE	DPW	LANDRY BROWN	43,200	+/- (3 YRS)
EXT. PAINT LEGION HALL	DPW	B.S.A. PAINTING	6,900	
WATER TOWER DEMOLITION	DPW	NO AWARD MADE	- - -	
TRASH LINERS	SCHOOL	PORTSMOUTH PAPER	740	+/-
DRAPES	SCHOOL	PRIME SUPPLY CO.	5,750	
PRO SHOP CONCESSION	ARENA	PATTENS SPORTS CO.	16,236	
FREEZER CONSTRUCTION	SCHOOL	LYNHURST PLUMBING & HEATING	12,300	
GAS-FIRED KETTLES	SCHOOL	REJECTED	- - -	
PHOTOCOPIERS	VARIOUS	N.E. COPY SPECIALISTS	6,000	
BACKHOE/LOADER	CEMETERY	SCHMIDT EQUIPMENT	44,700	
DUMP TRUCK	DPW	NO AWARD MADE	- - -	
CLASSROOM FURNITURE	SCHOOL	VARIOUS	17,179	
LIBRARY NETWORK	LIBRARY	N.O.B.L.E.	16,857	
ROAD SAND	DPW	NEWBURY TRUCKING	16,110	+/-
GLOBE NEWSPAPER MICROFILM	LIBRARY	UNIVERSITY MICROFILMS	2,574	
RESIDENT LISTING BOOKS	CLERKS	FINANCIAL PUBLISHING	1,500	
MAGAZINES	LIBRARY	NATIONAL ORGANIZATION SERVICE	UNKNOWN	
DRIVERS EDUCATION	SCHOOL	PLEASANT AUTO SCHOOL	27,000	+/- (3 YRS)
DENTAL INSURANCE	PUR	REJECTED	- - -	
LEAVES, ETC. PICKUP	INSP.SVCS	WASTE MANAGEMENT CORP.	58,875	+/- (5 YRS)
ART & GENERAL SUPPLIES	SCHOOL	HENRY S. WOLKINS	6,323	
GAS-FIRED KETTLES	SCHOOL	SEIDMAN BROS.	6,950	+/-
SLUDGE TREATMENT	SCHOOL	ECONO LABS	4,725	+/- (3 YRS)
COMPUTER SERVICE	SCHOOL	REJECTED	- - -	
TEACHING AIDS	SCHOOL	FOCUS ON EDUCATION	17,550	
FEASIBILITY STUDY	SR.CTR	DINISCO KRETSCH & ASSOC.	18,500	
COMPUTER & PRINTER	DPW	COMP USA	2,479	
TOWING SERVICES	MANAGER	VARIOUS	UNKNOWN	
AMBULANCE SERVICE (Renewal)	MANAGER	LIFELINE AMBULANCE	222,250	(3 YRS)

TOTAL: \$4,798,652 +/-



1993 ANNUAL REPORT

RETIREMENT BOARD

The Saugus Retirement Pension Funds have been under the control and management of the Pension Reserve Investment Management Board since 1986. The PRIT Fund consists of eighteen participating retirement systems and fourteen purchasing systems. A participating system invests its entire portfolio with PRIM, whereas a purchasing system invests only a portion of its assets with the management board. The Saugus Retirement System is one of the eighteen participating systems.

The Saugus system is made up of the following members:

Pensioners	259
Regular	170
Accidental Disability	46
Ordinary Disability	6
Survivors	37
Active Members	267

During 1993 there were twelve members that retired and nineteen new employees that joined the system.

Jack McLean, the appointed member of the Saugus Retirement Board for over forty-five years, resigned in May of 1993. Jack was a dedicated member and a constant source of support over the years. John Chipouras, a Saugus resident, was selected to fulfill Jack's remaining term.

The Retirement Board held an election on October 4, 1993 for the purpose of selecting a member of the system to serve on the Board for a term of three years. Frank Cunio, a School Department employee, was elected to a third term.

The Board is pleased to report that at the conclusion of calendar year 1993, the performance of the PRIT Fund investments were extremely competitive with the other retirement systems in the Commonwealth. The Fund also ranked favorably versus other public pension funds on a nationwide level. A performance summary of the system's investments is illustrated on the next page.

Respectfully submitted by:

Elizabeth M. Quinlan
Elizabeth M. Quinlan, Chairman
Saugus Retirement Board

Saugus Profile

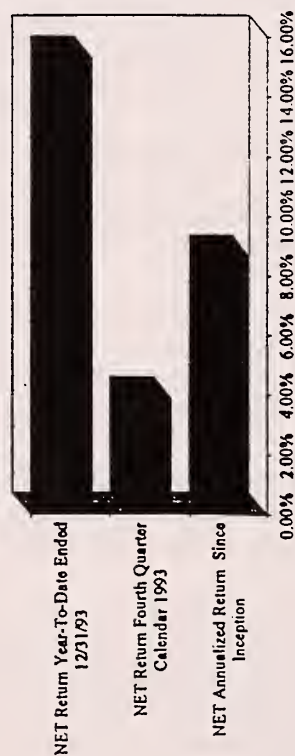
Sources of Asset Growth

Initial Transfer	6/30/86 thru 12/31/93
Book/Market	\$6,124,214.89
State Appropriation	\$12,515.00
Net Contributions	\$389,774.23
Investment Earnings	\$1,782,851.45
TOTAL	\$6,618,291.55
	\$14,927,647.12

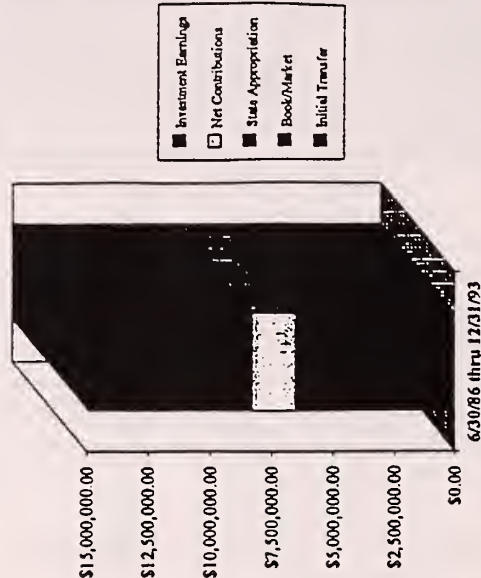
Performance Summary

NET Annualized Return Since Inception	8.65%
NET Return Fourth Quarter Calendar 1993	3.89%
NET Return Year-To-Date Ended 12/31/93	15.30%

Performance Summary



Growth In Assets





1993 ANNUAL REPORT SCHOOL DEPARTMENT

SUPERINTENDENT OF SCHOOLS

SPECIAL EDUCATION DEPARTMENT

DEPARTMENT OF PHYSICAL EDUCATION AND ATHLETICS

FINE ARTS DEPARTMENT

BALLARD SCHOOL

EVANS SCHOOL

LYNNHURST SCHOOL

OAKLANDVALE SCHOOL

VETERANS MEMORIAL SCHOOL

WAYBRIGHT SCHOOL

BELMONTE MIDDLE SCHOOL

SAUGUS HIGH SCHOOL

ANNUAL REPORT FOR THE SAUGUS PUBLIC SCHOOLS - 1993

The Saugus Public Schools has an enrollment of 3,343 students. The grades are:

Pre-School	Oaklandvale School
Pre-School	Lynnhurst School
Grades K - 4	Ballard School
Grades K - 5	Evans, Lynnhurst, Oaklandvale, Veterans Memorial, Waybright Schools
Grades 6 - 8	Belmonte Middle School
Grades 9 - 12	Saugus High School

The school system also has the "Kids Come First" program in its second year and a new nursery program housed at the high school called "New Beginnings" that enrolls children ages 3 and 4. This program is part of the Home Ec department curriculum.

January and February were typical "wintery" months with minimal snow BUT then came March-----with 4 snow days off and lots of that white stuff to move around. By the end of March we had accumulated 7 "no school" days to make up at the end of June. It appears that school will be in session until June 29, 1993. The first time in many years that school was not dismissed around the 20th of June.

The School Budget FY-1993/94 was approved by Town Meeting in the amount of \$13,475,132.--

Many committees are being formed for the following: D.A.R.E., in conjunction with the Saugus Police Department, Professional Development Councils, Abuse Guidelines Committee, and a Sexual-Harassment Committee.

A very sad note for January was the untimely death of former Superintendent of Schools, Dr. William E. Kelly due to a fire in his house. Dr. Kelly retired from the department in April 1986 after 17 years with Saugus.

After a few cancellations due to storms, I was finally able to get an acceptance from Dr. Piedad Robertson, Secretary of Education, to visit our school system. When Dr. Piedad Robertson did arrive we were able to visit and view a pre-school program, 3 elementary schools, our middle and high schools. Dr. Robertson was very impressed with our schools, curriculum and the congeniality of all she met. In return her warmth with the children was so evident. She and her staff enjoyed the visit and the luncheon and wants to visit again. So, hopefully, we can arrange another visit in May of 1994.

Ongoing staff meetings are running smoothly and much work is being done. The Saugus Fire Department has reviewed our schools for posted rules and regulations pertaining to fire drills, lighted exits and routes to take in case of fire. All is in order in that area. At this time I have updated and re-enforced the open door visitor policy. We have always had locked doors and sign-in sheets for visitors, but now I want any visitor to the schools to contact the principals of the schools to be visited prior to entering because of all the national notoriety on violence. Therefore, I am going to tighten the rules and regulations in reference to visitors. The principals are ever diligent anyway so this does not create any extra duties for them.

The band marched in the Memorial Day Parade and looked very good and played even better. The music department has started an instrument interest in the elementary schools and the response has been very rewarding.

The Elementary Essay Award Night was held in the Veterans Memorial School with many students receiving awards for their essays-which showed a good group of writers.

Summer school is again being organized and will start a little later than usual because of the late date for ending the school year. Enrollment has been in the high figures as students do like to attend school even during the summer months.

As the end of June approaches our retirees for this year are:

Robert Clark	32 years service
Patrick Carrette	34 years service
Robert Perry	36 years service
William Lindquist	38 years service
Christine Curran	36 years service
Katherine Iverson	22 years service

They will be missed in their field of teaching. We wish them a happy and healthy retirement.

The posting of some newly-renamed positions are:

Assistant Superintendent of Schools Curriculum and Instruction
 Social Studies Specialist
 Mathematics Specialist
 Director of Language Arts, Reading and Writing for K-12

In September I had requests from 3 parent groups for home tutoring. After reviewing the curriculum they want to use I granted the requests.

Schools opened on Tuesday, September 7, 1993. The Tuesday opening has worked well for the last 2 years as students and parents seem ready for the routine of school. The schools and grounds were scrubbed, scoured and set up to perfection by the school and town custodians. The buildings looked good. Busing ran smoothly and with the staggered opening the transition from summer to fall created no problems.

During the summer months I attended many seminars and workshops in reference to the Education Reform Acts of 1993. Mrs. Sciola and I attended one a week and sometimes 2 a week. The material and information coming from the Department of Education is voluminous with more to come in the fall. Each workshop delved deeper into the meaning of the Acts, so they were not repetitive.

Health Specialist Diane Serino applied and was granted a grant fund to enhance the health program. The funds mean the ability to hire an instructor for this area.

November brought in the elections for Selectmen and of course School Committee members.

The final results were 4 incumbents and 1 newcomer-the newcomer being the recently retired Vice Principal, Carmine Moschella, from the high school.

The new board for 1993-1995 is as follows: Daniel O'Brien, Chairman
 Richard Berry
 Mary Burke
 Carmine Moschella
 Carla Scuzzarella

Over the Thanksgiving and Christmas holidays the music department put on a production of "Babes in Toyland" and concerts were performed. Decorations were up and there was a festive feeling in the air as all of us are looking forward to the holidays. The Fall was a very productive time for the school department and a lot was accomplished.

An extremely sad note to end the year on. Our School Committee Clerk for the past 15 years and her husband lost their 17 year old daughter to cancer. Diana had been battling this disease - even lost a leg to it - for 7 years. She was a very brave girl and those of us who had known Diana as a toddler were saddened beyond belief.

Well, the end of the year of 1993 is approaching and all is well in the school system. All the new programs are functioning wonderfully, the new staff that were hired have settled in place and the curriculum looks great. The School Committee is working hard to restructure and implement their policies to bring them in line with today's problems.

All the sub-committees that were formed are working diligently and all of the staff are very enthusiastic and dedicated. So I expect great ideas to come from these committees.

The enrollment is well balanced between the six elementary schools and the teachers have a class size that will be most effective for their students.

The death of a middle school teacher saddened us all. But, the election of a high school teacher to the Board of Selectmen elated us.

I am very pleased with all the progress for this year in our schools. The Saugus Public Schools has been able to accomplish much and we all are proud of our system. The progress can be attributed to the dedication and hard work of all the school department personnel and I thank each and every one.

Submitted-by: *William P. Doyle, Jr.
Superintendent of Schools*

December 30, 1993

SPECIAL EDUCATION DEPARTMENT

Mr. Anthony J. DeMatteo was appointed Director of Pupil Personnel Services/Administrator of Special Needs on June 10, 1993.

The Special Needs Department is presently servicing 450 students which is 13.1% of the total school population. 154 (34.2%) students are totally integrated in regular education with 200 (44.4%) students partially integrated (from 40% to 75% of the time students are in regular education classes). The department also services 46 (10.2%) students in outside facilities.

In September 1993, this department expanded our contract with the Melrose-Wakefield Hospital to include:

- (a) individual and group counseling
- (b) a High School Health Assessment Center
- (c) a school physician
- (d) athletic trainers to cover many of our High School sporting events

Also, in September 1993, a new pre-school program called New Beginnings was opened. The program has an enrollment of 40 students who attend school 4 days/week.

DEPARTMENT OF PHYSICAL EDUCATION AND ATHLETICS



SAUGUS SACHEMS

The Saugus Athletic Program operates under the jurisdiction of the M.I.A.A. within the Northeastern Conference. Saugus offers eighteen varsity teams, nine junior varsity teams and five freshmen sports. Over 400 individual athletes participate in this program. We employ 34 coaches, one all-sports athletic trainer, and one equipment manager/athletic treasurer. At the eighth grade level we have recently added boy's and girl's basketball, mixed gender cross-country. At the high school level girl's varsity indoor track was added. I feel the Athletic Program is an extension of the school day. Our first goal is education and this process does not stop with the bus bell. Much valuable teaching takes place on our athletic fields.

The Saugus Physical Education Program consists of ten teachers offering instruction in grades K-12, two elementary teachers rotating to six schools where the students meet once every 7 days. The Program also includes four teachers at the middle school where classes meet 2 times per week. In addition, middle school teachers also teach a comprehensive health curriculum one day per week. At the high school the Program consists of four teachers where students meet 2 times per week for classes. "Fitness For a Healthy Lifestyle", previously an elective program, is now required for all incoming freshmen. It is hoped that this program will improve the student's understanding of health and fitness for their future life.

In December 1993 over 300 parents and students attended a Drug and Alcohol Prevention program sponsored by the high school's Athletic Department.

FINE ARTS DEPARTMENT

This year the Fine Arts Department welcomed Ms. Christine Jankowiak, Elementary Music Specialists, and welcomed back Bob Sacco, Elementary Art Specialists.

Innovative and exciting things are happening in the world of music here in Saugus: Instrumental lessons are being given, free of charge, in all of the schools; an elementary band has been added to the program; the middle school band is growing and a solid feeder program has been established. A chorus has been reintroduced at the High School and several new music courses have been added to the curriculum. At the M.S. Musical Keyboarding I & II will be introduced to 7th & 8th graders.

A new Art course called "Murals" is scheduled to be introduced at the High School. This course will give interested and talented students the opportunity to turn the halls of Saugus High into works of art. Art is now available, as an elective, to all seventh graders; the elementary schools' art work has been sprucing up the School Committee room; the high school recently had its twenty-eighth annual art show and, beware the high school photography students...they have been known to "shoot" at anything!

Meanwhile off Broadway: The elementary schools Drama Coach, Bill Palmerini, whose first town-wide production was a tremendous hit, continued his run with "Babes in Toyland" a spectacular production with a cast of "thousands".

The middle school has two performing arts classes and a growing Drama Club. Under the direction of John Gould the middle school presented "Wind of a Thousand Tales" and is presently in rehearsal for the ambitious task of presenting "West Side Story" in the Spring. The M.S. Chorus and Band entertained and impressed everyone who attended the Holiday Concerts.

There are also Performance and Technical Theater courses offered at the high school and the High School Drama Club, under the direction of Nancy Lemoine, is the largest club at the school. The High School Drama Club has produced "The Wizard of Oz", "Oliver" and "Hansel & Gretel" as town-wide productions; has successfully competed in the Massachusetts High School Drama Guild Festival, going on to the second round with "The Actor's Nightmare," and will soon begin rehearsals for "Pippen".

The Saugus High School cheerleaders, also esteemed members of the Fine Arts Department, have been exceptionally busy providing motivation and spirit at football, hockey and basketball games. Under the watchful eyes of Coaches Karen Shipulski and Audrey Brienza this squad has attained admirable status by entering many competitions and bring home a record number of trophies. This squad has also qualified and received an invitation to the prestigious Canadian American Competition held at Myrtle Beach, S.C.

There also exists at this time a Fine Arts Curriculum Committee made up of elementary teachers. This committee will be reviewing, revising and rewriting the Elementary Art and Music Curricula for all Elementary Schools and will be based on the "Proposed Standards of Excellence" suggested by the National Standards for Arts Education.

Through the arts we attempt to encourage and support individual expressions of creativity and self-expression; enhance self-esteem and provide for the aesthetic development of each student, the arts and all they represent are basic to us all...to our spirit, to our need to be creative, to our human "wellness."

BALLARD SCHOOL

The year 1993 at the Ballard School was innovative, exciting and productive. Students, staff and parents created a positive, supportive climate for learning as enrollment increased at each grade level.

Academic and personal growth by our students was demonstrated daily through teacher preparation and student work on display. A high point in the year was the Ballard Art/Book Fair held in early May. Staff, parent volunteers and students refine the reading/writing process throughout the year in preparation for this Spring event. Books were written, illustrated and published by all students. Works of kindergarten students to grade four were on display for visitors to read and share. Works of Art by each child were hung in hallways and classrooms.

Our students' caring and concern for the community was demonstrated by visits to nursing homes, donations to the Item Santa and collecting canned goods for the Parish Food Pantry.

Our staff continued to grow professionally in the art of teaching in a variety of ways. In service workshops on mathematics, IEP development, integration, and developmentally appropriate practices provided learning opportunities for staff. In addition teachers served on a variety of building communitities such as the Ballard Teachers Assistance Team, The Ballard School Council, The Ballard School Crisis Intervention Team and the Ballard PTO.

A grant titled "Discover Camp Library" was written for both the Ballard and Evans School. Parents of "at risk" students were encouraged to help their children with reading and writing during the summer vacation. This successful program provided parents with various ways to support their children's language development using current research findings and quality children's books.

Parent volunteers are a strong part of our partnership to educate our students. Parents assist daily in the classroom as aides listening to students read, helping with writing or assisting with math.

The Ballard PTO continues to make a significant contribution to the educational environment. They provide Library books, equipment and supplies. The PTO pays for all buses on field trips and subsidizes admissions. Their support and appreciation of the quality of the educational program at the Ballard School is most commendable.

The Haunted House, Halloween Parade, The Ziti Dinner, the Pancake Breakfast, The Pizza Party, Field Day and the Rollerworld Parties are traditional events that take place at the Ballard School develop a strong spirit of community.

Annual Report 1993

Ballard School
Frank J. Cause,
Principal

VERNON W. EVANS SCHOOL

The signing of the Education Reform Act on June 18, 1993 validated the belief that the world has changed dramatically in recent years and so must schools change. New skills are needed for our students to be successful in the global economy of the information age. New challenges are presented to schools because of changes in the communities that our schools serve.

In light of the Education Reform Act and those initiated by the Saugus School Committee, the year 1993 can best be characterized as a time of transition for Evans students, parents, teachers and principal. For example, the formation of the Evans School Council composed of three parents and three educators marked the beginning of a collaborative journey upon which school communities across the state have embarked. The board serves as an advisory council to the building staff as they seek to implement the spirit of the reform law.

The School Committee's mandate to implement Developmentally Appropriate Programs in K-2 classrooms called upon teachers to engage in practices that reflect a student-centered approach to instruction, classroom organization, and assessment. As a result, the kindergarten curriculum includes interdisciplinary thematic units that allow students to explore reading, writing, math, science, social studies, music, movement and the arts through a central topic (i.e., Dinosaur Unit.). The kindergarten report card has been revised to ensure that we have achieved a 'goodness of fit' between what is taught and what is evaluated.

Across grade levels, paper and pencil exercises have been minimized in favor of hands-on manipulative activities. For instance, mathematics isn't *just* computation any more. Imagine the fifth grade math class you participated in many years ago... the teacher stood at the front of the room, the desks were arranged in rows, all books were opened to the same page, and students worked alone and in silence.

Contrast that scenario with this description of an Evans fifth grade math class... The students are organized into groups of four, each group is charged with helping Cori the Camel take her harvest of bananas to the market on the other side of the desert, 1,000 miles away. The students have been told that (1) Cori harvested 3,000 bananas; (2) Cori must eat one banana for every mile she travels; and Cori can only carry 1,000 bananas at any one time. They must determine the *greatest* number of bananas that Cori can get across the simmering desert sands to market.

Beyond simply solving the Cori the Camel problem, students must keep a written log of how they approached the problem, what strategies they used, and the process they went through to arrive at their answers. When called upon, they must also articulate this information to the class. Remember, there is more than one way to solve the problem. Certainly, these skills and strategies reflect a higher level of thinking than traditional math classes.

June was WATER month at the Evans School. Students and parents had their radios dialed to 32.0 W.A.V.E. (Do you know why we chose 32.0 as our radio station? Hint: At what temperature does water freeze?) They were tuned into the Evans School Broadcasting System. Each morning at 9 a.m. students shared stories, poems and fun facts that they had learned studying subjects related to water. Each classroom was responsible for one broadcast. We heard familiar tunes played on glasses of water filled to different levels from first graders, sea jokes, and on the whole we had a *whale* of a good time!

Despite the call for change in educational programs, there were some traditional practices that continued because they reflect the values of the community. For example, the generous spirit of Evans' families was once again demonstrated when students were called upon to contribute to the United Parish Food Pantry. Not only did Evans families respond to the need at Thanksgiving, but hearing that weeks before Christmas the shelter was bare, they reopened the food drive and another van of non-perishable food items was made available to needy Saugus families.

Parents make a significant contribution to Evans School. This year a new P.T.O. Board was elected. To celebrate the spirit of the community they sponsored a Roller World Party. It was a smashing success. They also participated in the Christmas Stroll. The Evans School was a popular stop on the trolley run.

Our school is an excellent one. This reputation has been earned by the tireless work of our dedicated teachers, support staff, and by the achievements of our student body. Together, we will continue to create a community of learners.

Respectfully submitted,
Kathleen M. Stanton
Principal

LYNNHURST SCHOOL

Nineteen hundred and ninety-three was a very successful year at the Lynnhurst School in terms of academic achievement as well as the many social and cultural activities that we were able to provide for our students.

By far the most significant academic success is our Inclusion Program. In this program students who receive learning needs assistance do so within their own classroom rather than being pulled out to work in a separate area. In this way many other children within this regular classroom can also benefit from the expertise of our learning needs specialist.

Much of our efforts this year have been directed towards the implementation of the Education Reform Act of 1993. Our School Council has been formed and we are meeting regularly to accomplish the educational goals set forth in the law.

Other programs that I would consider a great success are our Read-at-Home Program, Annual Essay Contest, and our Annual Spelling Bee.

The voluntary Read-At-Home Program encourages all of our students (and parents as well) to read during their free time and rewards them monthly with small prizes or certificates for a personal size pizza provided by our P.T.O. and Pizza Hut.

Our Annual Essay Contest for grades three through five is sponsored by our Language Arts Department and develops writing and thinking skills. The top writers receive their awards at a special ceremony before the School Committee in late spring.

Each winter the teachers hold elimination rounds to determine who will be among the thirty finalists in the Annual Lynnhurst Spelling Bee. The winner of this contest goes on to compete in the Lynn Item sponsored regional spelling bee at Lynn City Hall Auditorium and possibly on to the Nationals in Washington, D.C.

As always our outdoor education trip for fifth graders to Horizons for Youth in Sharon was a rousing success. There is nothing like living in a cabin for a week and learning with them for a principal to get to know his students and vice-versa.

On the other side of the coin, from a social view-point, I would point to our series of cultural programs, our Student Council and our Field Day as major successes.

Some of our memorable cultural events were entitled the Bamadele Drummers and Dancers, Opera to Go, Mr. Wizards Supermarket Science and The Lorax.

This year we improved upon the election of Student Council members by adding a voter registration component to the election process.

Some of our Student Council Activities have been a food drive to benefit local soup kitchens, a fund raiser to provide toys for local needy children at Christmas, A coat drive for the homeless and our Annual Arbor Day planting.

Our eleventh Annual Lynnhurst Field Day took place in late May with over seventy-five volunteer parents working to provide a fun-filled day of activities for our entire student body.

The Lynnhurst P.T.O., which is very active in fund raising to benefit our students, surprised all of our staff during Teacher Appreciation Week with a small gift for each of us.

We had a unique event take place last spring when the ladies from our P.T.O. challenged their counterparts from Waybright School to a softball game. As a Lynnhurst supporter I can attest to the fact that both teams had a wonderful time, even though we lost by one run in the bottom of the last inning.

This fall our school formed a Crisis Intervention Team and developed a plan to be implemented in the event of an emergency that could take many different forms. We also now have three staff members who are trained in cardio-pulmonary resuscitation.

Saugus now has a full time D.A.R.E. officer in the form of Kevin Nichols who comes weekly to meet with our fifth grade students and discuss issues relating to substance abuse and violence.

OAKLANDVALE SCHOOL

January 27, 1994

This past February 17, 1993, the Oaklandvale School completed twenty-nine year of educational service to the community.

At the present time, we here at the school have continued to keep pace with the academic changes and innovative programs that have been implemented as well as the newly enacted Educational Reform Act of 1993.

Through the year the faculty and staff have attended in-service workshops to maintain and improve our effectiveness to the total school population.

Whenever possible and in the best interests of our students, we have implemented programs of inclusion. The developmentally appropriate programs in our primary grades have been placed into practice.

The philosophy and techniques of cooperative learning are being practiced in the classrooms.

We did participate in the RESCO "Project Awesome" as well as having a guest author and illustrator to share her work experiences with some of our students.

The new health curriculum has been introduced to all students at all grades.

One of our teachers received a highly sought after business/ed. collaborative grant that enable her to extend the social studies concepts in "World Regions".

Our students in all grades have enjoyed educational field trips to supplement their classroom education.

The PTO has been extremely supportive with many activities for the parents and students. They have subsidized many of our school activities as well as having a Star Lab production from the Science Museum here for an in-school presentation.

To School Committee woman, Mrs. Mary Burke and to Fire Cap. Charles Thomas our appreciation for their very important "Stop, Drop, and Roll" fire routine that they present annually to our students.

VETERANS MEMORIAL SCHOOL

The Veterans Memorial School has an enrollment of 485 students. It offers a wide range of learning and recreational activities appropriate for Kindergarten students through to the 5th grade. The following activities and functions have taken place during the 1993-1994 school year.

This year marks the 2nd year of the Ballard 5th grade students to the Veterans School. The children have adjusted quite well to the new surroundings and have acclimated themselves with new friends and teachers.

The Social Concerns Committee continues to be an important part of the Veterans Memorial School. Each fourth and fifth grade class sends a representative to weekly meetings. Susan Carney, a teacher at the school, is the advisor.

The Committee continues to make the morning announcements to the entire school. Each month the committee spearheads one schoolwide activity. These activities are school, community, and globally based. Following is a list of completed and planned activities for the 93-94 school year. September, Donation made to the Stone Zoo. October, Guess the weight of the pumpkin contest. November, Mock election. December, Collection for Item Santa in memory of one of our students. 100 bags made for Saugus Meals on Wheels recipients. January, Letter to President Clinton about violence. February, Classroom door decorating contest. March, Can collection for Saugus Food Pantry. April, Take part in school wide theme - Native Americans. May, Recycling project. June, Participate in Awards Assembly.

Our P.T.O. is quite active, with Mrs. Susan Cronin as president. They have set up many cultural programs for our enjoyment this year. The also hosted Santa's Secret Workshop and a book fair and a family dinner is planned for February 4th for the entire Saugus Community.

On November 24th the second grade classes of Mrs. Joan Leonard, Mrs. Jean Swanson, and Mrs. Andrea McGonigle of the Veterans Memorial School presented their annual Thanksgiving production to their parents and friends. The story of Thanksgiving was retold by the children. Many songs of Thanksgiving were sung. Children were dressed in Pilgrim and Native American costumes. After the program a dessert feast was enjoyed. A good time was had by all.

In December attention was focused on the creation of an Elementary Drama program. The students from all 4th and 5th grades throughout the town participated in all aspects of the production of "Babes in Toyland" under the direction of classroom teacher William Palmerini. The show was a great success. Also, the 5th grades participated in a townwide Christmas Concert.

Periodically the 5th grade participates in intramural basketball games under the guidance of Mr. Leone. This promotes school spirit and team cooperation.

Teachers and students throughout the school have been eagerly making contributions to the Boston Globe Student Newslite, a weekly page devoted to student views on specific issues.

The Veterans Memorial School has a Birthday Book Club which was created to help acquire new books for the school library. Each student has an opportunity to purchase a book celebrating his/her birthday. This book has a special birthday label displayed on the inside cover. This is the 4th year of the book club and to date we have acquired over 600 new books. The children seem very excited to have a book donated in their name. This club is co-ordinated by Carol Doherty, reading teacher.

Each spring the Veterans Memorial School has a Book and Art Fair. This is the 9th year that we have displayed all of our students' art work and published books. The books are written and illustrated by the children using the writing process. We are very proud of all of our authors.

The physical plant at the school has seen many improvements in overall maintenance. These include new flooring in the cafeteria and painting in the gymnasium lobby.

The Veterans School continues to combine the Arts Lottery grant for the visible arts with its day to day program. This program developed by Victor Leone, principal, has heightened student awareness of art.

All of the aforementioned activities combined with a dedicated staff make this school an exciting place to learn.

WAYBRIGHT SCHOOL

The Waybright School built in 1965, is in its twenty-eighth year of operation and is under the direction of Principal Earl W. Ellis. This year's enrollment remains constant at two hundred and seventy-five pupils in kindergarten thru Grade 5. It has a full time faculty of thirteen teachers, six part time teachers and a support staff of eight.

January of 1993 found 5th Graders taking part in the D.A.R.E. Drug awareness program. February was time for our classes to find their champion for the Lynn Item Spelling Bee. Fourth grader Andrew Toggia became the first from his Grade to represent the school in Lynn. Fifth Graders visited the Middle School for orientation. March brought registration for next year's Kindergarten and snow, snow and more snow. Children enjoyed preparing entries for the Environmental Protection Agency annual poem and poster contest. April brought report cards and vacation. Our fifth graders enjoyed a visit to the Massachusetts State House and Rep. Angelo's tour, then it was off to a four day Science camp at Horizon's for Youth. May is always busy and this year was no exception with Parent Conferences, a visit by the mobile Planetarium, a PTO cultural program the Shirium Klezmer Orchestra, our annual Art, Writing and Ice Cream Festival and Memorial Day exercises. June saw our health program introduced, the Boston Globe teacher here to work with reading the newspaper, a presentation by our school chorus, our annual Field Day and a visit from Miss Massachusetts to all our classes. Flag Day is once again celebrated with a program at the Heritage Heights senior housing next door.

School opened in September with our School Council in its 2nd year of operation. Their parent orientation and classroom visits brought parents and teachers together for the new year and the meeting for new parents gave them a good introduction to elementary education. Children enjoyed a band demonstration as the band recruited new musicians and our 5th Grade Garden Club was hard at work making the school look good. October brings another PTO cultural program and the Boston Globe returns with newspaper reading lessons for all classes. On Halloween the children hold their annual parade to our neighbors Heritage Heights. Open House in November brings out hundreds of parents and friends to visit our classrooms. Children donate food to the needy at Thanksgiving and enjoy visits to our week long Book Fair. December finds our classes off to the Northshore Theater and Salem State College for children's theater performances. The School Council Holly Fair and the Christmas Breakfast with Santa are very popular with the children.

In our accompanying picture children visit the Book Fair, one of our many activities to enhance their education.

BELMONTE MIDDLE SCHOOL

This past year witnessed some new and exciting changes at Belmonte. We completed our first year under an interdisciplinary team organization. This new structure of nine (9) teams in the middle school has resulted in a more positive learning and teaching climate at our school. Students and teachers are more connected to each others needs and our teachers are enjoying a more collaborative teaching experience.

In January we had our first annual Middle School Scholars Club Induction. Over one hundred (100) middle school students were inducted for achieving academic honors for at least four (4) terms at Belmonte. In June we had our first annual "Moving On" ceremony for our grade 8 students. This gave us an opportunity to individually recognize and commend each grade 8 student with a certificate for successful completion of the middle level education program.

Another significant development of the year was the creation of a middle school/high school transition team made up of middle school and high school staff. Its purpose was to develop a program for the smooth transition of our out going grade 8 students into Saugus High School. Our High School Principal and his staff deserve to be commended for this very responsive approach to meeting the needs of our emerging adolescents.

With the passage of the Education Reform Bill in June many changes have and will be introduced to education. One change that has been implemented this year has been the creation of our School Building Council which is made up of an equal number of educators and parents. This council will assist the principal in preparing school improvement plans in an on going fashion.

In conclusion we thank our students, parents, and teachers for making the middle school education program work for the pre and early adolescents in Saugus.

SAUGUS HIGH SCHOOL

January, 1993 -

The month of January began with the Financial Aid Workshop sponsored by our Guidance Department for interested parents. Information pertaining to scholarships, loans and proper application techniques were topics of interest for our parents.

Junior (class of '94) Bret Cyr was selected as the first place speech contestant in the Saugus Lions Club essay contest.

February, 1993 -

Sixty seniors took the National Assessment Education Program conducted by the federal government. Our school was selected in a small sampling of high schools to perform academically as a typical middle class suburban high school.

Grade 8 students attended a three day orientation program at the high school entitled "Freedom Equals Responsibility". This program was a huge success and much credit belongs to the Transition Team and the student Peer Leaders at Saugus High School.

March, 1993 -

The Saugus High School Drama Club performed "Glimpses" a one act play for the Middle School's students.

Over 110 parents attended the March 1st Orientation Program conducted by directors, specialists and the administrative staff at Saugus High School.

High school students began the process of selecting courses for 1993-94 school year.

The Class of '93 sponsored a Fashion Show in the school auditorium as a fundraiser to defray the end of the year graduation expenses.

The Saugus Public Schools does not discriminate on the basis of race, color, national origin, age, gender or handicap in admission to, access to, treatment in or employment in its programs and activities.

March, 1993 continued -

The Harvard-Smithsonian Physics Project was completed in March. Our school was selected to participate in this nationally sponsored science project to find out how best students learn science.

Our high school was recognized as one of only 16 in the state of Massachusetts that had a zero dropout rate for 1990-91 by the Department of Education.

April, 1993 -

Our Student Council hosted over 300 students from throughout the Commonwealth on a NEMASC Conference.

The junior/Senior Class Reception was held at the Colonial Inn in Wakefield.

The Saugus Rotary Club sponsored its annual Shadow Day for 35 seniors.

May, 1993 -

The Parent Advisory Board sponsored a Teacher Appreciation Day (May 22) for the staff at Saugus High School.

Scholarship Committees headed by Mr. Carmine Moschella began the difficult task of selecting worthy seniors for scholarships donated by many individuals and private organizations of our community.

Forty-seven seniors took the Advanced Placement Examination.

Seniors enjoyed the end of the year activities sponsored by the Class of '93.

June, 1993 -

Graduation was held on June 6, 1993 for 191 seniors. It was cold, damp and drizzling - but graduation was held and it proved to be very successful.

The statistical breakdown for the Class of 1993:

4 year Colleges/Universities	56.5%
2 year Junior Colleges	19.9%
Other Schools	6.3%
Military	1.1%
Work	12 %
Undecided	4.2%
Total	<u>100%</u>

September, 1993 -

We welcomed the Class of '97. The School Agenda Books and Course Syllabi were issued to all students.

The Saugus High School Parent Information Night was held on September 23rd.

Senior Parents Night was held on September 30th.

The All Sports Rally, sponsored by the Athletic Department was held this month.

The Civil Rights Workshop, sponsored by the Saugus School Department, was attended by all high school staff.

October, 1993 -

The first Saugus High School Council was formed this month and met on October 26, 1993. The elected members are: Linda Call, Donna Gould, Jane Osgood, William Stewart, Elaine Carter, Shirley Haynes, Kieran Joyce, Kenneth Fabrizio and Jonathan Korba.

This newly elected board was mandated by the June '93 Massachusetts Educational Reform Act passed by our Legislature. The goals for the first year will be to develop a School Improvement Plan to remedy some of the ills of the physical plant of our school which is reaching 40 years old.

November, 1993 -

Term I ended and the school attendance rate was a daily average of 93.4%.

Shore Education Collaborative began sponsored teacher workshops to improve teaching strategies in the integration setting.

A Crisis Intervention Team was formed consisting of: Kenneth Fabrizio, Walter Keddy, Myron Manoogian, William Babcock, Paul Downing, Priscilla Melchionno, Catherine Spencer.

The National Honor Society Selection Committee inducted 34 new members of the society.

The innovative "Learning Center" completed its first term statistics. Over 148 students used the center for additional academic help.

December, 1993 -

The annual Parent-Teacher Conference Night was held the first week in December.

The newly formed "Health Center" opened - sponsored by the School Department in conjunction with Melrose-Wakefield Hospital to service "walk-in" students.

SNOW DAYS / NO SCHOOL

Jan. 14
Feb. 1
Feb. 22

Mar. 5
Mar. 15
Mar. 18
Mar. 24

SAUGUS PUBLIC SCHOOLS
SAUGUS, MASSACHUSETTS

1992-1993 SCHOOL YEAR CALENDAR

	MON	TUE	WED	THUR	FRI		MON	TUE	WED	THUR	FRI
SEPTEMBER 17 DAYS	LD	8	9	10	11	FEBRUARY 15 DAYS	1	2	3	4	5
	14	15	16	17	18		8	9	10	11	12
	21	22	23	24	25		<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>
	28	29	30				22	23	24	25	26
OCTOBER 21 DAYS				1	2	MARCH 23 DAYS	1	2	3	4	5
	5	6	7	8	9		8	9	10	11	12
	CD	13	14	15	16		15	16	17	18	19
	19	20	21	22	23		22	23	24	25	26
	26	27	28	29	30		29	30	31		
NOVEMBER 18 DAYS	2	3	4	5	6	APRIL 16 DAYS				1	2
	9	10	VD	12	13		5	6	7	8	GF
	16	17	18	19	20		12	13	14	15	16
	23	24	EC	<u>26</u>	<u>27</u>		<u>19</u>	<u>20</u>	<u>21</u>	<u>22</u>	<u>23</u>
	30						26	27	28	29	30
DECEMBER 17 DAYS		1	2	3	4	MAY 20 DAYS	3	4	5	6	7
	7	8	9	10	11		10	11	12	13	14
	14	15	16	17	18		17	18	19	20	21
	21	22	23	<u>24</u>	<u>25</u>		24	25	26	27	28
	<u>28</u>	<u>29</u>	<u>30</u>	<u>31</u>			MD				
JANUARY 19 DAYS					<u>1</u>	JUNE 19 DAYS		1	2	3	4
	4	5	6	7	8		7	8	9	10	11
	11	12	13	14	15		14	15	16	17	18
	MLK	19	20	21	22		21	22	23	24	25
	25	26	27	28	29		28	29	30		

92 DAYS - FIRST HALF YEAR

* 1/25/93 Kindergarten Change-Over
AM to PM and PM to AM

LD Labor Day

CD Columbus Day

VD Veterans Day

 Indicates NO SCHOOL

SCHOOL STARTS - September 8, 1992
TUESDAY

93 DAYS - SECOND HALF YEAR

GRADUATION DAY - June 6, 1993

EC Early Closing

MLK Martin Luther King

GF Good Friday

MD Memorial Day

SCHOOL ENDS - June 25, 1993

A W O R K O F A R T

A hand-carved welcoming sign to be erected at the corner of Pearce Drive and Main Street to welcome the public to the Saugus High School was hand carved by former Saugus High School Vice Principal Carmine Moschella.

Mr. Moschella retired from the school department after 38 years.

Mr. Moschella may be gone from the high school but his very impressive and beautiful work of art will stand there in "Welcome" for many years to come.



Saugus High Vice Principal Carmine Moschella's wooden sign welcoming all to the school

Hand-carved sign to grace entrance to Saugus High

TOWN OF SAUGUS - 1993 ANNUAL REPORT

The highlight of the year 1993 was a visit to the Saugus Public Schools by Dr. Piedad F. Robertson, Secretary of Education for the Commonwealth of Massachusetts.

Dr. Robertson toured the Ballard School, Oaklandvale School Pre-School Program, Veterans Memorial school as our largest in the system, Belmonte Middle School, and the Saugus High School.



BALLARD SCHOOL - FIRST DAY STUDENTS



EVANS SCHOOL "CRAZY HAT" DAY



EVANS SCHOOL " HOLIDAY SPIRIT"

HALLOWEEN



CHRISTMAS



LYNNHURST SCHOOL

WINNERS OF THE GEOGRAPHY BEE



PUMPKIN DECORATING CONTEST



LYNNHURST SCHOOL

STUDENT COUNCIL - FOOD DRIVE FOR THE NEEDY



5TH GRADERS "BOO" GLASSES CONTEST



OAKLANDVALE SCHOOL

KINDERGARTEN CLASS VIEWS FIRE TRUCK



MARY BURKE, SCHOOL COMMITTEE MEMBER - INSTRUCTS "STOP, DROP, AND ROLL"



TOWN OF SAUGUS - 1993 ANNUAL REPORT

VETERANS MEMORIAL KINDERGARTEN CLASS



STUDENTS OF THE YEAR



WAYBRIGHT SCHOOL ANNUAL BOOK FAIR



ELEMENTARY ESSAY CONTEST WINNERS



ELEMENTARY ESSAY CONTEST WINNERS





1993 BOARD OF SELECTMEN



1993 ANNUAL REPORT

BOARD OF SELECTMEN

JANETTE FASANO, Chairman
 RICHARD J. BARRY
 JON C. BERNARD
 CHRISTIE CIAMPA
 ANTHONY COGLIANO

The Board of Selectmen conducted thirty meetings throughout the year. One meeting, scheduled for February 16th, had to be cancelled due to a snow storm. Some of the highlights are as follows:

On January 19th, Mary Greendale, EOCD administrator, addressed the board to outline programs and funds available to the town.

On March 2nd the Selectmen voted to grant the request of Arthur Athkinson to conduct a candlelight vigil for the Vietnam soldiers on July 24th.

Also, Kelly's was granted a common victualer's license to operate a business at the former El Torito's, (formerly the Red Coach Grill). The owners of Kelly's Roast Beef declined to execute the liquor license at the location.

On March 9th, the Houston Avenue Study Committee recommended a lottery be held for first time buyers and that the property be sub-divided.

Also, Square One Mall was granted a special permit for off street parking spaces.

On March 23, Mr. Robert Rich, of the General Electric, informed the Board that the steam line and abandoned boat would be removed from the Saugus River.

The proposed extension of the Blue Line was discussed and the town manager would get status report from the Lynn Partnership.

The Selectmen voted to set up a "Jobs Fair" in anticipation of the potential employment opportunities from Square One Mall.

On March 15th it was learned that the town had spent over \$200,000 on snow and ice removal. Also, the Telephone Company overcharged the town in the amount of \$12,000. The manager announced that an independent accounting firm would be hired to review the LWSC bill for capital costs amounting to \$600,000.

On April 4th, the Board voted to allow the town to set up a district between Saugus and Wakefield for the purpose of appointing a full-time Veterans Agent.

County Commissioners Margaret Kane, John O'Brien and Kevin Leach, addressed the board and explained the role of County Government and regional services available.

On April 20th the town manager outlined the bridge/roadwork project for the Walnut Street overpass. This project is estimated at \$7M and the state will do and pay for most of the work. The town will pay for engineering plans.

On April 27th the Selectmen honored the CANAM Cheerleaders and presented each one with a citation. The girls include Nicole Cardarelli, Paula Famolare, Michele Fraser, Megan McColgan, Kristen Quinlan, Darlene Stella, Julie Adams, Janelle Cann, Karen Landry, Kristen Marotta, Jodi Publicover, Kerry O'Leary. Karen Shipulski, coach and Audrey Brienza, assistant coach.

Also on that date, the Selectmen inserted an article into the next town meeting warrant to establish a Youth Commission.

The Selectmen approved a rate change in taxi cab fees. Meter fees \$1.30, \$.25 @ 1-7 mile; First mile \$2.25; each additional mile \$1.75. Waiting time \$15.00.

On May 18th the Selectmen approved a special permit for Square One Mall to remove earthen materials from the mall site.

Also on that date, residents of the Walnut Street - Salvation Army area submitted a petition in objection to the operation at the Salvation Army.

The Selectmen also voted to instruct town counsel to draft a by-law dealing with transit vendors.

On June 1st the Selectmen denied the request of Cedar Glen Golf Course for a wine and malt liquor license at 60 Water Street.

On June 29th the Selectmen transferred the all alcoholic liquor license from Busters to The Ground Round.

On July 20th the Playground Commission made a presentation to the Selectmen. They outlined the Summer Program of which is supported by over 2,000 students. They requested additional parks to be created. They also explained about the Summer Concerts sponsored by the Commission.

On August 2nd the town manager told the Board that the floodgate project was on hold. Also, the town manager expressed an interest in purchasing the property on Hamilton Street, next to the Fire Department.

A new rubbish pick up has been instituted. The town will allow for one heavy pick up per week with sticker.

On August 17th Adam Travis addressed the board to complain that "far too often the small number of trouble makers receive the bulk of media attention."

On August 31st the Selectmen voted to grant a Club license to the Italian American Club. The selectmen also discussed plans to design a town flag.

On September 8th, it was reported that the Lynn City Counsel tabled the request of George Pike to operate a contractors yard on Western Avenue. The Selectmen instructed town counsel to prepare a legal brief.

On September 14th the Selectmen approved the transfer of El Torito's liquor license to East Side Mario's. The Day's Inn was sold and all back taxes were paid. Also Weylu's is honoring its payment plan.

On September 28th the Board discussed concern for the lack of sewerage on upper Main Street.

On October 12th the Board voted to allow a new Dunkin Donuts to go into the Village Park Shopping Center.

The town manager informed the Board that the 911 program is ready to go.

On October 26th the Board entered into an agreement with Carr's Package Store to collect back taxes. Also Selectman Manooogian announced that he was not running for re-election.

On November 3rd the town elected a new selectman, Jon Bernard, filling the vacancy left by Mr. Manooogian.

On November 9th, Selectman Christie Ciampa was re-appointed Essex County Advisory Board member. Selectman Richard Barry was appointed a member of the Council on Aging, and Richard Cardillo to serve a MBTA representative. Selectman Anthony Cogliano was appointed to serve on the Lynn Water and Sewer Commission.

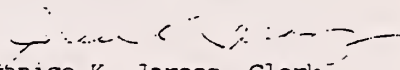
On December 7th the Selectmen set the tax rate of \$23.69 commercial and \$10.97 residential. A majority of licenses were approved and Square One Mall was issued an extension of its earthen removal permit.

On December 28th the Board was told that Carr's Package store had not honored payment plan.

Also the remainder of licenses were renewed. (See attached lists).

The Selectmen wished the townsfolk a happy and prosperous new year with a minimum of snow!

Respectfully submitted,


Janice K. Jarosz, Clerk

LIQUOR LICENSE HOLDERS
All Alcohol - Restaurant
1994

1. **AUGUSTINE'S RESTAURANT (dba)**
Pike Beverages, Inc.
Augustine Luongo, Manager, 233-5544
114 Broadway, one floor-foyer, eight rooms, one kitchen,
one office, two storage rooms and restrooms, cellar
for storage, common vict, Ent, Sunday Ent, 4 coin opts
Total \$4,580.00
2. **BALLARD, Inc.**
Rodney Lavoie Mgr, 233-1108
128-130 Ballard Street, 1st fl. at 128 Ballard St, 2
rooms and kitchen; First floor at 130 Ballard St. 4
rooms
Comm Vict, Ent. Sunday Ent, 10 coin opts, 1 juke box
TOTAL \$5,230.00
3. **BLUE STAR (dba)**
North Star, Inc.
Ronald Lane, Manager, 233-8027
1619 Broadway, one floor-two rooms, one kitchen
and a storage area
common vict, Ent, Sunday ent, 4 coin opts, 1 juke box
Total \$4,630.00
4. **BORDER CAFE(dba)**
Church St. Creole Cafe, Inc
J. Michael Larkin, Mgr, 233-5308
819 Broadway, one large dining room, lounge, kitchen,
storeroom, rest rooms
Comm Vict, Ent. Sunday Ent,
TOTAL \$4,180.
5. **CAPUCINO'S (dba)**
Capucino's of Saugus
Greg Chenail, Mgr 233-3765
92 Broadway, One floor - three rooms with bar area & waiting area
Comm vict, Ent.and Sunday entertainment
TOTAL \$4,180.00
6. **CARUSO DIPLOMAT (dba)**
Foods, Inc, of Saugus
Joseph Caruso, Manager, 233-2000
344 Broadway, first floor-nine rooms, four kitchens and
two offices; second floor one room, one office
Common vict, Ent, Sunday Ent.
Total \$4,180.00

7. **CONTINENTAL RESTAURANT**
Athas Kourkoulis, Mgr, 233-2587
266 Broadway
First floor, two dining rooms and one cocktail lounge. Second floor, two dining rooms and one cocktail lounge.
Common Vict, Entertainment, Sunday entertainment
TOTAL: \$4,180.00
8. **EAST SIDE MARIOS dba**
Marjan, Inc.
Scott J. Kriger, Mgr.
1143 Broadway
One story - dining room, tenement dining room, bar-lounge
Scott J. Kriger, Manager
Building not yet constructed
Common Vict.
9. **FUDDRUCKER'S dba**
Fuddruckers, Inc.
910 Broadway, on street level-one large dining
Raymond Phillips, Mgr, 233-6399
room, one lounge, one kitchen and two storage areas
Comm vict, ent, Sunday Ent, 2 coin opts
TOTAL \$4,380.
10. **GODFRIEDS, dba**
Godfried Home Bakeries, Inc.
Suleyman D. Celimli, Mgr, 2331240
168 Broadway, First floor one office, bakery, three dining rooms & Lounge (Including greenhouse) and storage area-cellar for storage garden, bar small room middle room and dining area to the East
Comm vict, Ent, Sunday Ent. 1 juke box
TOTAL \$4,230
11. **Hilltop Steak House, Inc.**
Leonard DeRosa, Mgr, 233-7700
855 Broadway, First floor 3 dining rooms, one bar, one kitchen, one office, storage, and porch; second floor two dining rooms, one cocktail lounge, one kitchen, two offices, rest rooms and storage area; cellar for storage. Comm vict, Enter, Sunday Ent.
TOTAL \$4,180.

12. **KOWLOON RESTAURANT dba**
Mandarin House, Inc.
Donald H. Wong, Mgr, 233-2833
948 Broadway, First floor -eight dining rooms
two lounges, one bar and a kitchen; second floor
two function rooms.
Comm vict, Ent, Sunday Ent, 4 coin opts, 1 juke box
TOTAL: \$4,380.
13. **PIZZA HUT dba**
Pizza Hut of America, Inc.
385 Broadway
Mgr, 231-2960
One floor-one large room, one kitchen and storage area
Comm vict, Ent, Sunday Ent, 1 coin opt, 1 juke box
TOTAL: \$4,330.00
14. **PRINCE RESTAURANT dba**
Prince Italian Foods
Steven V. Castraberti, Mgr. 233-9950
517 Broadway, One floor-two rooms, service and storage area
Comm vict, Ent, Sunday Ent, 3 coin opts
TOTAL: \$4,480.00
15. **RED LOBSTER dba**
General Mills Restaurants, Inc.
Mary Haynday, Mgr.
649 Broadway, No construction yet
One floor, dining room area and lounge, 8,355 s.f.
Common vict
TOTAL: \$4,050.00
16. **SAKE dba**
Ki Ku Ya, Inc.
Yueh-Yuh Chen, Mgr. 233-3858
670 Broadway, First floor one kitchen, one dining room and
one sushi bar, second floor one empty room. Cellar for storage
Comm vict, Ent, Sunday Ent.
TOTAL \$4,180.00
17. **RESTORANTE DONATELLO dba**
T.A.N, Inc.
Maria Bertorello, Mgr. 233-9975
44 Broadway, First floor-one large room, second floor
one large room
comm vict, Ent, Sunday
TOTAL: \$4,180.00

18. **SPUDS dba**
Baked Corporation
Richard Spaulding, Mgr. 233-2757
22 Lincoln Avenue, one floor-one dining room,
kitchen and lounge
Comm vict, Ent, Sunday Ent
TOTAL: \$4,180.00
19. **THE GREAT AMERICAN GRILLE, dba**
99 West, Inc.
Dana G. Doe, Mgr. 231-2888
181 Broadway, One story building, one large room
containing restaurant and lounge
Common Vict.Sun Ent. Ent. 1 juke box
TOTAL \$4,180.
20. **THE GROUND ROUND dba**
The Ground Round, Inc.
Thomas Mackey, Mgr.
584 Broadway, One floor approx 5,400 s.f. dining rooms A&B
Bar - Lounge area
Comm vict, Ent, Sunday Ent, 3 coin opts, 1 juke box
TOTAL: \$4,480.00
21. **THE PALACE dba**
East Coast Leisure Properties, Inc.
Christopher Scott, Mgr, 233-7400
1500 Broadway, First floor, 5 rooms plus all lobby areas and
offices. Second floor 3 rooms plus all lobby areas and offices.
comm vict, Ent, Sunday Ent, 23 coin opts
TOTAL: \$5,380.00
22. **VOGUE, dba**
Las Vegas Enterprises
Richard Contardo, Mgr, 231-1166
1466 Broadway, One floor-three rooms, kitchen, storage areas,
offices and compressor room
Comm vict, Ent, Sunday Ent, 1 juke box
TOTAL: \$4,230.00
23. **WEYLU'S, dba**
Weylu's Inc.
Richard Chang, Mgr, 231-5206
20 Bennett High & Mildred Street, Three story structure
includes three dining rooms, one lounge, three kitchens,
reception areas, storage areas and an office
Comm Vict, Ent, Sunday Ent, 2 coin opts
TOTAL \$4,380.

CLUB LICENSES

1. **American Legion Post 210**
44 Taylor St, First floor-one room, kitchen and coatroom.
second floor one room
Edward Higgins, Manager, Vict \$50 - Club \$400.
TOTAL \$450.
2. **Columbus Building Assoc, Inc.**
1 K of C Drive, First floor-two rooms and bar, basement
two rooms and bar, Walter DiNardo, Manager, 233-9858
Sun Ent \$100, Coin Op \$100
Club \$400, Ent. \$30 Vict \$50.
TOTAL \$680.00
3. **Fox Hill Yacht Club**
114 Ballard Street, First floor-one function room
kitchen, bar, rest rooms Second floor, club
meeting rooms, kitchen, rest rooms, and storage area
Arthur Cahill, Manager, 233-9730
Club \$400, Ent. \$30, Vict \$50. Sun Entertainment \$100.
TOTAL 580.00
4. **Melrose Fish and Game**
Rear Cheever Ave, Mailing address P.O. Box 2,
Melrose, MA 02176 First floor-game room, storage,
lobby and bar. Second floor-kitchen, bar and service area
David P. Choate, Manager, 233-9730
Club \$400, Vict \$50, Sunday Enter \$100, Enter \$30 1 coin opt \$100
TOTAL: \$680.00
5. **Saugus Lodge #2100BPOE**
401 Main Street, First floor-game room, hall, office
storage, lobby and bar. Second floor-hall, vestibule,
coat room, kitchen restrooms, bar and serving area
John Galiano, Manager, 233-9752
Club \$400, Vict \$50, Sun Ent \$100.
Coin Opts 2 \$200. Ent. \$30
TOTAL \$780.00
6. **Staff Sgt DeFranzo Post, VFW**
190 Main Street, First floor, bar and lounge, second
floor-hall and bar, storage shed, patio and
bocci court
William B. Merrithew, Manager, 233-2818
Club \$400, Vict \$50. Ent. \$30, Sunday Ent \$100.
TOTAL \$580.00
7. **Italian American Club (ITAM)**
1 Beachview Avenue
George Nicolo, Manager, Common vict, Entertainment
Sunday entertainment, juke box
TOTAL \$630.00

RETAIL PACKAGE GOODS STORES

1. Dino's Beer and Wine Deli, Inc.
302 Lincoln Avenue, First floor-one large room
Ellis Vaitis, Manager, 233-3004
TOTAL \$1,550.00 Wine and Malt
2. David Ferro
d/b/a Express Groceries
120 Broadway, First floor - one large room
David Ferro, Manager, common victualer, 233-5714
TOTAL \$2,050.00
3. Guy's Liquor Store, Inc.
d/b/a/ Guy's Pkg Store
7 Main Street, First floor, 4 rooms
Anthony J. Barbanti, Manager, 233-0780
TOTAL \$2,000.
4. NBD, Inc,
d/b/a Liquorland
4 A-B Howard Street, First floor-one room
and rear storage area
John P. Morris, Manager, 231-0100
TOTAL \$2,000.
5. SITKO, Inc.
d/b/a Cliftondale Liquors
7 Essex Street, First floor-one sales room and storage
area
David Sitkowski, Manager 233-1281
TOTAL \$2,000.

2 all alcoholic package store licenses available

Wines and Malt Beverages

1. Full of Bull Inc.
127 Broadway, First floor-two dining rooms, kitchen and rest rooms. Cellar for storage B&W \$1,500 Vict. \$50.
Vaselious E. Pappas, manager
Wine and Malt, common vict.
233-9570
Total \$1,550.00
2. Papa Gino's of America
180 Main Street, One floor-one large dining room, one kitchen and a storage area B&W \$1,500 Vict \$50, 1 coin op \$100.
Michael A. Valerio, Manager
233-7063
TOTAL \$1,650.00
3. Papa Gino's of America
872-880 Broadway, One floor-one large dining room one kitchen and a storage area, B&W \$1,500 Vict \$50. one Juke Box \$50. Ent \$30 Sunday Ent. \$100.
Jeffrey Daigle Manager
233-9722
TOTAL \$1,730.00
4. Route One Racquet & Fitness
425R Broadway, Second floor lounge, B&W \$1,500 Vict \$50
Francis L. Breen, Manager
231-1900
TOTAL \$1,550.00
5. P.R.O.S. Pally's Corp, d/b/a
Circle Pizza and Cafe
171 Broadway, Jospheh Siciliano, Manager
One floor, two rooms
231-5106
Common vict.
TOTAL \$1,550.00

Auto Dealer's 1994

CLASS I:

Aubin Sport Chalet
1161 Broadway

Owen's Motors
109 Broadway

Fiore Bus Company
24 Bennett Highway

York Ford
1481 Broadway

CLASS II:

A&A Auto Sales (on hold)
214-420 Hamilton St

Miller Auto Sales
17 Eagle Road

Action Auto Sales
214-240 Hamilton Street

New England Auto Sales, Inc.
19 Salem Turnpike

Autohaus, Inc.
1134-1170 Broadway

New England Auto Sales, Inc.
20 Salem Turnpike

Broadway Service Center
1330 Broadway

Nickole Auto Body, Inc.
819 Broadway

Chapman Auto Body
M/A 88R Vine Street

Noah's Motors
622 Broadway

Ciampa Auto Sales
233 Hamilton Street

Route #1 Auto Broker's Inc.
160 Broadway

Colonial Auto Sales
1753 Broadway

Stephen's Auto
129 Ballard Street

European Motor Werks
56 Denver Street

Synder Machine Company
190 Walnut Street

Jimbo's Auto Body
136 Broadway

Visone Motors, Inc.
108 Broadway

Ken's Car Care Center
20R Salem Turnpike

Vree's Auto Sales, Inc.
Salem Turnpike

CLASS III

New England Car Parks
139 Ballard Street

Patty's Auto Parts
Lot 2A, Salem Turnpike

Nickole Auto Body
819 Broadway

Common Victualers - 1994

Alvin Ords
202 Broadway

Baker's Choice
38 Hamilton Street

Bickfords (l c.o.)
1093 Broadway

Boston Chicken
168 Broadway

Bucky's II
1325 Broadway

Bun' Run
114 Broadway

Burger King
1449 Broadway

Carvel Ice Cream
185 Main Street

Cedar Glen Golf Course
60 Water Street

Center Pizza
312 1/2 Central St

Croutons
94 Walnut Street

Dairy Barn
35 Lincoln Avenue

Dragon Island II,
44 Hamilton Street

Dunkin Donuts
533 Broadway

Dunkin Donuts
1204 Broadway

Dunkin Donuts
345 Main Street

Fickle Flounder
343 Main Street

Friendly Ice Cream
77 Broadway

Gallo's Pizza
48 Hamilton Street

Hammersmith Inn
330 Central Street

J & M's
340 Central Street

K-Mart
180 Main Street

Kane's Donuts
120 Lincoln Avenue

Kentucky Fried Chicken
421 Broadway

Kelly's Roast Beef
595 Broadway

Lena's Subs
496 Lincoln Avenue

Lendy's
653 Broadway

Mamma Kay's Pizza Time
361 Lincoln Avenue

McDonalds
738 Broadway

Saugus Line Roast Beef
237 Hamilton St

Sears Roebuck
1325 Broadway

Super Seven Subs
240 Lincoln Avenue

Scs's Ice Cream
67 Lynn Fells Pkwy

Sub Villa
Essex Street

T.C.B.Y.
749 Broadway

Taco Bell
421 Broadway

Tong's Villa
335 Main Street

Tonino's
36 Hamilton Stre

Tumble Inn
488 Lincoln Aver.



1993 ANNUAL REPORT

TOWN CLERK'S DEPARTMENT

TOWN CLERK'S OFFICE

BOARD OF SELECTMEN

ELECTION REGISTRARS

The Town Clerk's Office recorded the following Vital Statistics for the year 1993.
For comparison purposes only, three prior years are listed.

<u>BIRTHS TO RESIDENTS</u>	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993</u>
Female	122	152	152	125
Male	<u>108</u>	<u>145</u>	<u>140</u>	<u>127</u>
Total Births	230	297	292	252

<u>DEATHS OF RESIDENTS</u>	209	210	231	222
<u>DEATHS(NON-Residents)</u>	<u>24</u>	<u>24</u>	<u>29</u>	<u>22</u>
Total Deaths	233	234	260	244

MARRIAGE CERTIFICATES ISSUED

Licenses Issued	189	178	211	191
Licenses Not Exercised	0	2	3	

In deaths occurring in town to non-residents, a copy of the Death Certificate must be sent to the appropriate City or Town Clerk. Each month copies of all records of birth, death and marriages are forwarded to the BUREAU OF VITAL STATISTICS OF THE DEPARTMENT OF PUBLIC HEALTH IN BOSTON.

The following money was collected for various Licenses and Services which are provided by the TOWN CLERK'S OFFICE.

	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993</u>
Resident Listing	282.00	494.00	528.50	391.10
Marriage Intentions	955.00	895.00	1,050.00	945.00
Financing Statements	3,299.00	2,542.00	2,679.00	3,031.00
Financing Discharges	301.00	275.00	240.00	290.00
Bus. Certificates	754.00	1,306.00	1,342.00	1,519.20
Gasoline Storage	989.00	1,435.88	1,107.00	755.00
Certified Copies	6,342.30	6,322.55	6,421.00	6,557.35
Pole Locations	-----	320.00	-----	-----
Miscellaneous	402.55	287.00	219.00	1,679.00
Raffle Permits	200.00	160.00	220.00	260.00
Dog Licenses	4,324.00	3,473.00	3,587.00	6,263.00
Hunt. & Fish. (Fees)	360.30	359.80	340.85	256.60
Hunt. & Fish. (State)	9,565.05	12,909.40	10,837.60	9,467.10
Fines: Health	-----	-----	250.00	200.00
Fines: Zoning	-----	-----	25.00	25.00
Fines: Cons.Comm.	-----	-----	600.00	-----
	<u>27,774.20</u>	<u>30,779.63</u>	<u>29,446.95</u>	<u>31,639.35</u>

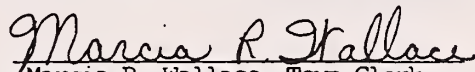
	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993</u>
Liquor Licenses	109,505.00	104,515.00	122,653.00	111,035.00
Victualer Licenses	4,000.00	6,050.00	4,400.00	3,855.00
Entertainment	900.00	890.00	960.00	930.00
Juke Boxes	350.00	500.00	650.00	450.00
Sunday Entertainment	3,000.00	2,900.00	3,100.00	3,100.00
Auto Dealers	2,900.00	2,800.00	2,900.00	2,700.00
Taxi Licenses	225.00	300.00	75.00	100.00
Auctioneer	25.00	25.00	-----	-----
Golf Range	100.00	200.00	200.00	100.00
Trailer Storage	29,550.00	22,600.00	6,300.00	5,200.00
Used Goods	200.00	-----	-----	-----
Miscellaneous	-----	-----	-----	12.00
Coin-Op Amusements	8,400.00	13,800.00	10,175.00	8,800.00
Fortune Telling	6.00	8.00	2.00	2.00
Roller & Ice Rinks	200.00	400.00	200.00	200.00
Valuable Goods	-----	400.00	200.00	200.00
Special Goods	-----	750.00	1,100.00	-----
Trans. Vendor	-----	-----	25.00	-----
Filing Fees	-----	-----	-----	678.00
TOTALS	<u>159,361.00</u>	<u>156,138.00</u>	<u>152,940.00</u>	<u>137,362.00</u>

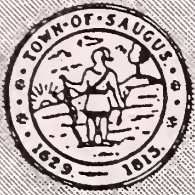
NOTE: If license fee's are not collected until after December 31st, the fee's are credited to the next years receipts.

The Town Clerk's Office conducted its Annual Census during the months of January and February. Each year since the mailing census has been conducted the response has increased. During the months of May and June, the 1993 Annual Town Meeting was held. The months of July and August were busy entering the changes into the computer, brought on by the re-districting of the Town of Saugus. All voters that were moved to another precinct were notified via first class mail. The new precinct lines were in place for the Town Election in November and everything ran smoothly.

The Jury List was sent to the Jury Commission prior to the 1st of June deadline. A new company printed the Resident Listing and we implemented some changes which were enthusiastically received by all.

All this was accomplished along with the very busy day to day routine of the Town Clerk's Office.


Marcia R. Wallace, Town Clerk



1993 ANNUAL REPORT

TREASURER/COLLECTOR'S DEPARTMENT

TOWN TREASURER

The following report of the Town Treasurer is herewith submitted.

This report includes the total interest earned on investments in fiscal year 1992-93:

INTEREST EARNED:

Perpetual Care Fund	34,040.52
Johnson Library	1,065.46
Wilson Library	256.63
Kimball Library	237.94
Real Estate & Personal	65,901.42
Motor Vehicle Excise	6,743.19
Boat Excise	28.04
Tax Title Redemptions	24,962.92
Deputy Collector Acct.	322.84
Certificate of Deposits	29,764.49
Repos	2,840.34
Savings Account	134,018.00
Kasabuski Rink	2,452.57
Sewer Rehab.	15,327.95
Secondary Wastewater Treatment	5,673.49
Interest from IRS	46.50
Special Details	342.43
Sick Leave	686.86
Police Drug Account	2.03
Vitale Memorial Park	40.71

TOTAL

\$324,754.33
=====

Respectfully,

Lisa M. Emma
Town Treasurer/Collector

TOWN COLLECTOR

The following report of the Town Collector is herewith submitted.

The following is a statement of accounts as of the fiscal year end of June 30, 1993:

PROPERTY TAXES RECEIVABLE:

Current year's levy	\$569,445
Prior year's levies	\$271,304

Sub-total	\$840,749

OTHER RECEIVABLES:

Motor Vehicle Excise Taxes	\$198,898
----------------------------	-----------

TOTAL

\$1,039,647
=====

The following collections were received for the Fiscal year 1992-93:

COLLECTIONS:

Property Taxes (net of provision for abatements \$1,600,000)	\$21,840,020
Sewer Charges	\$1,373,973
Water Charges	\$1,580,500
Motor Vehicle Excise Taxes	\$1,488,784

TOTAL

\$26,283,277
=====

Respectfully,



Lisa M. Emma

Town Treasurer/Collector



1993 ANNUAL REPORT

VETERANS SERVICES

Ordinary Benefits - Monthly financial disbursements to veterans and widows qualified by reason of income under Chapter 115 MGL

133 instances of aid

Other Benefits - Medication, Doctor Bills, Dentist Bills, Health Insurance Premiums, Eyeglasses etc. Monthly aid to veterans, wives and widows qualified under Chapter 115 MGL

39 instances of aid

Telephone Inquiries - 154

Interviews - 22

The Veterans Services Department is open on a part-time basis.


C. F. SAUNDERS
Veterans Agent



1993 ANNUAL REPORT

ZONING BOARD OF APPEALS

I hereby submit the annual report of the Saugus Zoning Board of Appeals for the calendar year, 1993

The present five member Board consists of Chairperson, Catherine A. Galenius, George W. Brown, Robert J. Cox, Frederick W. Riley, Peter A. Rossetti, Jr., and Jacqueline E. Howard, Clerk.

The Board meets on the 4th Thursday of each month at the Senior Center, 400 Central Street, at 7:00 p.m.

The Board of Appeals held hearings in each of the twelve months of 1993. In that time a total of 116 advertised petitions were heard; 84 residential and 32 non-residential. The Board averaged between 10-12 petitions per month with the exception of July, when the Board heard a record number of 22 petitions. The Saugus Board of Appeals averages one-third to one-half more hearings per year than other surrounding communities.

Respectfully submitted,

Catherine A. Galenius
Chairperson, Board of Appeals
Jacqueline E. Howard, Clerk

